

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2020WD001
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Name of Service:	Tir na Nóg
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Address of Service:	Carrowleigh, Carrick-on-Suir, Co. Waterford
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Name of Registered Provider:	Barbara Byrne
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Service type:	Full Day
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Date of Inspection:	18/09/2023
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No of pre-school children:	AM	22	PM	14
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Address of the Early Years Inspectorate:	Tusla Child and Family Agency, Ferryhouse, Clonmel, Tipperary.
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Inspection undertaken by:	E. Cullen and N. Thornton
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Title:	Early Years Inspectors
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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not applicable
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Description of service

Tir na Nóg full day care service is located in a rural setting of Carrowleigh, Rathgormack near Carrick-on-Suir in north county Waterford. A service is provided to children aged between one and six years of age. The service is open from Monday to Friday between 07:30 and 18:30 hours (including a sessional service from 09:00 to 12:00 hours for 38 weeks of the year). A registered school aged care programme is also provided onsite.

The premises is a detached building with three early years classrooms, sleep room, kitchen area, bathroom facilities for staff and children and an accessible toilet. There is a large outdoor play area at the rear of the building that is directly accessed from the premises.

Staffing

There are seven staff members employed in the service, including the registered provider. On review of documentation staff members were observed to hold qualifications in Early Childhood Education and Care at Levels 5 and 6 on the National Framework of Qualifications.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance, health, welfare and development of child and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9 (1)(2)(3)(4) - Management and Recruitment, 11 (1)(2) - Staffing Levels, 16 (1) - Record in relation to pre-school service, 20 – Facilities for rest and play, 22 – Food and Drink, 23 - Safeguarding health, safety and welfare of child, 25 - First aid, 27 – Supervision

and 28 – Insurance. However, on inspection additional non-compliance which posed significant risk was identified under Regulation 10 - Policies, procedures etc. of pre-school service. These findings are outlined within the relevant regulation within this report.

A sampling process was used to assess compliance under regulation 16 (1), 20, 22 and 27. As a result, the scope of the inspection included the wobbler room, junior ecce one and senior ecce two.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.

Additional Information

Immediate Action Notice (IAN)

An immediate action notice was issued to the registered provider on 18 September 2023 arising from the findings on inspection: A non-compliance was identified with regulation 23 Safeguarding health, safety and welfare of child as the facilities for sleep posed a risk of injury to children.

A response received by the arly years inspectorate 19 September 2023 was deemed inadequate and a second opportunity to respond was provided to the registered provider on 21 September 2023 which was adequate to address the non-compliance.

Corrective Actions and Preventative Actions (CAPA)

A CAPA response was received by the Early Years Inspectorate on 12 October 2023 which partially addressed the non-compliance identified on inspection. A second opportunity to respond was provided to the registered provider on 23 October 2023. A CAPA response was received 27 October.

Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*
- (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.*

(3) The procedures specified in paragraph (2) shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the pre-school service.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) There was a designated person in charge in the service upon the inspectors arrival who remained onsite for the duration of the inspection.

(2)(a) There were two references available for each of five staff members employed in the service from past employers, of which eight had been validated.

There was one validated reference available for one staff member employed in the service from a past employer.

(b) There were two validated references available for one staff member, and one validated reference available for a second staff member from reputable sources, in the case of a person who had no past employers.

(c) There was evidence of vetting disclosure from the National Vetting Bureau of the Garda Síochána for each of the seven staff members employed in the service.

(d) Police vetting was not required as no staff member employed in the service had lived outside of Ireland for a period of longer than six months.

(4) On review of the staff files, the inspector observed that each staff member working directly with the children in the service held at least a qualification in early childhood care and education Level 5 on the National Qualifications Framework or a qualification deemed to be equivalent.

Non-Compliance Information

(1)(b) While the designated person in charge was on the premises for the duration of the inspection, discussions with staff members and review of documentary evidence did not provide assurance that a designated person in charge or deputy was on the premises at all times.

(2) The registered provider was unable to demonstrate that they had taken all the required measures during the recruitment of one staff member to ensure that they were suitable and competent as follows:

(a) Two references available for one staff member who as part of their role was working directly with the children, had not been validated.

