

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2017GY506			
<b>Name of Service:</b>	EduZone			
<b>Address of Service:</b>	Bawnmore National School, Claregalway, Co. Galway			
<b>Eircode:</b>	H91 WY22			
<b>Name of Registered Provider:</b>	Caoilfhionn Casey			
<b>Service type:</b>	Sessional			
<b>Date of Inspection:</b>	16/10/2023			
<b>No of pre-school children:</b>	AM	10	PM	0
<b>Address of the Early Years Inspectorate:</b>	Tusla – Child and Family Agency, Early Years Inspectorate, Quality and Regulations Directorate, Clinical & Administration Building, Block A - (1st Floor- Green Corridor), Merlin Park, Galway.			
<b>Inspection undertaken by:</b>	S. Meehan.			
<b>Title:</b>	Early Years Inspector.			

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable
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### Description of service

The service is in a stand-alone prefab on the grounds of Bawnmore national school, near Claregalway in Co. Galway. The service operates a sessional service for early years children aged between 2 ½ years to 6 years of age and cater for a maximum number of 22 preschool children. The service offers an Early Childhood Care and Education sessional care programme from 9 am to 12:30 pm., Monday to Friday. There is 1 large playroom, kitchenette and sanitary facilities. The service has an outdoor area at the rear of the service and children have access to outdoor play in a secured outdoor play area. The service also has a sheltered part to the outdoor play area.

### Staffing

There are 3 adults working in the service which does not include the register provider. The adults working directly with the children in the service have completed a major award in Early Childhood Care and Education at a minimum of a level 5 in Early Childhood Education.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(1) A registered provider shall ensure that-*

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

### Compliance Information

- (1)(a) The registered provider ensured that there was a named designated person in charge. There was a named person who could deputise as required.
- (b) The designated person in charge was present in the service for the duration of the inspection.
- (2)(a)(b) There were 8 written, validated references from past employers or a reputable source available in respect of the 4 adults working in the service.
- (c) Vetting disclosures from the Garda Síochána were available in respect of 4 adults working in the service.
- (d) Police vetting from the police authorities in another jurisdiction where a person had lived for a period of longer than 6 consecutive months was available and required for 2 adult.
- (4) The registered provider ensured that all adults working directly with children had a major award in Early Childhood Care and Education; the 3 adults had at least a minimum of a level 5.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-*
- (c) a registered provider of a sessional pre-school service shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

#### Compliance Information

- (1) The attendance records for the past week were reviewed by the inspector indicating that an adequate number of staff were working directly with the pre-school children.
- (2) The adult / child ratio was correct and maintained on the day of inspection. Three adults were working with and caring directly for 10 pre-school children.
- (8)(c) The registered provider does not operate the service single handed. There is an additional 2 adults working in the pre-school service.

### Part IV – Information and Records

#### Regulation 15 – Record of pre-school child

*(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:*

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

*(4) A registered provider shall ensure that a record in writing referred to in paragraph (1) is retained for a period of 2 years from the date on which the child to whom it relates ceases to attend the service.*

#### Compliance Information

(1)(a),(b),(c),(d),(e),(f),(g),(h) and (i).

All 11 children's records were reviewed by the Early Years Inspectors.

The entries reviewed were factual, consistent, and accurate.

The 11 records of children contained the following:

- The name and date of birth of the child.
- The date on which the child first attended the service.
- The date on which the child stopped attending the service (where relevant).
- The name and address of the child's parent or guardian, and a telephone number where that parent or guardian (or a relative or friend of the parent or child) can be contacted during the hours of operation.
- Written authorisation / permissions for collecting the child.

- Details are recorded of any illness, allergy, or additional need(s) the child had, together with all the information relevant to the provision of specific care or attention.
- The name and telephone number of the child’s registered medical practitioner.
- A record of any immunisations the child has had.
- Written parental or guardian consent was included to allow the child to have appropriate medical treatment if there was / is an emergency.

(4) The registered provider advised and documentary evidence from file review indicated, that all relevant children’s records were kept for 2 years from the date a child stops attending the service

## Part V - Care of Child in Pre-school Service

### Regulation 19 - Health, welfare and development of child

*(1) A registered provider shall, in providing a pre-school service, ensure that-*

*(a) each child’s learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

*(1) A registered provider shall, in providing a pre-school service, ensure that-*

*(b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.*

### Compliance Information

19(1)(a) and (b)

#### **BASIC NEEDS:**

- The healthy eating policy was available for parents and guardians to view the snacks and meals were appropriate and the foods observed on the day of inspection.
- The snacks supplied by the parents were healthy and nutritious and consisted of sandwiches, crackers, cheese, fresh fruit pieces, yogurts with milk or water available to children when needed. Perishable items were stored in the service fridge.
- Crockery and plates were offered and used during children’s snack times and were appropriate for the age and stage of development of the children. Adults sat and interacted with children during snack time.

- Children attending the service who were toilet trained, toileted independently or with some assistance or support by adults as required.
- Nappy changing facilities were available for children who required their nappy changed.
- The children self-care was assisted and encouraged by adults for e.g., to wash their hands prior to eating, after toileting, after using a tissue and after messy play.
- In the playroom the children had the opportunity to rest or relax with soft seating in the form of child size couch in designated cosy area.
- Children's behaviour was consistently managed in a positive manner by adults, with an emphasis on positive reinforcement and encouragement. Children are shown positive strategies to manage their behaviour during the session.
- There was an outdoor play area to the rear of the premises and a sensory garden which was sufficiently spacious to accommodate the numbers of children attending the service.
- The play equipment and materials provided in the outdoor area supported a range of physically energetic activities and play experiences.

### Part VI - Safety

#### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

#### Compliance Information

(1) The service provided evidence that there were two adults trained in first aid responder for children and was available at all times to the children attending the pre-school service.

(2)(a) The first aid box was easily accessible and in a conspicuous position in the kitchen.

(b) The service demonstrated that the first aid box was fully equipped and available to the children attending the pre-school service.

## Part VI - Safety

### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Compliance Information

The insurance certificate for the service was available for 33 pre-school children in a sessional service with an expiry date of 31/01/2024.

The documentation presented detailed the categories of insurance cover for the service, for example: -

- public liability insurance.
- insurance against fire and theft.
- buildings insurance.