

Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

Uimhir Aitheantais TUSLA:	TU2019GY002
----------------------------------	-------------

Ainm na Seirbhíse:	Naionra Leitir Meallain
---------------------------	-------------------------

Seoladh na Seirbhíse:	Seirbhís Naionra, Scoil Náisiúnta Leitir Meallain, Leitir Meallain, Co.na Gaillimhe
------------------------------	--

Eirchód:	H91 RX45
-----------------	----------

Ainm an tSoláthraí Chláraithe:	Ray Mac Phaidín
---------------------------------------	-----------------

Cineál na Seirbhíse	Sessiúnach
----------------------------	------------

Dáta na Cigireachta:	14/11/2023
-----------------------------	------------

Líon na leanaí réamhscoile:	AM	2	PM	n/b
------------------------------------	----	---	----	-----

Seoladh Cigireacht na Luathbhlianta:	Tusla – An Ghníomhaireacht um Leanaí agus an Teaghlach, Cigireacht na Luathbhlianta, Stiúrtóireacht um Dhearbhú Cáilíochta, Foirgneamh Cliniciúil & Riaracháin, Bloc A - (An Chéad Uirlár- An Chonair Ghlas), Páirc Mhuirlinne, Co. na Gaillimhe.
An duine a rinne cigireacht:	F Nic Dhonnacha
Teideal:	Cigire na Luathbhlianta

Údarás chun cigireacht a dhéanamh

Déanann Cigireacht na Luathbhlianta, Tusla cigireacht ar Sheirbhísí Luathbhlianta faoi Alt 58(J) den Acht um Chúram Leanaí, 1991 (arna chur isteach le hAlt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013).

Coinníollacha, má bhaineann le hábhar	N/A
--	-----

TÚSLA An Ghníomhaireacht um Leanaí agus an Teaghlach Child and Family Agency	Rialacháin an Achta um Chúram Leanaí 1991 (Seirbhísí Luathbhlianta) 2016 agus Rialacháin an Achta um Chúram Leanaí 1991 (Seirbhísí Luathbhlianta) (Leasú) 2016 QMS Ref: EYI-RRT12.1_IE V2.0 03/03/2023 Uimhir Aitheantais na Seirbhíse: TU2019GY002	1 de 12
--	--	----------------

Tuarascáil Rialála Chigireacht na Luathbhlianta Réamhscoil

Cur síos ar an tseirbhís

Tá Naíonra Leitir Mealláin lonnaithe i scoil náisiúnta Leitir Mealláin, in oirthiar Condae na Gaillimhe. Feidhmíonn an naíonra ó sheomra ranga sa scoil. Príomhsheomra súgartha amháin atá ann. Faoi láthair, cuireann an naíonra clár cúraim agus seisiúnach réamhscoile um Chúram agus Oideachas na Luath-Óige (ECCE) ar fáil ó 9.20 uair go 12.20 uair, Luan go hAoine. Freastalaíonn sé ar pháistí idir 2 bhliain 8 mí agus 6 bliana d'aois, ar feadh 38 seachtaine den bhliain. Freastalaíonn an tseirbhís ar 11 leanbh réamhscoile ar a mhéad ag aon am amháin. Tá limistéar scíthe ciúin le suíocháin bhoga agus mataí ar fáil do na páistí chun scíth a ligean nó briseadh beag a thógáil uaidh ghníomhaíochtaí an lae má roghnaíonn siad. Tá limistéar súgartha ainmnithe atá slán taobh amuigh faoin aer ar chúl an áitribh le haghaidh súgradh, taiscéalaíocht agus aer úr do pháistí. Cuirtear curaclam réamhscoile bunaithe ar shúgradh páiste lárnach ar fáil a dhíríonn ar spéiseanna atá ag teacht chun cinn trí mheán na Gaeilge. Tá an tseirbhís faoi stiúir ag Comhar Naíonraí na Gaeltachta. Cuireann an réamhscoil cultúr an cheantair agus an teanga chun cinn.

Soláthar foirne

Tá an soláthraí cláraithe sár-uimhriúil agus ní oibríonn sé san áitreabh ar bhonn laethúil. Bhí beirt bhall foirne ag obair agus ag tabhairt aire do na páistí ar lá na cigireachta. Ina theannta sin, tá ball foirne ann a sholáthraíonn clúdach faoisimh nuair is gá agus más gá. Tá cáilíocht ag an triúr ball foirne i gCúram agus Oideachas na Luath-Óige ag Leibhéal 5 ar a laghad ar an gCreat Náisiúnta Cáilíochtaí. Tá fianaise dhoiciméadach ag na baill foirne ar oiliúint agus oideachas leanúnach.

Modheolaíocht

Is í Cigireacht na Luathbhlianta, Tusla, rialtóir reachtúil neamhspleách ar sheirbhísí luathbhlianta in Éirinn. Sainmhínítear i Rialacháin an Achta um Chúram Leanaí 1991 (Seirbhísí Luathbhlianta) 2016 dualgas an tsoláthraí chlártha sábháilteacht agus folláine leanaí a chinntiú agus cloí leis na riachtanais seo. Tugann an tAcht seo údarás do Tusla measúnú a dhéanamh ar chomhlíonadh leis na rialacháin. Is é is aidhm le rialáil maidir le seirbhísí óige ná a chinntiú go seastar le cúram, sábháilteacht, agus folláine na leanaí a fhreastalaíonn ar na seirbhísí seo.