(3) The procedures specified in paragraph (2) were not completed in full for one staff member working in the service, who as part of their role was working directly with the children.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1)(b) The staff roster has been reviewed to ensure either the person in charge or deputy person in charge will be rostered and on the premises at all times during the hours of operation. The staff roster will be checked daily to

verify availability of the person in charge or deputy. This action will be implemented and monitored by both the registered provider and person in charge.

(2) Two written references in respect of previous employers have been validated by the registered provider and have been submitted. All staff files have been checked to ensure that all staff information required is up to date and on file. Staff files will be reviewed yearly to ensure necessary information required is kept on file.

(3) Service provider will ensure all checks will be completed before a staff member begins working the setting going forward. All staff files have been checked to ensure all info is up to date and verified. Staff will have all checks completed by service provider before commencing work in the setting going forward. This action will be monitored by the service provider.

Supporting documentation submitted

(1)(b) An updated staff roster was submitted 12 October which did not meet the requirements of the regulation. A second roster was submitted 27 October 2023.

(2) & (3) Validated references received 27 October 2023.

Summary Comment

All evidence submitted meets the requirements Child Care Act 1991 (Early Years Services) Regulations 2016. This will be reviewed on next inspection.

Part III – Management and Staff

Regulation 10 - Policies, procedures etc. of pre-school service

A registered provider of a pre-school service shall ensure that the written policies, procedures, and statements specified in Schedule 5 are in place for the service.

Compliance Information

On review of documentation, the inspector observed that written policies, procedures, and statements specified in schedule 5 and required for a full day care service, were available and open for inspection. The service's statement of purpose and function and 15 of the 19 policies and procedures specific to the service were observed to contain the relevant information specific to each policy or procedure.

Non-Compliance Information

1. An inclusion policy and staff training policy were not available for review on the day of inspection. It is acknowledged that both policies were subsequently submitted to the office of the early years inspector on the 19 September and were observed to contain the relevant information required.
2. The service's policy on healthy eating did not provide sufficient detailed information as to how the registered provider ensured that sufficient, suitable and nutritious snacks and meals, appropriate to the type of childcare service that each individual child was attending, was provided.
There was no information regarding how the service's healthy eating policy was communicated to parents and guardians or how families food and nutrition choices were supported.
3. The service's policy on infection control did not adequately detail handwashing procedures for children of all ages and the appropriate times that handwashing procedures should be carried out. The policy did not detail how staff supported children with handwashing after toileting and nappy changing.
The policy did not specifically refer to what measures and interventions were carried out in the service to reduce the potential risk of cross- contamination and outbreaks of infectious diseases and how notifiable diseases were communicated to Tusla.
Sufficient details were not provided on the safe management and storage of perishable food items.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

1. Copy of both policies have been added to policy folder. This will be checked yearly to ensure all policies are included in it.

2. Healthy eating policy has been updated to include all information necessary. New hard copy has been given home to each family. Policies will be reviewed yearly and copies will be sent to all parents by either electronic or hard copy.
3. Infection control policy has been updated to include all necessary information. New hard copy has been given home to each family. Policies will be reviewed yearly and copies will be sent to all parents by either electronic or hard copy.

Supporting documentation submitted

19 September 2023: Copy of inclusion and staff training policy.

12 October 2023: Revised healthy eating policy and infection control policy which were not adequate.

27 October 2023: Revised healthy eating policy and infection control policy.

Summary Comment

The requirements for point 1 and 3 have meet the requirements of Child Care Act 1991 (Early Years Services) Regulations 2016.

The healthy eating policy does not provide adequate information for parents and staff. This will be reviewed on next inspection.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.

Compliance Information

(2) On the morning of the inspection, the staff to child ratios were maintained as follows throughout the service:

- In the wobbler room, there were 6 children aged 12 to 24 months old being cared for by 2 staff.

- In the junior preschool room 1, there were 6 children aged 2 years 8 months to 4 years old being cared for by 1 staff.
- The senior preschool room 2, there were 10 children aged 3 to 5 years old being cared for by 1 staff.

Non-Compliance Information

(1) There was not an adequate number of staff working directly with preschool children from the time of arrival of school aged children onsite.

(2) While there were sufficient staff members on the premise, the allocation of staff meant that the minimum adult: child ratios were not maintained.

