

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2019LS003		
<b>Name of Service:</b>	Little Treasures Pre-school and Afterschool		
<b>Address of Service:</b>	12 Borris Little, Portlaoise, Co. Laois		
<b>Eircode:</b>	R32 W588		
<b>Name of Registered Provider:</b>	Elaine Gavin		
<b>Service type:</b>	Part Time, Sessional		
<b>Date of Inspection:</b>	04/06/2025		
<b>No of pre-school children:</b>	AM	25	PM 17
<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, Tusla, Child and Family Agency, Primary Care Centre, Church Avenue, Tullamore Co. Offaly		
<b>Inspection undertaken by:</b>	K. Murphy		
<b>Title:</b>	Early Years Inspector		

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Conditions if applicable</b>	Not applicable.
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### Description of service

This service is registered to provide part time and sessional places for children. The service operates from 08:30 to 13:30 and 12:30 to 17:30 on a Monday to Friday basis. The service is operated by an independent provider. The Early Years' Service is located in a single storey purposely adapted premises located on the grounds of a residential property. Three interconnected pre-school rooms, a breakout room and a kitchenette are provided. An outdoor play area is attached to the rear of the premises. Onsite parking and set down facilities are available. The service is urban in its location in a residential area in the town of Portlaoise, County Laois.

### Staffing

On 4 June 2025 the registered provider who works directly with children and three adults were present in the service. As per the roster an additional adult came on duty in the afternoon. Eight adults are rostered to work in the service.

### Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspection may also focus on other areas as required.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non -

compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

## Acknowledgments

The inspector wishes to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspection.

## Part III – Management and Staff

### Regulation 9 – Management and recruitment

*(1) A registered provider shall ensure that-*

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises*

*(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-*

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

*(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early Childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.*

## Compliance Information

(1)(a)

The registered provider and a designated person in charge were available in the service.

(b)

The registered provider was present for the duration of the inspection.

Eight files including the file of the registered provider were reviewed and the following was noted:

(2)(a)(b)

The required number of written validated references were available for seven adults from past employers and from a source other than a past employer. Two written references were available in respect of the registered provider.

(c)

Garda vetting disclosures were available in respect of the eight files reviewed. The service demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d)

Police vetting was available in respect of one adult who had lived outside the state for a period of longer than six consecutive months.

(4)

Adults working directly with children attending the service held a major award in Early Childhood Care and Education at levels 5 to 8 on the National Framework of Qualifications or a qualification deemed to be equivalent.

### Part III – Management and Staff

#### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(4) Subject to paragraph (5), where a registered provider contemporaneously provides-*

*(a) a sessional pre-school service, and*

*(b) a full day care service or a part-time day care service, or both, the minimum ratio of adults to children applicable for the duration of the sessional pre-school service in respect of the children attending that service shall be the ratio specified in paragraph (3).*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times*

#### Compliance Information

(1)

The minimum ratio of adults to children was maintained during the inspection.

(4)(a)(b)

There were twenty-five children attending the service supervised directly by four adults in the morning.

Seventeen children were present in the afternoon supervised by five adults.

(8)(a)

The roster and staff attendance records reviewed indicated that two adults are on the premises during the hours of operation.

### Part IV – Information and Records

#### Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;
- (c) details of the adult: child ratios in the service;
- (d) the type of care or programme provided in the service;
- (e) the facilities available;
- (f) the opening hours and fees;
- (h) details of attendance by each pre-school child on a daily basis;
- (i) details of staff rosters on a daily basis;
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;
- (k) details of any accident, injury or incident involving a pre-school child attending the service.

#### Compliance Information

(1)

The service kept and maintained written records of information in relation to the service in accordance with Regulation 16 (1) (a)(b)(c)(d)(e)(f)(h)(i)(j) and (k).

### Part V - Care of Child in Pre-school Service

#### Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

- (a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

### Compliance Information

#### (1)(a)

The children were supported to be self-caring, suitable to their age and stage of development. The parents provided all meals and snacks for their child depending on the length of stay in the service. A variety of fresh fruit, dairy products, crackers and sandwiches were observed. Potable water was available to the children to self-serve. Conversations and interactions between children and staff were observed during snack time. Children used the toilet independently and regular hand washing was observed.

