

Early Years Inspectorate Regulatory Report

School Age Services

TUSLA Identifier:	TU2021LK012SA
Name of School Age Service:	Rosnaree Kids Club Ltd
Name of Registered Provider:	Caroline Roche
Address of School Age Service:	75 Ros na Ree, Church Hill Meadows, Raheen, Limerick.
Eircode:	V94TD52

Date of Inspection:	25 September 2025			
Number of school age children present during inspection:	AM	4	PM	12
Registration status:	Registered			
Conditions (if applicable):	N/A			

Address of the Early Years Inspectorate	2 nd Floor, Estuary House, Henry Street, Limerick, V94 XT5F
Inspection undertaken by:	S O'Brien & E Browne
Title:	Early Years Inspector

Authority to Inspect
Tusla's Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

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Description of Service:

Rosnaree Kids Club Ltd is a school age childcare service based on the outskirts of Limerick city. The service caters for children aged 4 to 15 years. The service operates from 1pm to 6pm, Monday to Friday. The service is located on the ground floor of a two-storey building. An early years service is also located on the premises. The school age service consists of 2 care rooms with sanitary facilities which are shared with the early years service. There is an outdoor area to the rear of the premises.

Staffing:

There are seven staff employed in the service which includes the registered provider, service manager, two school age educators, two relief school age educators and a cook. The registered provider is based in the service. On the day of inspection, there were three staff members, including the registered provider working directly with the school age children.

Legislation

Tusla's Early Years Inspectorate is the independent statutory regulator of School Age Services in Ireland, and its role is to promote and monitor the safety and quality of school age care provision in accordance with the following legislation:

- The Child and Family Agency Act 2013, Part 12.
- Child Care Act 1991 (Early Years Services) (Registration of School Age Services) (Amendment) Regulations 2022.
- The Child Care Act 1991 (Early Years Services) Registration of School Age Services Regulations 2018 (S.I. 575 of 2018).

A school age service means any early years service, play group, day nursery, crèche, day-care or other similar service which:

- a) caters for children under the age of 15 years enrolled in a school providing primary or

post-primary education,

- b) provides a range of activities that are developmental, educational and recreational in manner, which take place outside of school hours, the primary purpose of which is to care for children where their parents are unavailable, and
- c) the basis for access to which is made publicly known to the parents and guardians of the children referred to in point (a) above.

It is the responsibility of a registered provider to ensure the safety and well-being of school age children and the above legislation authorises Tusla to assess compliance with the Regulations.

Inspection Methodology:

The inspection is unannounced to assess compliance with the Child Care Act 1991 (Early Years Services) Registration of School Age Services Regulations 2018 (S.I. 575 of 2018), Child Care Act 1991 (Early Years Services) (Registration of School Age Services) (Amendment) Regulations 2022, and the Child Care Act 1991, Section 58 as amended by Part 12 of the Child and Family Agency Act, 2013.

The findings on inspection are gathered through a triangulation method, including:

- Information obtained through examination of documentation.
- Direct observation.
- Discussion with relevant staff.

This inspection aims to determine the extent to which service is appropriate for the care, safety, and wellbeing of children in accordance with the regulations cited above.

Inspection findings are documented in the School Age Services inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have corrected the non-compliance and how they will prevent them from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the

statutory requirements, an escalation process may be commenced.

The Inspectorate reserves the right to edit CAPA responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the Inspectorate body.

Acknowledgements:

The inspectors wish to acknowledge the co-operation of the children, registered provider, person in charge, and staff who were present on the day of inspection.

Summary of Findings:

On inspection, the registered provider was found compliant in relation to the following:

- Regulation 9: Staffing levels.
- Regulation 10: Policies of a school age service.
- Regulation 12: Insurance.

On inspection, the registered provider was found non-compliant in relation to the following:

- Regulation 8: Vetting disclosures
- Child Care Act 1992, Section 58(G) as amended by Part 12 of the Child and Family Agency Act, 2013.

Conclusion and follow up actions:

The registered providers response and documented evidence was reviewed by the inspectorate and has met the regulatory requirements. This will be reviewed on next inspection.

Regulation 8: Vetting disclosures

(1) A registered provider of a school age service other than a childminding service shall ensure that each employee, unpaid worker and contractor is suitable and competent, taking into consideration the nature of the needs of children, including by-

(a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,

(b) consideration of references from reputable sources in the case of a person who has no past employers,

(c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(2) The procedures specified in paragraph 1 shall be carried out prior to any person being appointed, assigned or allowed access to or contact with a child attending the school age service.

Regulatory Requirement Met

(1) Seven staff files were reviewed on the day of inspection.

(a) Eleven of the references available were from a previous employer and were validated.

(b) Three of the references available were from a reputable source and were validated.

(c) Garda vetting disclosures had been obtained for all seven staff. The service also demonstrated compliance with the Early Years Inspectorate Regulatory Notice requiring services to renew Garda vetting every three years.

(d) Police vetting had been obtained for six of the staff as they had lived outside of a state for longer than six consecutive months.