The following examples were recorded:

Room	Time	Age range of children	Adult: Child Ratio	Adults available	Adults required
Senior Room 2	14:30	2 -3 years old (3 children)	1: 6	1	2
		3 - 6 years old (6 children)	1: 8		
		Total = 9 children			
Senior Room 2	15:20	3 – 6 years old (7 children)	1: 8	1	2
		School aged (4 children)	1: 12		
		Total = 11 children			

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1) The registered provider will ensure that an adequate number of adults are working directly with preschool children throughout the entire day. Roster has been updated to ensure this.

(2) The registered provider will ensure that the required ratios for all children and age groups will be maintained at all times in the service. Roster has been updated to ensure this.

Supporting documentation submitted

Updated staff roster.

Summary Comment

Once implemented the requirements Child Care Act 1991 (Early Years Services) Regulations 2016 will be met.

Implementation will be assessed on next inspection.

Part IV – Information and Records

Regulation 16 – Record in relation to pre-school service

(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:

- (a) the name, position, qualifications and experience of the person in charge and of every other employee, unpaid worker and contractor;
- (b) details of the class of service and the age profile of children for which the service is registered to provide services;
- (c) details of the adult:child ratios in the service;
- (d) the type of care or programme provided in the service;
- (e) the facilities available;
- (f) the opening hours and fees;
- (g) the policies, procedures and statements the service is required to maintain in accordance with Regulation 10;
- (h) details of attendance by each pre-school child on a daily basis;
- (i) details of staff rosters on a daily basis;
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;
- (k) details of any accident, injury or incident involving a pre-school child attending the service.

Compliance Information

(1)(a)(b)(c)(d)(e)(f)(g) The registered provider was observed to have developed and maintained the following relevant documents and records required in the service: (a) staff records, (b) the type of service and the age profile of the children, that the service is registered to provide, (c) details of the adult: child ratios in each classroom within the service, (d) the programme of care provided in the service, (e) the facilities available, (f) the opening hours and fees of the service, (g) policies, procedures, and statements that the service is required under Regulation 10.

Non-Compliance Information

(1)(h) On review of records, the signing in and out of children's attendance was not recorded sufficiently. Children were observed being dropped to and collected from the service, without the exact times of arrival and departure

being documented. Twenty-two children were in attendance in the service on the morning of the inspection, however there were only sixteen children recorded on the attendance record book. While a written means of recording attendance was present in the service it was incomplete and safety risks were identified with the practice. These are reported on under regulation 23.

(i) The staff roster did not reflect the staff members present on the day of inspection. One staff member and the person in charge were not listed on the roster. The roster did not include information on cover for staff breaks or staff trained as First Aid Responders.

(j) The registered provider did not have a method to record or seek consent for the administration of medication in the service. The registered provider advised that they do not routinely administer medication in the service. This was contrary to the fact that an auto adrenaline injector and antihistamine for a child with an allergy was stored on the premises and an administration of medication policy was available in the service.

(k) On review of the three incident and accident records available for review in the service, none of the three records contained a parent's or guardian's signature.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(h) The registered provider and person in charge will ensure diligent sign in/out time keeping going forward. Records will be checked daily to ensure adequate time recording is being taken.

(i) Staff roster has been updated to include all necessary information, the registered provider will frequently check and will ensure to keep staff roster up to date at all times.

(j) Administration of medication forms have been made and given to all children. They will be kept in a separate folder in the office. Service provider will ensure all children that need medication will receive a form for each time and type of medication.

(k) Service provider will ensure more accurate records of accidents and incidents will be recorded along with parent signature. Records will be checked monthly to ensure adequate recordings and parent signatures.

Supporting documentation submitted

12 October 2023: Updated records of attendance, administration of medication consent forms and accident and incident records.

27 October 2023: Record of administration of consent forms.

Summary Comment

Evidence submitted meets the requirements Child Care Act 1991 (Early Years Services) Regulations 2016.

Part V - Care of Child in Pre-school Service

Regulation 20 – Facilities for rest and play

(1) Subject to this regulation, a registered provider shall ensure that-

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider-

(a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, or

shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Compliance Information

(1)(a) There were adequate and suitable facilities available for the numbers of early years children attending the service. The three early years rooms in use, were well maintained and organised. There was consideration given to the layout of the rooms, to ensure children could play together in groups or individually. Children's play and learning was supported through defined areas of interest and adequate materials and resources.