Pleanáiltear cigireachtaí ar sheirbhísí luathbhlianta bunaithe ar na pointí seo a leanas:

- Stair chigireachta na seirbhíse
- Eolas ar bith a fhaightear maidir leis an tseirbhís

Tá torthaí na cigireachta bunaithe ar:

- Eolas a fhaightear trí dhoiciméid a imscrúdú
- Breathnú díreach
- Plé le baill foirne ábhartha

Ba chigireacht neamhfhógartha é seo, agus díriodh ar rialachas, sláinte, folláine agus forbairt an linbh, sábháilteacht, áitreabh agus saoráidí lena linn. Féadfaidh cigireacht díriú ar réimsí eile chomh maith, de réir mar is gá.

Dhírigh an chigireacht ar scrúdú ar chomhlíonadh faoi rialacháin 9, 11, 15, 19, 23, 25, 26, agus 28. Tugtar breac-chuntas ar na torthaí seo laistigh de na rialacháin ábhartha laistigh den tuarascáil seo.

Leagtar amach torthaí na cigireachta sa tuarascáil maidir leis an gcigireacht a eisítear mar dhréacht-tuarascáil ar dtús chuig an tseirbhís, agus bíonn deis ag an tseirbhís freagra a thabhairt ar thorthaí ar bith a luaitear inti. I gcás go sainithnítear nach bhfuil ceanglais reachtúla á gcomhlíonadh, ní mór don soláthraí cláraithe léiriú a thabhairt ar an mbealach a réitíodh an neamhchomhlíonadh agus mar a chuirfear cosc ar an neamhchomhlíonadh amach anseo. Úsáidfean an plean um Ghníomh Ceartaitheach agus Gníomh Coisctheach (CAPA) chun bonn eolais a chur le cinntí maidir le comhlíonadh le ceanglais rialála. I gcás nach n-éiríonn leis an soláthraí cláraithe na ceanglais reachtúla a chomhlíonadh, féadfar próiseas géaraithe a thosú.

Forchoimeádann an Chigireacht an ceart chun eagarthóireacht a dhéanamh ar fhreagraí a fhaightear ar chúiseanna éagsúla lena n-áirítear soiléireacht; iomláine; agus chun próisis riaracháin agus dlíthiúla a chomhlíonadh.

Is í an Chigireacht a thiomsaíonn ábhar na tuarascála.

Buíochas

Is mian leis an gCigire buíochas a ghabháil leis an duine i bhfeighil, leis an bhfoireann agus leis na leanaí a bhí i láthair ar lá na cigireachta as a gcomhoibriú ar fad.

Cuid III – Bainistíocht agus Foireann

Rialachán 9 – Bainistíocht agus earcaíocht

(1) Cinnteoidh soláthraí cláraithe-

(a) go mbeidh sa tseirbhís duine i bhfeighil ainmnithe agus duine arna ainmniú nó arna hainmniú a bheidh ábalta gníomhú mar ionadaí de réir mar is gá,

(b) go mbeidh an duine i bhfeighil ainmnithe nó an duine arna ainmniú nó arna hainmniú dá dtagraítear i bhfomhír (a) san áitreabh gach tráth le linn na tréimhse ina mbeidh an tseirbhís réamhscoile á seoladh, agus

(2) Cinnteoidh soláthraí cláraithe gur duine oiriúnach inniúil gach fostaí, gach oibrí nach n-íoctar agus gach conraitheoir, agus cineál na riachtanas a bhíonn ar leanaí á chur san áireamh, lena n-áirítear trí na nithe seo a leanas a dhéanamh–

(a) breithniú ar theistiméireacht ó fhostóirí an duine san am a caitheadh, más ann, agus go háirithe ar theistiméireacht ón bhfostóir is déanaí, más ann,

(b) breithniú ar theistiméireachtaí ó fhoinsí iontaoifa i gcás duine nach raibh aon fhostóirí air nó uirthi san am a caitheadh,

(c) breithniú ar an nochtadh grinnfhiosrúcháin a fuarthas ó Bhiúró Náisiúnta Grinnfhiosrúcháin an Gharda Síochána de réir Acht 2012 i leith an duine, agus

d) a chinntiú, a mhéid is indéanta, go soláthróidh duine, i gcás go raibh cónaí ar an duine i stát seachas an Stát ar feadh tréimhse ab fhaide ná 6 mhí as a chéile, grinnfhiosrúchán ag póilíní ó na húdaráis phóilíneachta sa stát sin.

(4) Cinnteoidh soláthraí cláraithe, gan dochar do ghinearáltacht mhír (2) agus faoi réir mhíreanna (5) agus (6), go sealbhaíonn gach fostaí a bhíonn ag obair go díreach le leanaí a fhreastalaíonn ar an tseirbhís, mórdhámhachtain i gCúram agus Oideachas Luath-Óige ar Leibhéal 5 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasfaidh an tAire a bheith coibhéiseach léi sin, ar a laghad.

