

# Early Years Inspectorate Regulatory Report

## Pre School

<b>TUSLA Identifier:</b>	TU2021SO001
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<b>Name of Service:</b>	Claire Barden Award Winning Childcare
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<b>Address of Service:</b>	Abhainn Mor, Ballincarrow, Collooney, Co. Sligo
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<b>Eircode:</b>	F91 A310
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<b>Name of Registered Provider:</b>	Claire Barden
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<b>Service type:</b>	Full Day, Part Time, Sessional
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<b>Day of Inspection:</b>	10/07/2023
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<b>Day 2 of Inspection:</b>	12/07/2023
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<b>No of pre-school children:</b>	AM	31	PM	37
<b>Day 2</b>	AM	48	PM	44

<b>Address of the Early Years Inspectorate:</b>	Early Years Inspectorate, TUSLA Child & Family Agency, Markievicz House, Barrack St, Sligo, F91 XC84
<b>Inspection undertaken by:</b>	L Costello and L McGlynn
<b>Title:</b>	Early Years Inspectors

## Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

## Conditions if applicable

Not applicable

## Description of service

This full day care service is located in the town of Collooney, Co Sligo and provides sessional, part time and full-time care from 8.00am to 6.00pm, Monday to Friday. The service is registered to cater for children aged between one and six years of age and is also registered to provide school age care. The service operates from a detached two-story building consisting of four care rooms. The two care rooms on the ground floor cater for the younger children and the first-floor care rooms cater for preschool and school aged children. A kitchen, sleep room, sanitary facilities and an office are located on the ground floor. To the rear and side of property is a large enclosed outdoor area with a roofed outdoor playroom.

## Staffing

The service employs 15 staff members, 14 of which work directly with the preschool children and two staff members work with school age children only. The registered provider is on the premises daily and works directly with the children.

## Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

The inspection was announced on the 10 July 2023 and unannounced on the 12 July 2023. The inspections focused on the area of governance/ health, welfare and development of child/ safety/ premises and facilities. The inspections may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9, 11, 16, 19, 23, 27, 29 and 32 on foot of feedback and concerns received however, on inspection additional non-compliances which posed significant risk was identified under regulation 22. These findings are outlined within the relevant regulations within this report.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

## Additional Information

The announced inspection on 10 July 2023 was carried out in response to a concern received by the Early Years Inspectorate. The second day, 12 July 2023 was unannounced and carried out in response to a concern received by the Early Years Inspectorate.

### Acknowledgments

The inspectors wish to acknowledge the cooperation of the registered provider, staff and children who were present on the day of the inspections.

### Part III – Management and Staff

#### Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,
- (2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-
  - (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,
  - (b) consideration of references from reputable sources in the case of a person who has no past employers,
  - (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and
  - (d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.
- (4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

### Compliance Information

(1) (a)

There was a designated person in charge and a named person to deputise as required.

The records of 14 staff members employed in the service were reviewed. Records pertaining to the registered provider were not reviewed on this inspection.

(2) (a) (b)

Two written and validated past employer references or references from a source other than past employer in the absence of a past employer were available in respect of 14 staff members.

(c) A Garda vetting disclosure from the National Vetting Bureau of an Garda Síochana was available for all 14 staff members.

(d) International police vetting from the relevant state was available for one staff member whose employment record indicated that they had lived outside of the state for a period of more than six months.

(4) There was documentary evidence on file to demonstrate that seven of the staff members had achieved a minimum of Quality and Qualifications Ireland (QQI) Level 5 award in Early Childhood Care and Education or equivalent. This requirement was non applicable in respect of two staff members who were employed to work solely with the school age children.

### Non-Compliance Information

(2) (a) (b) The two references on file for one staff member were from sources other than one of their listed past employments as required.

(d) A required International Child Protection Certificate was not available for one of the staff members who's employment record indicated that they had lived outside of the State for longer than six months as an adult.

(4) There was insufficient documentary evidence available to demonstrate that five members of staff working directly with preschool children had attained the minimum of Quality and Qualifications Ireland (QQI) Level 5 award in Early Childhood Care and Education or equivalent.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective and Preventive Action

(2) (a) (b) A full Staff curriculum vitae will be printed and kept on file to prevent a reoccurrence of references not been included on the file.

(d) The international police vetting is now on file. The service will not employ a new staff member without police vetting.

(4) Staff will no longer be employed in the absence of a letter of eligibility from the DCEDIY or full award certificate.

### Supporting documentation submitted

Documentary evidence including updated curriculum vitae, international police vetting and qualifications were submitted by the registered provider.

### Summary Comment

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved.

## Part III – Management and Staff

### Regulation 11 - Staffing levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

*(2) Subject to paragraphs (4) and (5), a registered provider of a full day care service or a part-time day care service shall ensure that at all times the minimum ratio of adults to children specified in column (3) of Part 1 of Schedule 6 opposite a particular reference number specified in column (1) of that Part in respect of the age range of the children specified in column (2) thereof at that reference number is satisfied.*

*(8) Without prejudice to paragraphs (2) to (7)-*

*(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times,*

### Compliance Information

#### Day one 10 July 2023:

(2) The following adult child ratios were observed at 10.45am.

- In the wobbler room, two adults cared for nine children aged 1-2 years.
- In the Jr preschool room (upstairs), three adults cared for 19 children. There were 10 children aged 3-4 years and 9 children aged 2-3 years.
- In the Sr preschool room (upstairs), two adults cared for three preschool children aged 3-5 years.

