

Early Years Inspectorate Regulatory Report

Pre School

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| 2TUSLA Identifier: | TU2018LH505 | | |
| Name of Service: | Pugwash Bay Ltd | | |
| Address of Service: | Aston Village Green, Aston Village, Newtownstalaban, Drogheda, Co. Louth | | |
| Eircode: | A92 TD50 | | |
| Name of Registered Provider: | James Moore | | |
| Service type: | Full Day | | |
| Date(s) of Inspection: | 19/09/2024 | | |
| No of pre-school children: | AM | 52 | PM 41 |
| Address of the Early Years Inspectorate: | Early Years Inspectorate Child Wellbeing Centre Castleblayney Co. Monaghan | | |
| Inspection undertaken by: | M.Flood & S.Mc Kenna | | |
| Title: | Early Years Inspectors | | |
| Authority to Inspect | | | |
| The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013). | | | |
| Conditions if applicable | Not Applicable | | |

Description of service

Pugwash Bay Ltd, Aston Village is one of a chain of 5 Pugwash Bay services operated in Co. Louth and Co. Meath in addition to a further 6 early years services operated by the registered provider nationally. This service has been operating as an Early Years' service since 2018 and provides sessional, part-time, and full day care and education to pre-school children aged 0-6 years. The service operates from 07:45 – 18:00 Monday to Friday and is registered to cater for a maximum of 72 preschool children.

The service operates from a purpose-built premises in a residential area of Drogheda, Co. Louth. The premises consist of 4 care rooms namely; The Little Lions Room, The Zebras Room, The Tigers Room and The Giraffes Room. All rooms are located on the ground floor. A separate sleep room is located off The Little Lions Room. Ancillary accommodation includes sanitary areas, a kitchen, offices and storage areas. There is access to an enclosed outdoor play area to the rear of the premises.

Staffing

There are 22 staff employed in this service, 16 of whom work directly with the children including the acting manager and the deputy person in charge, 1 staff member who works with children attending the school aged service and three additional staff members who were engaged in catering, housekeeping, and maintenance duties. Although not present on the day of the inspection, the service's Quality & Governance Co-ordinator and the national chief operating officer are present in the service intermittently.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

A sampling process was used to assess compliance under regulation 16.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspectors would like to acknowledge the cooperation of the service manager, deputy person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) & (b) The service had a designated person in charge who is the service manager and a named deputy person to deputise as required. Both were on the premises when the inspectors arrived unannounced to the service at 10:30 and were present for the duration of the inspection.

(2) Following a discussion with the service manager and a review of the staff roster it was confirmed to the inspectors that there were 10 new staff members present in the service since the last inspection.

(a)and(b)

The staff files relating to the 10 new staff members were viewed on the day of inspection:

- Two written and validated references from a past employer or another source were available for 7 new staff and 2 staff members had one written and validated reference available.

(c) Documentary evidence of a processed Garda vetting disclosure was available for each of the 10 new staff members.

Garda Vetting disclosures were also reviewed for the additional 12 staff members of staff employed in the service. However, the service did not adhere to the re-vetting timeframes as outlined in the Early Years Inspectorate Regulatory Notice, requiring services to renew Garda vetting every three years. Please refer to the information outlined under regulation 23 of this report.

(d) Documentary evidence of International police vetting, including an English translation was available for 1 adult who had lived outside the Irish jurisdiction for a period of 6 months or more as an adult.

(4) Documentary evidence was available to confirm that 6 out of 8 of the new staff members of staff who work directly with the preschool children held at least the minimum required level 5 childcare qualification on the National Framework of Childcare Qualifications or a qualification deemed equivalent.

Non-Compliance Information

(2)(a)&(b)

The registered provider did not ensure that appropriate vetting procedures had been completed for all staff. The following documents were not available and were not in place prior to the staff members commencing in the service;

- One staff member did not have 2 written and validated reference available for inspection.
- Two staff members did not have a 2nd written and validated reference available for inspection.

(d)

- An 'English translation' was not available for the international police vetting on file for 3 staff present in the service.

(4) Documentary evidence was not available to confirm that 2 out of 8 of the new staff members who work directly with the preschool children held at least the minimum required level 5 childcare qualification on the National Framework of Childcare Qualifications or a qualification deemed equivalent.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(2)(a) &(b)

The missing references for the affected staff members have been obtained and are now on file.