(7) Cinnteoidh soláthraí cláraithe go ndéanfar gach fostaí, gach oibrí agus gach conraitheoir gan phá a mhaoirsiú go cuí agus go gcuirfear faisnéis chuí ar fáil dóibh, agus, i gcás inar gá, oiliúint, lena n-áirítear i ndáil leis na nithe seo a leanas: (a) beartais, nósanna imeachta agus ráitis na seirbhíse a shonraítear i Sceideal 5; (b) Cuid VIIA (a cuireadh isteach le halt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013 (Uimh. 40 de 2013)) den Acht, agus (c) na Rialacháin seo.

Faisnéis maidir le Comhlíonadh:

- (1) (a) Bhí duine ainmnithe i gceannas agus bhí duine ainmnithe ar fáil le teacht isteach sa tseirbhís más gá agus nuair ba ghá.
- (b) Bhí an duine a bhí i gceannas ar an áitreabh nuair a tháinig an cigire luathbhlianta agus d'fhan sí ar an láthair ar feadh ré an iniúchta. Léirigh fianaise dhoiciméadach go raibh an duine ainmnithe a bhí i gceannas nó an duine atá in ann ionadaíocht a dhéanamh ar fáil san áitreabh, i gcónaí nuair a bhí na leanaí réamhscoile i láthair.
- Tar éis athbhreithniú a dhéanamh ar na comhaid foirne sa tseirbhís, thug an cigire an méid seo a leanas faoi deara.
- (2)(a)&(b) Tháinig sé thagairt bhailíochtaithe ar chomhad don triúr ball foirne ó iarfhóistóir nó ó fhoinsé seachas iarfhóistóir.
- (c) Bhí nochtadh grinnfhiosrúcháin an Gharda Síochána ar fáil maidir leis an triúr ball foirne.
- (d) Ní raibh aon bhall foirne ina chónaí lasmuigh den dlínse ar feadh tréimhse níos faide ná 6 mhí as a chéile agus iad os cionn 18 mbliana, dá bhrí sin, ní dhearna na póilíní grinnfhiosrúchán.
- (4) Bhí fianaise ag triúr ball foirne a bhí ag obair go díreach leis na leanaí réamhscoile ar cháilíocht cúraim leanaí mórdhámhachtain i gCúram agus Oideachas na Luath-Óige ag Leibhéal 5 ar an gCreat Náisiúnta Cáilíochtaí nó cáilíocht a mheasann an tAire a bheith comhionann.
- (7) Ar athbhreithniú a dhéanamh ar dhoiciméadú, bhí fianaise ann gur chinntigh an soláthraí cláraithe go ndearnadh maoirseacht chuí ar gach fostaí, oibrí gan phá agus conraitheoir agus gur soláthraíodh faisnéis chuí dóibh, agus oiliúint nuair is gá, lena n-áirítear i ndáil leis na nithe seo a leanas: (a) beartais, nósanna imeachta agus ráitis na seirbhíse a shonraítear i Sceideal 5; (b) Cuid VIIA (a cuireadh isteach le halt 92 den Acht fán nGníomhaireacht um Leanaí agus an Teaghlach, 2013 (Uimh. 40 de 2013)) den Acht, agus (c) na Rialacháin seo. dáta sin.

Cuid III – Bainistíocht agus Foireann

Rialachán 11 - Leibhéal Foirne

- (1) *Faoi réir an Rialacháin seo, cinnteoidh soláthraí cláraithe go mbeidh líon leordhóthanach daoine fásta ann i gcónaí a oibríonn go díreach leis na leanaí atá ag freastal ar an tseirbhís réamhscoile.*
- (3) *Faoi réir mhír (5), cinnteoidh soláthraí cláraithe seirbhíse réamhscoile seisiúnach go gcomhlíonfar gach tráth an cóimheas íosta idir aosaigh agus leanaí a shonraítear i gcolún (3) de Chuid 2 de Sceideal 6 os coinne uimhir thagartha áirithe a shonraítear i gcolún (1) den Chuid sin i leith raon aoise na leanaí a shonraítear i gcolún (2) dá bhrí sin ag an uimhir thagartha sin.*
- (8) *Gan dochar do mhíreanna (2) go (7)-*
- (c) *cinnteoidh soláthraí cláraithe seirbhíse réamhscoile seisiúnach, i gcás ina n-oibríonn an duine atá i bhfeighil na seirbhíse go haonarach, go mbeidh an dara duine a bhfuil cur amach aige ar oibriú na seirbhíse agus atá in ann cúnamh a sholáthar don duine atá i gceannas ag oibriú na seirbhíse, laistigh de gach tráth, laistigh d'achar gar don tseirbhís agus go mbeidh sé ar fáil chun freastal ar an tseirbhís chun cabhrú leis an duine atá i gceannas i gcás éigeandála.*

Faisnéis maidir le Comhlíonadh:

- (1) Tugadh le fios sa leabhar taifid tinrimh réamhscoile do na 3 seachtaine roimhe sin go raibh líon leordhóthanach foirne ag obair go díreach leis na leanaí.
- (3) Bhí cóimheas an linbh fhásta ceart agus coinnithe ar lá na cigireachta.
Bhí beirt bhall foirne ag obair go díreach le beirt pháistí agus ag tabhairt aire dóibh.
- (8)(c) Ní raibh sé infheidhme toisc nár oibríodh an tseirbhís go haonarach.