(1)(b) There was a sleep room with three cots and low-level beds available to meet the sleep needs of children.

(2)(a) Children had access to the enclosed outdoor play areas on the day of inspection. The play space was surfaced in tarmacadam, grass and an all-weather surface. A large section was enclosed with a canopy. The area was secured by a boundary fence. A section of the space had been designated for use by younger children. Children had access to a range of climbing frames, wheeled toys, slides and kitchen.

Non-Compliance Information

(1)(b) There were insufficient facilities for children in junior ECCE room one and senior ECCE room two to rest during the day. Children in these rooms had no access to soft furnishings such as cushions or couches to rest. It is acknowledged that the registered provider stated that if children in these rooms require sleep, they are brought to the sleep room in the wobbler room where low-level beds are available.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

Rest areas have been added to both preschool rooms. Monthly checks will be completed to ensure adequate rest areas are in all rooms.

Supporting documentation submitted

Photographs of rest areas in both ECCE rooms.

Summary Comment

Evidence submitted meets the requirements Child Care Act 1991 (Early Years Services) Regulations 2016.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Compliance Information

All food and drink were supplied by parents and guardians daily. Children in the ecce rooms were observed to have snack between 10:30am and 11:00am. Foods provided included: sandwiches, fruit, meat, cheese, and yogurt. One child in the wobbler room was observed to have a hot meal at midday. Staff informed the inspectors that all children attending the full day service were provided with a hot meal between 1 & 2pm.

Part VI - Safety

Regulation 23 - Safeguarding health, safety, and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Compliance Information

General Safety:

The service had a buzzer entry system in place at the main entrance of the building to ensure that unauthorised persons could not gain entry and that children could not exit the premises unsupervised. Parents were observed to drop and collect their children at the main entrance. The area outside the entrance was covered, providing shelter during inclement weather, and was also secured from the adjacent carpark with an iron railing and gate. The side entrance to the service was also secured by an iron gate, with the perimeter of the grounds and outdoor play area secured by five-foot-high metal fencing and natural hedgerow.

Infection Control:

The service has a daily cleaning schedule in place. Staff members were observed to carry out handwashing procedures after supporting children with toileting and nappy changing procedures.

Safe Sleep:

On discussion with the staff members in the wobbler/toddler room, the staff were observed to be familiar with safe sleep practices and were observed carrying out physical checks on the sleeping children, checking and recording each individual child's sleep position, colour and breathing, every 10 minutes.

Non-Compliance Information

General Safety:

1. Broken toy storage boxes were observed in the outdoor area, which posed a potential risk of injury to children.
2. A section of wire fence was used to block access to storage sheds. The fence was propped up by a tyre and not secured, which posed a potential risk of injury to children.
3. Perishable food items were stored in children's lunch bags in both ecce classrooms, despite the availability of refrigerators in the service kitchen. Some of the foods were for children attending on a part- time basis. This was not in line with food safety and food storage guidelines and posed a potential risk of food contamination.

Infection Control:

The following non-compliances identified in relation to nappy changing in the service posed a potential risk of cross-infection:

4. The nappy changing mat was torn and foam exposed.
5. There were no paper hand towels, dispenser or means to dry hands in nappy changing area.
6. A young child's hands were observed not to be washed by a staff member post a nappy changing procedure.
7. A non-foot pedal operated bin was in use for the disposal of soiled nappies.
8. Toys and a highchair were observed to be stored inappropriately in the nappy changing area.

Additional non-compliances in the service which posed a risk of cross-infection were as follows:

9. There were no paper hand towel dispensers in ecce room one or two, staff and children were observed to handle a roll of blue paper to retrieve a paper hand towel. It is acknowledged that an electronic hand dryer was available in the toilet area, however this was not used for all hand drying as some children were not comfortable in using it.
10. A swing bin was in use in ecce room one, where a foot-pedal operated bin is required.
11. Children had direct access to refuse bins in the outdoor play area.

Safe Sleep:

An immediate action notice was issued to the registered provider on 18 September in relation to the following significant issues with each of the three cots available in the service.