The service has confirmed that all staff files are now complete, including two written and validated references for each staff member.

The manager will ensure that the required documents, including two written and validated references for each staff member, are collected prior to the staff member's start date going forward.

The manager will be responsible to monitor and track the process to ensure all documentation is completed before any new staff member begins work.

The manager and deputy manager completed refresher training on the recruitment policy to ensure a clear understanding of the necessary requirements is implemented during the recruitment process going forward.

(d)

The missing translations for the international police vetting were obtained for the three affected staff members after the inspection.

The English translations of the international police vetting documents have been filed in the staff members' personnel files, ensuring compliance with the vetting requirements.

The manager understands that all international police vetting documents must be accompanied by an official English translation before staff commence work. This requirement will be added to the staff file checklist, and monthly audits will ensure that all necessary documents are in place, reducing the risk of discrepancies in the future.

(4)

Both staff will not receive their official certificate for a few months after completing their degree.

The provisional transcripts are on file for the two staff members. These transcripts are valid and are recognised on the list of the DCEDIY qualifications list.

The staff file checklist will be updated to include recognition of provisional transcripts where applicable, and the official transcripts will be added once received.

An induction booklet has also been implemented by management.

Supporting documentation submitted

Documentary evidence of written and validated references.

International police vetting translation

Summary Comment

The service manager submitted details of the corrective and preventative actions taken in the service to address the non-compliances together with some documentary and photographic evidence. Further information was requested to determine that the areas of non-compliance had been adequately addressed. Based on the information submitted the non-compliances identified under Regulation 9 (2) (a)(b) and (d) have been adequately addressed.

However, the non-compliance identified under Regulation 9 (4) remains outstanding as no documentary evidence has been submitted to confirm that 2 staff members who work directly with the preschool children have achieved the required minimum level 5 childcare qualification.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

(8) Without prejudice to paragraphs (2) to (7)-

(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,

Compliance Information

(1) During the inspection there were an adequate number of adults working directly with the preschool children attending the service.

(2) On the day of inspection there were 4 preschool rooms in operation namely The Little Lions Room, The Zebras Room, The Tigers Room and The Giraffe Room.

The following adult to child ratios were observed when the Inspectors arrived unannounced to the service;

- The Little Lions Room - There were 13 preschool children aged 1 year 3 months to 2 years with 4 members of staff.
- The Zebra's Room - There were 14 preschool children aged 1 - 2 years with 3 members of staff.

- The Tigers Room - There were 11 preschool children aged 2 years 9 months to 3 years 4 months with 3 members of staff (one of which was on their break)
- The Giraffe Room - There were 14 preschool children aged 3 - 5 years with 2 members of staff.

The person in charge and deputy person in charge were also present in the service and were engaged in administrative duties. They also provided assistance and relief in the care rooms as required. One ancillary staff member was engaged in cleaning duties and a 2nd staff member arrived on the premises at approximately 11:00 to carry out catering duties.

(8)(a) Following a review of the available documentation e.g., staff rotas and children’s attendance records the information demonstrated that the registered provider ensured that there were always at least 2 adults on the premises.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

Compliance Information

- (1) (h) Documentary evidence was available of the daily attendance of each child attending the Tigers, Zebras and Giraffe rooms and included the arrival and departure times of each child.
- (i) Up to date daily/weekly staff rosters were available in the service and were reflective of the staff present in the service.
- (k) A sample of 12 accident and incident forms in the service were reviewed. Each form was complete and included the required information of a parental signature to indicate that they were informed of the incident, and staff signatures who were present and involved with the incident.

Non-Compliance Information

(h) The arrival and departure times for children who were 'settling in' the Little Lions room, were not recorded as required. Staff advised the inspector once the child's trial for settling in was completed they would then be added to the weekly attendance sheets. As such, this did not provide an accurate record of who was in attendance in the Little Lions Room on the day of the inspection.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(h) A review of the attendance records was conducted, and it was confirmed that all children, including those settling in, are now recorded on the attendance for each room.

A staff memo was circulated amongst the team to ensure that all children, including those attending for trial/settling-in periods, are recorded on the room attendance records at drop off and collection.

There is now an app being used to record the attendance and children's daily logs.

The practice of recording children attending for settling-in periods on the app will be strictly followed for all future children attending the service.

The designated room leader will ensure the above procedure is being followed correctly by all staff in the room.