Cuid IV – Faisnéis agus Taifid

Rialachán 15 – Taifead ar leanbh réamhscoile

(1) Cinnteoidh soláthraí cláraithe seirbhíse réamhscoile seachas seirbhíse réamhscoile i lárionad buail isteach nó seirbhís réamhscoile shealadach go gcoimeádfar taifead i scríbhinn i leith gach linbh réamhscoile a fhreastalaíonn ar an tseirbhís ina mbeidh na sonraí seo a leanas:

- (a) ainm agus dáta breithe an linbh;
- (b) an dáta a d'fhreastail an leanbh ar an tseirbhís den chéad uair;
- (c) an dáta a scoir an leanbh de bheith ag freastal ar an tseirbhís;
- (d) ainm agus seoladh tuismitheora nó caomhnóra leis an leanbh agus uimhir theileafóin lenar féidir dul i dteagmháil leis an tuismitheoir nó leis an gcaomhnóir sin nó le gaol nó le cara leis an leanbh le linn uaireanta oibríochta na seirbhíse;
- (e) údarú chun an leanbh a bhailiú;
- (f) mionsonraí aon bhreiteachta, aon mhíchumais, aon ailléirge nó aon riachtanais speisialta ar an leanbh, mar aon leis an bhfaisnéis go léir is iomchuí maidir le cúram nó aire speisialta a sholáthar;
- (g) ainm agus uimhir theileafóin lia-chleachtóir cláraithe an linbh;
- (h) taifead ar imdhíontaí, más ann, a fuair an leanbh;
- (i) toiliú i scríbhinn ó thuismitheoir chun cóireáil chuí liachta a chur ar an leanbh i gcás éigeandála.

Faisnéis maidir le Comhlíonadh:

- (1) Rinne an cigire athbhreithniú ar chúig cinn de na cúig fhoirm rollaithe do leanaí atá ag freastal ar an tseirbhís réamhscoile faoi láthair. Bhí na sonraí a bhaineann le (1) (a) go (i) doiciméadaithe ar gach taifead.

Cuid V - Cúram Linbh i Seirbhís Réamhscoile

Rialachán 19 - Sláinte, leas agus forbairt linbh

(1) Cinnteoidh soláthraí cláraithe, le linn dó nó di a bheith ag soláthar seirbhís réamhscoile—

(a) go ndéanfar foghlaim, forbairt agus leas gach linbh a urasú laistigh de shaol laethúil na seirbhíse réamhscoile trí na gníomhaíochtaí cuí, an idirghníomhaíocht chúí, na hábhair chúí agus an trealamh cuí a sholáthar, ag féachaint d'aois agus do chéim forbartha an linbh, agus

(b) go mbeidh cleachtais chúraim chúí oiriúnacha ar bun sa tseirbhís réamhscoile, ag féachaint don líon leanaí a fhreastalaíonn ar an tseirbhís agus do chineál a riachtanas.

Faisnéis maidir le Comhlíonadh:

Riachtanais Bhunúsacha

(1) (a) (b)

- Bhí polasaí bia sláintiúil ar fáil don tseirbhís ach é a iarraidh fuair gach tuismitheoir cóip ag tús an téarma réamhscoile.
- Chuir na tuismitheoirí agus na caomhnóirí bia a d'ól na páistí agus iad ag freastal ar an réamhscoil ar fáil.
- Bhí uisce óil ar fáil do pháistí le linn an tseisiúin réamhscoile.
- Tugadh faoi deara do na daoine fásta suí leis na páistí le linn am béilí, agus iad á n-úsáid mar dheis chun páirt a ghlacadh i comhraicthe faoi stiúir na bpáistí.
- Moladh do pháistí níos sine a bheith neamhspleách nuair is féidir agus an leithreas á úsáid acu féin. Nuair a bhí cúnaimh ag teastáil ó leanaí níos óige, chuir na daoine fásta é sin ar fáil.
- Bhí limistéar ainmnithe ar fáil más gá do chlúidín a athrú, níor chaith aon pháiste clúidín ar lá na cigireachta.
- D'úsáid na páistí naprúin le haghaidh gníomhaíochtaí súgartha míshlachtmhara, agus bhí éadaí cuí ar fáil le haghaidh súgradh taobh amuigh in aimsir dhochreidte.
- Cuireadh fíocháin ar fáil ar fud an tseomra réamhscoile, agus bhí sé le feiceál go raibh na daoine fásta ag spreagadh na gasiúr chun iad a úsáid.
- Cuireadh áiseanna ar fáil ina bhféadfadh páistí leas a bhaint as amanna scíthe ar shuíocháin bhoga, nó cathaoir mhór compordach i gceantar ciúin sa seomra súgartha dá mba ghá.