12. Cot one – the cot rail was broken and posed a potential risk of a child or child's limb getting caught in it.
13. Cot two – five of the cot base rungs were broken and held together with duct tape and Sellotape. The rungs were observed to bend when pressure was applied and posed a potential risk of a child falling through them.
14. Cot three – the frame of the cot was observed to be wobbly and unstable upon handling posing a potential risk of injury to children. The mattress protector on this cot was also heavily stained and posed a potential risk of cross contamination.

Fire Safety:

15. Records confirmed that each child was not checked in on arrival at the service and checked out on departure by a nominated person. Of the twenty-two children in attendance on the morning of the

inspection, only sixteen were signed in on the attendance record book. The attendance record books did not include all children present on the day of inspection. This posed a significant risk to children should an emergency evacuation be required.

Action submitted by the Registered Provider

Corrective & Preventive Action

General Safety:

1. Storage boxes have been removed. Weekly checks will be completed to ensure no broken materials are inside or outside.
2. Fence has been removed. Weekly checks will be completed to ensure no risks to health and safety of children inside or outside.
3. Service provider ensures all perishable food will be stored in fridges going forward. Spot checks will be done frequently to ensure this.

Infection Control:

4. Nappy change mat has been removed and new one gotten. Weekly checks will be completed to ensure no broken or ripped materials are in changing room.
5. Paper hand towel dispenser has been added to changing room and will be available at all times in changing room for use.
6. All children's hands will be washed after nappy change. Poster to remind children hand washing has been put up to remind staff.
7. Foot pedal operated bin has been put in change room for nappies. Service provider will ensure only foot pedal operated bin will be used for nappies and all waste disposal in the setting.
8. Toys and highchair have been removed from nappy change room. Highchairs and extra toys will be stored in storage room.
9. Paper hand towel dispensers have been added to each ecce room.
10. Swing bin has been removed from service. Registered provider will ensure only foot pedal operated bin will be used for all waste disposal in the setting.
11. Refuse bins have been moved to secure location away from children.

Safe Sleep:

The following actions were submitted by the registered provider in response to the IAN on 19th and 21st September 2023:

- 12. Cot has been fixed by maintenance man.
- 13. Cot has been replaced and removed from setting.
- 14. Cot has been fixed by maintenance man. Mattress protectors have been replaced.

The registered provider will ensure weekly checks take place on all cots and equipment to ensure no hazards. Weekly cleaning is done on mattress protectors.

Fire Safety:

- 15. The registered provider and person in charge will ensure diligent sign in/out time keeping going forward. Record books will be checked daily to ensure adequate time recording is being taken.

Supporting documentation submitted

General Safety:

1-3 Photographic evidence.

Infection Control:

4-11 Photographic evidence.

Safe Sleep:

12-14 Photographic evidence and receipt for purchase of new cots.

Fire Safety:

15 Photographic evidence.

Summary Comment

Evidence submitted meets the requirements Child Care Act 1991 (Early Years Services) Regulations 2016.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(2)(a) A suitably equipped first aid box was safely stored in the designated kitchen area, where all staff members could access it, when required.

(b) The first aid box was easily accessible by staff if required by a child attending the service.

Non-Compliance Information

(1) While it is acknowledged that there was one staff member trained as a first aid responder (FAR), the registered provider could not sufficiently demonstrate that there was always at least one staff member with FAR training onsite, while the service was in operation. The staff roster did not demonstrate if another staff member with FAR training was available, to cover for leave or meal breaks in the service.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

(1) The registered provider will ensure that there is at least one FAR trained staff member on the premises at all times. Roster will be kept up to date and checked daily to ensure there is always at least one FAR trained staff member on the premises at all times.

Supporting documentation submitted

Staff roster and FAR certificates for person in charge and registered provider.

Summary Comment

Evidence submitted meets the requirements Child Care Act 1991 (Early Years Services) Regulations 2016.

Part VI - Safety

Regulation 27 – Supervision

A registered provider shall ensure that pre-school children attending the service are supervised at all times.

Compliance Information

The layout of the early years room, sanitary accommodation and outdoor area allowed for clear lines of sight of the children. Staff supported children to use the toilet independently and were within hearing distance of children. Staff sat with children during snack and mealtimes, ensuring appropriate supervision while food was being consumed.

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

There was a current insurance certificate for the service displayed on a notice board in the main hall. The insurance certificate detailed insurance cover for a full day care service provision for 60 children.