The manager will also provide support to all staff and carry out daily checks to ensure implementation of the above procedure is carried out correctly.

Daily checks are also being carried out from the management system side too.

Supporting documentation submitted

Documentary evidence of staff memos for the service

Summary Comment

The service manager submitted details of the corrective and preventative actions taken in the service to address the non-compliances. Based on this information the non-compliances under Regulation 16 have been addressed. Implementation and sustainment of the corrective and preventive actions will be assessed at the next inspection.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

(b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

Compliance Information

(1)(a) The following examples demonstrate how the registered provider ensured that children's learning, development and well-being was facilitated within the service:

Basic Needs:

- The children's care needs were attended to on a regular basis; for example, hands were washed before mealtimes, after messy play and outdoor play and noses were cleaned throughout the day.
- In the Zebra's, Tigers and Giraffe Rooms independence in toileting was promoted for those older children who were toilet trained and gentle reminders were given in relation to hand washing.
- Nappies were changed regularly and in a timely manner with lots of friendly interactions observed between children and staff in all rooms.
- Snacks and lunches were provided by the parents, a variety of foods such as pancakes, yoghurts, yoghurt drinks, sandwiches, cheese, dippers, hummus, vegetables and fruit were provided. For those attending on a part-time and full day care basis a hot meal was served which consisted of turkey korma and rice. The hot meals are provided by an external catering company and reheated by the service. Drinks were generally stored on a low-level accessible surface for the children to access as required thorough out the day. Bottles for babies were stored in a fridge within the Little Lions room and easily accessible to staff.
- The sleep room was used by the children attending Little Lions room, and also children aged under 2 years that attended the Zebra room. Children were placed to sleep in line with parental wishes and children's routines.
- All children had a change of environment to the outdoor area to the rear of the building.
- Positive interactions were observed throughout all the care rooms on the day of inspection. Staff were observed to sing songs with the younger children during transitions times such as nappy changing routine and washing hands while getting ready for meal times.

All children were encouraged to play nicely with their peers. Minor disagreements among older children were dealt with promptly and positively, with adults observed to get down to the child's level and discuss any issues with all children involved for a positive outcome.

- Communication with parents on the children's daily routines is through the means of a digital application, where staff recorded children's attendance, rest/sleep, toilet/nappy changes and meal records. Conversations were observed between parents and staff at collection times where discussions about how their children were settling in took place.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child 19 to play indoors and, where required by these Regulations, outdoors, during the day, and*
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*

(2) A registered provider-

- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, or*
- (b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016,*

shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Compliance Information

(1)(b)

- A suitable comfortable rest area was available in each of the Little Lions, Tigers and Giraffe rooms, with soft mats, child sized and adult sofa and cushions.
- A number of individual day beds suitable for children aged over 2 years were available and set up in the Zebra room at the allocated sleep time. These were accessed by the children who required a sleep. Day beds were available for children attending the Tigers room if required. Staff advised the inspector that none of the children required a rest on the day of inspection, as no children were observed to display signs of tiredness.

- A separate sleep room off the Little Lions Room was available and contained 9 standard cots. The room temperature was maintained at the recommended sleep room temperature of 16-20 °C.

Non-Compliance Information

(1)(b) A rest area was not accessible to the children attending the Zebra room for a period of time during the morning. For example, the soft mats were observed standing up against the wall and were not accessible to the children. During this time some of the children were observed lying on the floor with a book or toys.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1)(b)

The staff completed refresher training on the safe sleep policy.

Staff were also reminded in a training review meeting about the importance of having an easy and accessible cosy area in the room at all times throughout the day.

This will be monitored each day and the designated room leader will also include this in the daily risk assessment checklist.

The manager will carry out daily checks to ensure this is being practiced correctly.

An audit on the environment of each room has also been implemented and will be carried out every 4-6 weeks

Supporting documentation submitted

Safe sleep policy

Staff memo signed by staff

Summary Comment

The service manager submitted details of the corrective and preventative actions taken in the service to address the non-compliance. Based on this information the non-compliance under Regulation 20 has been addressed. Implementation and sustainment of the corrective and preventive actions will be assessed at the next inspection

Part VI - Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The external doors were appropriately secured to prevent unauthorised access to the building and to prevent children exiting the service unsupervised.
- Designated emergency exit doors remained clear free from obstruction.
- Cleaning materials and equipment were stored out of the reach of children.
- Daily risk assessments were completed up to date, and on display throughout the service.