- Níor tugadh aon easaontas faoi deara idir na páistí. Spreag na daoine fásta rannpháirtíocht na bpáistí i ngníomhaíochtaí boird ach thug siad deis do leanaí rogha a dhéanamh más mian leo páirt a ghlacadh nó gan a bheith páirteach. Le linn an ama seo bhí na leanaí páirteach i réimsí súgartha dá rogha féin laistigh den seomra réamhscoile.

Timpeallacht Fhisiciúil agus Ábhartha

- Sa seomra ranga réamhscoile, cuireadh réimsí éagsúla spéise ar fáil do na páistí chun súgradh leo, lena n-áirítear limistéar tógála, limistéar súgartha, limistéar míshleachtmhar le gaineamh agus báisín uisce, limistéar feirme, limistéar fráma dreapadóireachta, limistéar chun lámhacháin a dhéanamh thríd cón, limistéar cispheile le liathróidí boga, limistéar cistine, limistéar léitheoireachta le leabharlainn agus limistéar oifige/ siopa súgartha le deasc, ríomhaire, fón agus clár airgid.
- Bhí deiseanna ag páistí súgradh agus garraíodóireacht mhíshleachtmhar a dhéanamh de réir na spéiseanna a bhí acu a bhí ag teacht chun cinn maidir leis an bhfómhar, an geimhreadh agus an fás, a bhí doiciméadaithe ag an bhfoireann.
- Bhí acmhainní súgartha agus ábhair cosúil le trealamh súgartha cistine, figuiríní, ainmhithe feirme, gluaisteáin agus trucaillí agus bréagán an domhan bheag ar fáil chun na réimsí spéise a chomhlánú.
- Cuireadh leabhair léitheoireachta chuí ar fáil in aice le limistéar scíthe, áit a bhféadfadh páistí dul le haghaidh scíth nó leabhar a léamh.
- Bhí seilfeanna ar leibhéal íseal ann a thug seans do na gasiúr rochtain neamspleach a fháil ar na cluichí, míreanna meara agus gníomhthaí boird a thaithin leo féin.

AN LIMISTÉAR SÚGARtha LASMUIGH:

- Thángthas ar limistéar súgartha fairsing slán lasmuigh trí dhoras iontrála an tseomra ranga réamhscoile, ar chúl an fhoirgnimh. Bhí dromchla tarmac sa limistéar súgartha lasmuigh le cosáin choincréite.
- I measc na n-earraí bhí cúrsa constaic, rothair le clogaid, limistéar gainimh clúdaithe le buicéid trucaillí gluaisteáin agus sluaistí chomh maith le limistéar cistine le huirlisí tí agus cistine. Bhí limistéar garraíodóireachta suite sa cheantar lasmuigh freisin. Thug na baill foirne le fios go dtugann siad na páistí ar shiúlóidí dúlra go rialta sa cheantar fresin.
- Ina theannta sin, tá an rogha ag na páistí clós súgartha na scoile a úsáid ag sliotáin ama éagsúla más gá.

Cuid VI - Sábháilteacht

Rialachán 23 - Sláinte, Sábháilteacht agus Leas Linbh a Chosaint

Cinntoidh soláthraí cláraithe go ndéanfar gach beart réasúnach chun sláinte, sábháilteacht agus leas linbh réamhscoile a fhreastalaíonn ar an tseirbhís a chosaint agus cinntoidh sé nó sí go mbeidh timpeallacht na seirbhíse sábháilte.

Faisnéis maidir le Comhlíonadh:

Sábháilteacht Ghinearálta:

- Fuarthas amach go raibh an príomhbhealach isteach sa tseirbhís daingnithe nuair a tháinig an cigire, rud a chuir cosc ar rochtain neamhúdraithe ar an tseirbhís agus ar imeacht gan mhaoirseacht ón tseirbhís. Bhí aláram feistithe ar an bpríomhdhoras isteach chuig an seomra súgartha dá n-oscloídh leanbh nó duine fásta an doras ag pointe ar bith le linn oibriú na seirbhíse seisiúnach.
- Coinníodh bréagáin, ábhair agus acmhainní i gchuí mhaith.
- Stóráileadh gach táirge glantacháin i gcófra slán as teacht na bpáistí.
- Bhí an t-aonad athraithe clúidín láidir agus seasmhach agus ag airde chuí don fhoireann le húsáid. Stóráileadh gach soláthar clúidín i gciseáin aonair, i lámh an aonaid athraithe.
- Bhí cordaí dall le feiceáil daingnithe ar na fuinneoga.
- Bhí an limistéar súgartha lasmuigh coinnithe go maith le trealamh atá láidir agus daingean.
- Coinníodh taifid laethúla measúnaithe riosca don timpeallacht laistigh agus lasmuigh.