The children were encouraged to be independent and their choices were supported. Staff were observed to offer support and praise to each child for their involvement in activities.

The staff were familiar with each child and their personality. Staff members were observed to be positive towards children evidenced by individual names used, eye contact and praise for children on completion of activities. Good teamwork between the staff members was observed during the inspection.

Low level tables, chairs and low-level shelving with equipment were available to all children. The pre-school rooms were laid out with areas of interest. Play equipment and materials were accessible to children and individual preferences were accommodated as to what and how long children wish to engage with specific chosen activities. Parents were observed to collect their children from the pre-school rooms after the ECCE session. A verbal handover was provided to parents at this time. Learning journals were in place and shared with parent at intervals throughout the year.

A range of developmentally appropriate, challenging, creative and enriching experiences were available for all children. Materials included paint, play dough, dolls, dolls houses, buggies, puzzles, blocks, trucks, animals and fine motor skill toys including pegboards, jigsaws and shape sorters.

All children were observed to play outdoors. In the outdoor play area, a bark area was equipped with a climb and slide unit, balance tyres, a mud kitchen, a reading chair and a table and bench. A variety of bikes and trikes were available for use in the concrete surface area section.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 – Facilities for rest and play

*(1) Subject to this regulation, a registered provider shall ensure that-*

*(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*

*(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*

*(2) A registered provider-*

*(a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016*

*shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*

#### Compliance Information

(1)(a)

Suitable play equipment was provided indoors and outdoors.

(b)

Soft furnishings provided the rest areas in the pre-school rooms. Low level beds were available for any child requiring sleep. No child sought or availed of sleep during the inspection.

(2)(a)

The outdoor play area was located to the rear of the premises. The perimeter was secured by a concrete wall and two gates.

## Part VI - Safety

### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

The entrance to the service was secure to ensure the safety of the children within. Visitor access was controlled and the inspector signed the visitor log on arrival.

##### Infection Control:

The premises were visually clean. A cleaning schedule was available for the service. All toys and materials were easily cleanable. Children were observed to wash their hands before snacks and after using the toilet.

Warm running water, liquid soap and hand towel dispensers were available in the sanitary accommodation.

Foot operated pedal bins were available in the pre-school rooms and in the associated sanitary accommodation for the hygienic disposal of waste.

Openable windows were provided in the sanitary accommodation.

A refrigerator was available in the kitchenette for the storage of perishable food.

##### Administration of Medication:

No medication was administered during the inspection.

##### Fire Safety:

Fire exit routes were unobstructed, and a fire assembly point was located to the front of the premises.

### Part VI - Safety

#### Regulation 25 - First aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children-*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

#### Compliance Information

(1)

Three adults were qualified in First Aid response (FAR) and were available on the premises during the hours of operation on a rostered basis.

(2)(a)

Two stocked first aid boxes were readily available in the service.

(b)

A first aid box was accessible to the adults caring for the children in the pre-school service.

### Part VI - Safety

#### Regulation 26 - Fire safety measures

*(1) A registered provider shall ensure that a record in writing is kept of-*

*(a) any fire drill that takes place in the premises, and*

*(b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.*

*(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

#### Compliance Information

(1)(a)

A written record for the completed monthly fire drills was available on the premises. The last fire drill was recorded as taking place on the 14 May 2025.

(b)

A record was available demonstrating the number, type and maintenance of the firefighting equipment and

smoke alarms on the premises. The firefighting equipment in the premises were serviced in October 2024.  
The smoke alarms in the premises were serviced in March 2025.

(4)

A notice of the procedures to be followed in the event of a fire was displayed in a conspicuous position in the service.

## Part VI - Safety

### Regulation 28 - Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Compliance Information

There was evidence of current insurance cover for the number of children attending the service. The expiry date noted was 27 March 2026.