Infection Control:

- Thermostatically controlled warm water, hand soap, paper towels and pedal bins were provided for in each sanitary area.
- Handwashing practises were observed prior to snack and meal times.
- The service had a procedure in place for children's soothers, which were observed to be stored individually in labelled containers.
- Daily and weekly cleaning records were on display and completed up to date.
- Care rooms and sanitary areas were ventilated through the means of mechanical ventilation and openable windows.

Safe Sleep:

- Sleep records were maintained for each sleeping child, which recorded the breathing pattern, sleeping position and colour of sleeping children at 10-minute intervals.
- Appropriate individual bedding was supplied for each child, which is laundered weekly or more often if required.

Non-Compliance Information

The Inspectorate is not assured that adequate steps have been taken to ensure the health, safety and welfare of the pre-school children attending the service based on the following observations made during the inspection:

General Safety:

1. Garda vetting was available for 22 staff members in the service. However, 6 of these vetting disclosures were not dated within the previous three years in adherence to with the Early Years Inspectorate Regulatory Notice 'EYI-RN12.3 Renewal of Garda Vetting'.
2. A child's lunch was observed to contain whole grapes, and this went unnoticed by the staff present. Whole grapes for children pose a choking hazard.
3. A bed sheet was observed hanging over the side of a cot where a child was sleeping. The inspector brought this to the attention of the staff member in the sleep room at the time, and the bedsheet was removed.

Infection Control:

The following cross infection practices and infection control risks were observed during the inspection and do not give assurances that the infection control policy and best practice guidelines are being implemented in the service.

For example;

4. One staff member was observed to change a child following a toileting accident. This staff member returned the child to the playroom without any handwashing having taken place. In addition, the staff member did not remove their gloves and had multiple touch points while returning to the classroom, including picking up a 'poppet toy' of the sanitary floor and returning it to the sensory toy box with the used gloves still in place.
5. Soiled nappies were not disposed of appropriately at all times. A soiled nappy in an open nappy bag was observed hanging on the press door in the Zebra's sanitary area for a period of time after the nappy change was completed and the staff member and child had returned to the playroom
6. The bin observed in use in the sanitary area off The Zebra's Room was unsuitable as it was too small and was overflowing. Additionally, the pedal operating function was not working, and the staff were observed to lift the lid multiple times which was a cross-infection risk.

- When questioned the staff reported that the cleaning of toys was carried out by washing toys with a cold-water chlorine-based solution rather than using hot water and a liquid detergent in accordance with best practice guidelines.

Safe Sleep:

- Eight of the nine mattresses available in the Little Lions sleep room did not contain the required recognised safety standard label.

Corrective & Preventive Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

- The Garda vetting for the 5 staff members was renewed immediately after the inspection. Updated vetting documentation has been obtained for 4 of 5 staff (one still waiting vetting to be processed) and filed for each staff member to ensure compliance. The 6th staff member has finished up employment in the service. A system will be implemented to track the expiration dates of Garda vetting for all staff, with reminders set to ensure timely renewals. Senior management will conduct regular audits to ensure all vetting remains up to date and this will prevent any discrepancies in the future.
- The manager sent a gentle reminder to all parents to remind them of the healthy eating policy and also the importance of cutting up the grapes properly to reduce the risk of choking. Additional training was provided to all staff to remind them about the importance of checking children's lunches for choking hazards.
- This non-compliance was highlighted to all staff, especially to the staff working in the Little Lions Room daily.

The manager completed refresher training on the safe sleep policy with all staff.

The staff will also include there is no bedding hanging on the side of the cots in their daily risk assessment check of the Little Lions Room.

The room leader will ensure all staff working in the Little Lions Room is following the safe sleep policy correctly and any sleep safety concerns are to be reported to the manager immediately.

The manager will also ensure that implementation of the safe sleep policy and the above measures are being carried out daily.

Infection Control:

4. All staff engaged in refresher training on the nappy changing, toileting, handwashing and infection control policy. The deputy manager carried out a demonstration of the steps to take during nappy changing, toileting and handwashing to ensure that all reasonable measures are taken to safeguard the health, safety and welfare of preschool children attending the service and that the environment is safe.

Each staff member also received a copy of the policies to refer to if needed.