Rialú Ionfhabhtaithe:

- Cuireadh dóthain áiseanna níos lú ar fáil sa tseirbhís le huisce te, gallúnach leachtach agus tuáillí páipéir.
- Tugadh faoi deara go raibh na boird glanta roimh amanna béile agus sneaiceanna agus thug gach ball foirne faoi deara glanadh rialta.
- Bhí na hábhair agus na hacmhainní ar fud na réamhscoile glan go feiceálach agus bhí sceidil ghlantacháin i bhfeidhm agus cothrom le dáta.
- Bhí boscaí bruscair gur féidir oscailt le do chois ar fáil ar fud na seirbhíse chun fíocháin ithreach nó tuáillí páipéir a dhiúscairt go sláinteach.
- Tharla níos lú tar éis súgradh taobh amuigh, tar éis athrú clúidín agus tar eis dul ag an leithris agus roimh am béilí.

Dáileadh Cógas:

- Níor riaradh aon chógas ar lá na cigireachta.
- Bhí polasaí riartha cógais i bhfeidhm ag an tseirbhís.
- Bhí an fhoireann ar an eolas faoi na céimeanna riachtanacha le leanúint más gá.

Coladh Sábháilte:

- Cuireadh áit scíthe ar fáil sa na seomra súgartha chun cabhrú le leanbh scíth a ligean nó diúltú do ghníomhaíocht má bhíonn gá.

Sábháilteacht Dóiteáin:

- D'fhan doirse dóiteáin glan le haghaidh aslonnaithe.
- Taispeánadh fógraí aslonnaithe dóiteáin ar fud na seirbhíse. • Bhí an pointe tónola dóiteáin ar taispeáint go soiléir.

Cuid VI - Sábháilteacht

Rialachán 25 - Garchabhair

(1) Cinnteoidh soláthraí cláraithe go mbeidh duine atá oile ar gharchabhair do leanaí ar fáil láithreach i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoil.

(2) Cinnteoidh soláthraí cláraithe go mbeidh bosca garchabhrach do leanaí a bhfuil an trealamh cuí ann—

(a) stóráilte go sábháilte in áit fheiceálach san áitreabh ar féidir teacht air gan dua, agus

(b) ar fáil i gcónaí do na leanaí a fhreastalaíonn ar an tseirbhís réamhscoile.

Faisnéis maidir le Comhlíonadh:

(1) Chuir an tseirbhís fianaise dhoiciméadach ar fáil go raibh duine a fuair oiliúint i ngarchabhair reatha do leanaí, ar fáil i gcónaí, do na leanaí a bhí ag freastal ar an tseirbhís réamhscoile. Aithnítear go bhfuil an dara ball foirne i mbun a cuid oiliúna garchabhrach (cúrsa Freagartha Garchabhrach) a chríochnú agus go bhfuil 1 lá amháin fágtha aici chun an cúrsa a chríochnú.

(2)(a) Bhí bosca garchabhrach ag an tseirbhís le míreanna ábhair go dtí seo. Stóráladh iad ar bhealach a raibh rochtain éasca air agus feiceálach i ngach seomra súgartha.

(b) Léirigh an tseirbhís go raibh an bosca garchabhrach lánfheistithe agus ar fáil do na páistí a bhí ag freastal ar an tseirbhís réamhscoile.

Cuid VI - Sábháilteacht

Rialachán 26 - Bearta maidir le sábháilteacht ó dhóiteán

(1) Cinnteoidh soláthraí cláraithe go gcoimeádfar taifead i scríbhinn—

(a) ar aon druil dóiteáin a dhéantar san áitreabh, agus

(b) ar líon, cineál agus taifead cothabhála an trealaimh chun dóiteán a chomhrac agus na n-aláram deataigh san áitreabh.

(4) Déanfar fógra i dtaobh na nósanna imeachta a bheidh le leanúint i gcás dóiteáin a chur ar taispeánt in áit fheiceálach san áitreabh.

Faisnéis maidir le Comhlíonadh:

(1) Choinnigh an tseirbhís taifead i scríbhinn ar na nithe seo a leanas:

(a) Druileanna dóiteáin a tharla san áitreabh. Taifeadadh gur tharla an druil dóiteáin deireanach ar an 6/10/2023.

(b) Bhí taifead ar fáil a thaispeánann líon, cineál agus cothabháil an trealaimh comhraicthe dóiteáin agus aláraim dheataigh san áitreabh. Rinneadh an trealamh comhraicthe dóiteáin a sheirbhísiú go deireanach ar an 19/12/2022, agus seirbhísíodh an córas aláraim deataigh go deireanach ar an 9/10/2023.

(4) Taispeánadh fógra gníomh dóiteáin scríofa a léirigh na nósanna imeachta a bhí le leanúint i gcás tine ag an príomh doras isteach sa seirbhíse.

Cuid VI - Sábháilteacht

Rialachán 28 - Árachas

Cinnteoidh soláthraí cláraithe go mbeidh an tseirbhís réamhscoile faoi árachas leordhóthanach.

Faisnéis maidir le Comhlíonadh:

Bhí árachas leordhóthanach ag an tseirbhís le dáta éaga 27/03/2024 le haghaidh seirbhís seisiúnach do 11 leanbh agus san áireamh bhí an méid seo a leanas.

- árachas dlíteanais phoiblí;
- árachas in aghaidh dóiteáin agus gadaíochta;
- árachas foirgneamh;
- árachas le haghaidh turais a dhéantar mar chuid den soláthar seirbhíse.

