

# Early Years Inspectorate Regulatory Report

## Pre School

**TUSLA Identifier:** TU2018WW506

**Name of Service:** Little Harvard Childcare

**Address of Service:** Kirvin Hill, Saunders Lane, Rathnew, Co. Wicklow

**Eircode:** A67 V9K5

**Name of Registered Provider:** James Hargrave

**Service type:** Full Day, Part Time, Sessional

**Date of Inspection:** 13/01/2025

<b>No of pre-school children:</b>	AM	74	PM	60
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**Address of the Early Years Inspectorate:** Loughlinstown Health Centre,  
Loughlinstown Drive,  
Loughlinstown,  
Co. Dublin.

**Inspection undertaken by:** Mona Condon and Helen Bourke

**Title:** Early Years Inspectors

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

**Conditions if applicable** Click or tap here to enter text.

### Description of service

This full day care service is located in a residential area in the village of Rathnew, County Wicklow. The service is registered to provide full day-care, part-time day care and a sessional service to pre-school children who are aged between one year and six years of age. The service is open from Monday to Friday between 07.00am and 18.30pm. At present seven rooms are in use to care for pre-school children namely, Wobbler 1, Wobbler 2, Toddler 1, and, Pre-school 1,2, 3 and 4.

### Staffing

A total of eighteen adults are employed which includes the manager, area manager and the cook. On the day of inspection fifteen adults provided direct care to pre-school children. The manager was also present and available to give assistance in the rooms as needed.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, supervision and safety. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the

registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

### Acknowledgments

The inspectors wish to acknowledge the cooperation of the person in charge, two area managers, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(1) A registered provider shall ensure that-*

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*
- (c) there is a clear management structure in the service that identifies the lines of authority and accountability in the service and the specific roles and responsibilities of each employee and unpaid worker.*

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

## Compliance Information

- (1)
- (a)(b) The service had a designated person in charge and a named person to deputise as required who were both on the premises throughout the inspection.
- (2) Nine new staff were employed since the last inspection. These nine staff files were reviewed.
- (a)(b) There were two written and validated references available for nine staff members.
- (c) Documentary evidence of a processed Garda Vetting Disclosure was available for nine new staff members. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.
- (d) Police vetting was available for nine staff members who had lived in another state for a period of longer than 6 consecutive months as an adult.
- (4)
- Nine staff members who were involved in the direct care of children had at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework, or a qualification deemed by the Minister to be equivalent.

## Part III – Management and Staff

### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,*

### Compliance Information

(1) Throughout the inspection there was an adequate number of adults working directly with the pre-school children

(2) The adult/child ratios were maintained throughout the inspection. There were fifteen adults providing direct care to seventy-four pre-school children who were cared for in seven care rooms. The person in charge and two area managers were present to provide assistance in rooms when needed.

(8)(a) There were at least 2 adults on the premises during the inspection and the staff roster indicated that there are at least 2 adults on the premises at all times.

## Part VI - Safety

### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

- The external doors were appropriately secured to prevent the children from exiting unsupervised and to restrict unauthorised persons from gaining access to the pre-school.
- The kitchen was inaccessible to children.
- The designated emergency exit doors were clear and unobstructed. The procedure for evacuation was on display in each room.
- All cleaning agents were kept out of reach of children.

##### Infection Control:

- Children were encouraged to wash their hands regularly including before lunch, after using the toilet and after outdoor play. Effective hand hygiene practices were observed in accordance with the services infection control policies and procedures.
- Hygienic nappy changing procedures were observed in line with the service nappy changing policy.
- Each child's soother was stored in individual containers and were sterilised daily.
- Cleaning schedules were maintained in each care room and the environment was clean.

##### Administration of Medication:

- Two children in attendance received medication on the day of inspection. The administration of medication procedure was followed by staff and related documents were signed and dated.
- Written parental consent was available should temperature reducing medication be required to be administered to a child.
- All medication was stored in a safe place and was clearly labelled for each individual child.

##### Safe Sleep:

- On the day of inspection, a sleep log was maintained every 10 minutes by staff detailing the physical checks carried out on sleeping children under 2 years of age.
- The temperature of the sleep room and the care rooms where children slept was in the acceptable range.

## Outing:

- It was confirmed by the person in charge that the pre-school children do not go on outings from the service.

## Non-Compliance Information

### Infection Control:

In Wobbler 2 room the infection control measures for the cleaning of toys which children have put into their mouth was unsatisfactory. This increases the risk of infection spreading from one child to another. In addition, the written policy was not clear regarding the steps to be taken to prevent cross infection.

## Action submitted by the Registered Provider

### Corrective & Preventive Action

#### Infection Control:

#### Corrective Actions:

Staff training was carried out on 14/1/2025 in relation to correct procedure for cleaning mouthed toys. Mouthing boxes were labelled and are in situ in all rooms. A daily cleaning rota for mouthed toys in place by 14/1/2025. The correct procedure for the correct cleaning of mouthed toys has been printed, laminated and displayed in every room.

#### Preventive Actions:

Staff training is now carried out during induction and training refreshed during staff meetings.

### Supporting documentation submitted

#### Infection Control:

Photo of mouthing box  
Copy of signed training sheet  
Photo of wall display  
Copy of cleaning rota

## Summary Comment

The registered provider has addressed the non-compliance as identified on inspection in relation to Regulation 23.

## Part VI - Safety

### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

### Compliance Information

(1) Adults trained in First Aid Response were present and immediately available to the pre-school children.

(2)

(a) The first aid box for children was safely stored in an accessible and conspicuous position in the pre-school room.

(b) At all times the first aid box was available to the children attending the pre-school service.

## Part VI - Safety

### Regulation 27 – Supervision

*A registered provider shall ensure that pre-school children attending the service are supervised at all times.*

### Compliance Information

The children attending the service were supervised by staff members at all times while indoors and outdoors during the inspection.