Visual posters are on display in each of the bathrooms to support staff during these crucial times in the day, for example hand washing.

There was an emphasis on the removal of gloves after changing nappies during the training in order to reduce the risk of cross contamination.

The designated room leader will be responsible to ensure all staff in the room are following the policies correctly and they will report to management if there are any issues observed.

The manager will also carry out daily checks and ensure implementation of the above is carried out effectively.

5. All staff engaged in refresher training on the nappy changing, toileting, handwashing and infection control policy. The deputy manager carried out a demonstration of the steps to take during nappy changing, toileting and handwashing to ensure that all reasonable measures are taken to safeguard the health, safety and welfare of preschool children attending the service and that the environment is safe.

Each staff member also received a copy of the policies to refer to if needed.

Visual posters are on display in each of the bathrooms to support staff during these crucial times in the day, for example hand washing.

There was an emphasis on the correct disposal of nappies immediately after changing nappies during the training in order to reduce the risk of cross contamination.

The designated room leader will be responsible to ensure all staff in the room are following the policies correctly and they will report to management if there are any issues observed.

The manager will also carry out daily checks and ensure implementation of the above is carried out effectively.

Regular Audits are being carried out by senior management to ensure the crèche is providing a high standard of care and following the policies correctly.

6. Two sealed lined lidded pedal bins were ordered immediately after the inspection took place to replace the two small bins.

These have been since added to both rooms and will reduce the risk of overflowing occurring in the future.

The new pedal bins will also reduce the risk of cross infection.

The staff will add the bins to the daily room risk assessment checklist. This will prevent any issues with the bins going forward.

Any risks identified will be reported to management and actioned immediately.

The manager will ensure that implementation of the above procedures is in place daily.

7. The staff immediately switched to using hot water and liquid detergent for cleaning toys, in line with the practice guidelines. All toys were thoroughly cleaned using the correct procedure following the inspection. Staff will receive refresher training on the proper cleaning procedures for toys, including the use of hot water and liquid detergent. A checklist will be implemented to ensure compliance with cleaning practices and guidelines.

Safe Sleep:

8. A copy of the safety label was copied and added under the mattress of each cot.

A checklist will be implemented to ensure that all mattresses meet the required safety standards, including proper labelling, before being used.

Regular audits will be conducted to verify that all mattresses in the sleep room are compliant.

Supporting documentation submitted

Cleaning schedules

Renewed Garda vetting disclosures for 5 staff members and 1 staff member has ceased employment in the service.

Risk assessment documents

Photographic evidence of cot safety labels

Visual display for effective handwashing and safe disposal of PPE.

Summary Comment

The service manager submitted details of the corrective and preventative actions taken in the service to address the non-compliances. Based on this information the non-compliances under Regulation 23 have been addressed. Implementation and sustainment of the corrective and preventive actions will be assessed at the next inspection.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1)(a) A record was maintained of the monthly fire drills which had been completed in the service. The last recorded fire drill took place on 29/08/2024.
- (b) A record was kept of the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. Firefighting equipment was last serviced on 08/2024 and the smoke alarms on 12/2023.
- (4) Notices of the procedures to be followed in the event of an emergency was displayed in the service.

Part VII - Premises and Space Requirements

Regulation 29 - Premises

*A registered provider shall ensure that the premises of the service are-
(d) cleaned, maintained and repaired, as required,*

Non-Compliance Information

(d) The lobby of the sanitary area off the Little Lions room was not maintained in a proper state of repair. A hole was present in the wall.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(d)
The hole in the wall in the sanitary area of the Little Lion's Room was filled with a more suitable material by maintenance. A spring was also added to the skirting board to prevent the door handle banging
The manager added this to the daily risk assessment checklist for the Zebra Room. All maintenance issues are recorded on the daily risk assessment by the staff working in each of the rooms. These issues are reported to the manager immediately and the maintenance man is contacted. Any issues highlighted throughout the week is also recorded in the general maintenance book and on the weekly report that is forwarded to senior management. The manager will ensure this procedure is being carried out effectively and as quickly as possible. This will ensure the premises is maintained in a proper state of repair.

Supporting documentation submitted

Photographic evidence.

Summary Comment

The service manager submitted details of the corrective and preventative actions taken in the service to address the non-compliances. Based on this information the non-compliances under Regulation 29 have been addressed. Implementation and sustainment of the corrective and preventive actions will be assessed at the next inspection