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2019GY002
--------------------------	-------------

Name of Service:	Naionra Leitir Meallain
-------------------------	-------------------------

Address of Service:	Seirbhis Naionra, Scoil Naisiunta Leitir Meallain, Leitir Meallain, Co. Galway
----------------------------	--

Eircode:	H91 RX45
-----------------	----------

Name of Registered Provider:	Ray Mac Phaidín
-------------------------------------	-----------------

Service type:	Sessional
----------------------	-----------

Date of Inspection:	14/11/2023
----------------------------	------------

No of pre-school children:	AM	2	PM	n/a
-----------------------------------	----	---	----	-----

Address of the Early Years Inspectorate:	Tusla – Child and Family Agency, Early Years Inspectorate, Quality Assurance Directorate, Clinical & Administration Building, Block A - (1st Floor- Green Corridor), Merlin Park, Co. Galway.
Inspection undertaken by:	F. Nic Dhonnacha
Title:	Early Years Inspector

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not applicable
---------------------------------	----------------

Description of service

Naíonra Leitir Mealláin is located in Lettermullen national school, west of county Galway. The preschool operates from a classroom in the school. It consists of one main playroom. The preschool currently offers an Early Childhood Care and Education (ECCE) preschool care and sessional programme from 9.00hrs to 12.00hrs, Monday to Friday. It caters for children aged 2 years 8 months to 6 years of age, for 38 weeks of the year. The service caters for a maximum of 11 preschool children at any one time.

A quiet rest area with soft seating and matting is available for the children to relax or opt out of an activity if they chose to. There is a designated secure outdoor play area to the rear of the premises for children's play, exploration, and fresh air. A child centred play based preschool curriculum focusing on emerging interests through the medium of Irish is offered. The service is under the governance of Comhar Naíonraí na Gaeltachta and promotes the Irish culture and language of the area.

Staffing

The registered provider is supernumerary and does not work in the premises on a daily basis. There was two staff members working and caring for the children on the day of inspection. Additionally, there is a staff member who provides relief cover when and if required. The three staff members hold a qualification in Early Childhood Care and Education at a minimum Level 5 on the National Qualifications Framework. The staff members have documentary evidence of on-going training and education.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, Health, Welfare and Development of child, safety, premises and facilities. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 11, 15, 19, 23, 25, 26, and 28. These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
- (b) consideration of references from reputable sources in the case of a person who has no past employers,
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

(7) A registered provider shall ensure that all employees, unpaid workers and contractors are appropriately supervised and provided with appropriate information, and where necessary training, including in relation to the following: (a) the policies, procedures and statements of the service specified in Schedule 5; (b) Part VIIA (inserted by section 92 of the Child and Family Agency Act 2013 (No. 40 of 2013)) of the Act, and (c) these Regulations.

Compliance Information

- (1)(a) There was a designated person in charge and there was a named person available to deputise in the service if and when required.
- (b) The person in charge was on the premises when the early years inspector arrived and remained on site for the duration of the inspection. Documentary evidence indicated that either the designated person in charge or the person who can deputise were available on the premises, at all times when the pre-school children were present.

On review of the staff files in the service the inspector noted the following.

- (2)(a)&(b) Six validated references on file for the three staff were from a past employer or a source other than a past employer.
- (c) Garda vetting disclosures were available in respect of the three staff members.
- (d) No staff member had lived outside the jurisdiction for longer than 6 consecutive months while over the age of 18 years therefore did not police vetting.
- (4) Three staff working directly with the pre-school children had evidence of a childcare qualification to at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent that date.
- (7) On review of documentation there was evidence that the registered provider ensured that all employees, unpaid workers, and contractors were appropriately supervised and provided with appropriate information, and where necessary training, including in relation to the following: (a) the policies, procedures and statements of the service specified in Schedule 5; (b) Part VIIA (inserted by section 92 of the Child and Family Agency Act 2013 (No. 40 of 2013)) of the Act, and (c) these Regulations.

Part III – Management and Staff

Regulation 11 - Staffing levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*
- (3) Subject to paragraph (5), a registered provider of a sessional pre-school service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 2 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) therefore at that reference number is satisfied.*
- (8) Without prejudice to paragraphs (2) to (7)-*
 - (c) a registered provider of a sessional pre-school service shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.*

Compliance Information

- (1) The pre-school attendance record book for the previous 3 weeks indicated that an adequate number of staff were working directly with the children.
- (3) The adult child ratio was correct and maintained on the day of inspection.
There was two staff members working directly with and caring for two children.
- (8)(c) Not applicable as the service was not operated single-handedly.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

- (1) Five of the five enrolment forms for children that are currently attending the preschool service were reviewed by the inspector. The details relating to (1) (a) to (i) were documented on each record.

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, Welfare and Development of Child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

(1) A registered provider shall, in providing a pre-school service, ensure that-

(b) appropriate and suitable care practices are in place in the pre-school service, having regard to the number of children attending the service and the nature of their needs.