Regulatory Requirement not met

(1)

(d) On review of the staff members curriculum vitae, it was observed that one staff member had lived in a state for longer than six consecutive months and a police vetting disclosure was

not available for this state. It is acknowledged that a police vetting disclosure had been obtained in respect of this staff member for a previous state that they resided in. Not having all staff appropriately vetted may pose a possible risk to the children's wellbeing.

(2) In respect of one staff member, the procedures outlined above were not carried out prior to the staff member being appointed, assigned or allowed access to or contact with the children attending the school age service. This posed a possible risk to the children's wellbeing.

Corrective & Preventive Action Response submitted by the Registered Provider

The registered provider stated in their response that:

Corrective Action

(1)

(d) The staff member has attended an appointment at the embassy to apply for police vetting in that state. Evidence of the documents received from the embassy were submitted.

(2)

Vetting has been applied for the jurisdiction. On 05 December 2025, the registered provider submitted a police vetting disclosure in respect of the staff member.

Preventive Action

(1)

(d) The service will ensure that all staff members vetting is complete for all jurisdictions prior to commencing work.

(2) The service will ensure that the relevant vetting will be applied for prior to staff commencing work.

Summary of Findings

The registered providers response and documented evidence have been reviewed by the inspectorate and has met the regulatory requirements.

Regulation 9: Staffing levels

- (1) Subject to this Regulation, a registered provider of a school age service other than a childminding service shall ensure that there is at all times an adequate number of competent and suitable adults on the premises while the service is operating.*
- (2) Without prejudice to paragraph (1), a registered provider of a school age service other than a childminding service shall ensure that there is a minimum ratio of 1 adult to 12 children at all times while the service is operating.*
- (4) A registered provider of a school age service shall ensure that the school age children attending the service are appropriately supervised at all times.*

Regulatory Requirement Met

- (1) The registered provider ensured there was an adequate number of staff caring for the school age children during the inspection.
- (2) The registered provider ensured the minimum adult to child ratio was being adhered to during the inspection. On arrival to the school age service, there were four children being cared for by one staff member. In the afternoon, there were 12 children being cared for by 2 staff members.
- (4) The staff were observed to be supervising the school age children primarily by sight. The children were supervised while in the care room and outdoor area. The inspector also observed the school aged children being supervised while using the sanitary facilities that were shared with the early years service.

Regulation 10: Policies of a school age service

A registered provider of a school age service shall ensure that the policies and statements specified in Schedule 6 are in place for the service.

Regulatory Requirement Met

On the day of inspection, the following policies were reviewed:

- Drop off and collection policy
- Fire safety policy

The inspector reviewed the policies and were observed to contain the information required as per regulation 10 and schedule 6 of the regulations.

Regulation 12: Insurance

A registered provider shall ensure that the school age service is adequately insured.

Regulatory Requirement Met

The registered provider ensured that the service was adequately insured. The insurance policy expired on 28 March 2025 and expired on 27 March 2026.

Child Care Act 1991, Section 58(G) as amended by Part 12 of the Child and Family Agency Act, 2013

It shall be the duty of every person providing an early years service to take all reasonable measures to safeguard the health, safety and welfare of children attending the service and to comply with regulations made by the Minister under this Part.

Regulatory Requirement Met

- The children were observed to be freely moving around the care room and outdoor area partaking in activities of choice.
- The children were observed being offered a hot meal on arrival to the service. The meal consisted of pasta, chicken, cucumber and water.
- The staff were observed chatting to the children in a respectful manner and ensured that each child's voice was listened to.

Regulatory Requirement not met

1.

Attendance records were requested from a staff member, and it was observed that two children had not been checked into the service. It is noted when this was brought to the attention of the staff member, the children were checked in on the electronic application. It was outlined to the staff members the importance of having each child checked into the service in the event of an emergency or in the event of a child being unaccounted for. This posed a safety risk to the children. This practice was not in line with the service drop off and collection policy which stated that each child will be checked into the service on their arrival.

2.

On review of fire drill records for the service, it was observed that one fire drill had taken place in 2025 with the school age children. This fire drill took place on 22 July 2025. This was not in line with the services fire safety policy which outlined that fire drill would take place on a monthly basis. This posed a risk to the children in the event of an emergency occurring the premises. Carrying out fire drills ensures that the school age children are aware of the steps to take in the event of a fire evacuation being required.

Corrective & Preventive Action Response submitted by the Registered Provider

The registered provider stated in their response that:

Corrective Action

1. The service will ensure that all children are signed in on arrival when dropped by parents or school bus.
2. A fire drill has been carried out with the afterschool children. Documented evidence of a fire drill carried out on 30 September 2025 was submitted.

Preventive Action

1. The staff member opening the door to allow the children into the service is responsible for signing the children in.

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2. A monthly fire drill will be carried out on with the school age children the same day that the fire drill is carried out with the preschool children.

Summary of Findings

The registered providers response and documented evidence was reviewed and has met the regulatory requirements. This will be reviewed on next inspection.