Compliance Information

Basic Needs

(1) (a) (b)

- The service had a healthy eating policy available on request all parents received a copy at the beginning of the pre-school term.
- Food consumed by the children while attending the preschool was provided by the parents and guardians.
- Drinking water was available to children throughout the preschool session.
- The adults were observed to sit with the children during mealtimes, using it as an opportunity to engage in conversations led by the children.
- Older children were encouraged to be independent where possible in using the toilet by themselves. Where younger children required assistance, this was provided by the adults.
- A designated nappy changing area was available if required, no child wore a nappy on the day of inspection.
- Children had the use of aprons for messy play activities, and appropriate clothing was available for outdoor play in inclement weather.
- Tissues were provided throughout the preschool room, with adults seen to encourage children to use them when needed.
- Facilities were provided where children could avail of rest times on soft wipeable seating, or a cosy armchair in a quiet area of the playroom if required.
- There were no disagreements observed between the children. The adults encouraged the children's participation in tabletop activities but also allowed children to choose if they wished to take part or not.

During this time some children were seen to engage in play areas of their choice within the preschool room.

Physical and Material Environment

- In the pre-school classroom, a variety of areas of interest were provided for the children to play with, which included a construction area, messy play area with a sand and water basin, farm area, a climbing frame area, crawling caterpillar area, a basket ball area with soft balls, a kitchen area, library reading area and office/ play shop area with a desk, computer, phone and cash register.
- Children had opportunities for messy play and gardening in line with their emergent interests surrounding autumn, winter and growth, which had been documented by staff
- Play resources and materials such as kitchen play equipment, farm animal figurines, cars and trucks and small world figurines were available to complement the areas of interest.
- Appropriate reading books were provided next to a rest area, where children could go to relax or read in.
- Low-level shelving provided a selection of tabletop activities which the children could access independently.

THE OUTDOOR PLAY AREA:

- A spacious secure outdoor play area was accessed through the entrance door of the preschool classroom, to the rear of the building. The outdoor play area contained a tarmac surface with concrete paths.
- Items included an obstacle course, bicycles with helmets, a covered sand area with cars trucks buckets and shovels along with a kitchen area with household utensils and crockery. A gardening area was also located in the outdoor area. The staff members advised that they bring the children on nature walks regularly in the locality. Additionally, the children have the option to use the school playground at various time slots if required.

Part VI - Safety

Regulation 23 - Safeguarding Health, Safety and Welfare of Child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

- The main entrance into the service was found to be secured upon arrival, preventing unauthorised access to the service and unsupervised exit from the service. The main entrance door to the playroom was fitted with an alarm should a child or adult open the door at any point during the operation of the sessional service.
- Toys, materials, and resources were maintained in a good state of repair.
- All cleaning products were stored in a secure cupboard out of the reach of children.
- The nappy changing unit was sturdy and stable and at an appropriate height for staff to use. All nappy supplies were stored in individual baskets, in arm reach of the changing unit.
- Blind cords appeared secured.
- The outdoor play area was well maintained with equipment that is sturdy and stable.
- Daily risk assessment records were maintained for the indoor and outdoor environment.

Infection Control:

- Adequate handwashing facilities were provided in the service with warm water, liquid soap and paper towels.
- Tables were observed to be cleaned prior to meal and snack times and regular cleaning was observed by all staff members.
- The materials and resources throughout the preschool were visibly clean with cleaning schedules were in place and up to date.
- Foot operated bins were available throughout the service for the hygienic disposal of soiled tissues or paper towels.
- Hand washing took place following outdoor play, after nappy changing and toileting and prior to mealtimes.

Administration of Medication:

- There was no medication administered on the day of inspection.
- The service had an administration of medication policy in place.
- Staff were aware of the necessary steps to follow if required.

Safe Sleep:

- Rest areas were provided in each of the playrooms to facilitate a child to rest or opt out of an activity.

Fire Safety:

- Fire doors remained clear for evacuation.
- Fire evacuation notices were displayed throughout the service. • The fire assembly point was clearly displayed.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

- (1) The service provided documentary evidence that a person trained in current first aid for children, was available at all times, for the children attending the pre-school service. It is acknowledged that a 2nd staff member is in the process of completing her first aid training (First Aid Responder course) she has 1 final day left to complete the course.
- (2)(a) The service had a first aid box with content items in date. They were stored in an easily accessible and conspicuous position in each playroom.
- (b) The service demonstrated that the first aid box was fully equipped and available to the children attending the pre-school service.

Part VI - Safety

Regulation 26 - Fire safety measures

- (1) A registered provider shall ensure that a record in writing is kept of-
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

- (1) The service maintained a record in writing of-
- (a) Fire drills that took place in the premises. The last fire drill was recorded as having taken place on 6/10/2023.
 - (b) A record was available demonstrating the number, type and maintenance of the firefighting equipment and smoke alarms on the premises. The firefighting equipment was last serviced on the 19/12/2022, and the smoke alarm system was last serviced on the 9/10/2023.
- (4) A written fire action notice demonstrating the procedures to be followed in the event of a fire was displayed at the entrance door to the service.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

The service had adequate insurance with an expiry date 27/03/2024 for a sessional service for 11 children and included the following

- public liability insurance;
- insurance against fire and theft;
- buildings insurance;
- insurance for outings undertaken as part of the service provision.