There were also 13 school age children present in the Sr preschool room.

#### Day two 12 July 2023:

(2) the following adult child ratios were observed at 12.12pm.

- In the wobbler room, two adults cared for 10 children aged 1-2 years.
- In the Jr preschool room (downstairs), two adults cared for 19 children. There were nine children aged 2-3 years and 10 children aged 3-4 years. Two children attended the service on a sessional basis and the remaining 17 children attended on a full or part time care basis.

(8) (a)

There were a minimum of two staff members present at all times during the inspection.

### Non-Compliance Information

(1) (2) The registered provider did not ensure that the minimum ratio of adults to children was maintained at all times as evidenced by the following:

#### Day two, 12 July 2023

1. Between the hours of 12.00md and 12.43pm there were 19 children aged 3-5 years being cared for by two adults in the Sr preschool room. The required ratio of adults to children for this age group is one adult to every eight children therefore one additional adult was required to be present and caring for this number of children. In addition, there were also two school age children present in the room during this time.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective and Preventive Action

The corrective and preventative actions submitted by the registered provider could not be accepted as they did not address the non-compliance identified on inspection.

#### Supporting documentation submitted

No documentation submitted.

### Summary Comment

The regulation remains non-compliant as the registered providers response did not contain any corrective actions to address the findings.

### Part IV – Information and Records

#### Regulation 16 – Record in relation to pre-school service

*(1) A registered provider shall ensure that a record in writing is kept of the following information in relation to the service:*

- (h) details of attendance by each pre-school child on a daily basis;*
- (i) details of staff rosters on a daily basis;*
- (j) details of any medication administered to a pre-school child attending the service with signed parental consent;*
- (k) details of any accident, injury or incident involving a pre-school child attending the service.*

#### Compliance Information

- (j) There was a record of medication administered to children while attending the service.

#### Non-Compliance Information

##### Day one, 10 July 2023

- (h) The children were not signed into the service on arrival. When checked by the inspectors at 8.43am the sign in book recorded no children present. There were 14 children observed by the inspectors to be on the premises at the time.
- (i) A written record of the planned staff roster for the current week was not available for review. When requested by the inspector's, the registered provider indicated that a rolling roster was in place in the service. On review, it was established that this was last updated in May 2023 and was not reflective of the staff present in the service on either day of inspection or the hours worked by staff. On arrival to the service on both mornings, the inspector's asked each staff member what their planned working hours were for the day. In some cases, the answers were at variance with what the registered provider stated the working hours were and the staff members actual attendance on the day. The registered provider stated that the staff were working longer hours as there was an inspection.

##### Day two, 12 July 2023

- (k) A number of records of accident and incidents involving preschool children were on file and signed by the child parents however, the registered provider discussed the details of an incident involving a child in the service that was highlighted in the concern received by the Early Years Inspectorate. When requested, there was no documentary evidence to demonstrate that an incident record had been completed or signed by the child's parents to indicate they had been made aware of the incident.

## Corrective & Preventive Action submitted by the Registered Provider

### Corrective and Preventive Action

- (h) Staff have been instructed in the absence of the person in charge to ensure children are signed in on arrival. Each room leader has been allocated a sign in sign out book to record the children's arrival and departure in addition to the main book at the main entrance.
- (i) A weekly rolling roster is now in place and will be updated as staff hours change.
- (k) A robust Accident Incident Policy and Procedure is in place at the service. All accidents and Incidents have been recorded and signed by parents. Staff are aware of the importance of following the Accident Incident Policy and Procedure

### Supporting documentation submitted

The registered provider submitted documentary evidence regarding the non-compliances identified on inspection.

### Summary Comment

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved and the practice will be reviewed on next inspection.

## Part V - Care of Child in Pre-school Service

### Regulation 19 - Health, welfare and development of child

- (1) A registered provider shall, in providing a pre-school service, ensure that-*
- (a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and*

### Compliance Information

The children brought in their morning and afternoon snacks from home. There was evidence that healthy eating was promoted within the service, with snacks consisting of sandwiches, fruit, yoghurts, and cheese. The main meal was provided by the service and a two-week menu plan was in place. During mealtimes, children were observed to feed themselves with staff providing assistance when required with younger children.

The sleep needs of children in the wobbler room were met in line with their individual sleep needs as evidenced by children sleeping at various points throughout both days of inspection. Staff in the wobbler room were observed to be kind and caring in their interactions with children. They provided comfort when children were distressed and interacted with them in a playful manner.

The service comprised of four care rooms and an outdoor area. Each of the rooms were well resourced with various materials and toys appropriate to the age and developmental stage of the children attending. These included jigsaws, arts and crafts, home corners, construction areas, building blocks, dress up and sensory play. Equipment was stored in open shelving units at the children's reach and low-level tables and chairs were provided in all care rooms. The outdoor area was an enclosed secure area that provided opportunities for development of gross motor skills with bikes, trikes and balance bikes. The outdoor area also had a wooden playhouse, shops and a garage providing opportunities for role play. Children moved around the area freely, playing and exploring their environment.

### Non-Compliance Information

The inspectors observed the following practices which did not adequately meet the care needs of the children.

#### Day one, 10 July 2023:

1. Childrens mobility in the upstairs preschool room was restricted for extended periods of time. For example, from 10.10am-11.15am children were seated for snack and then, following the snack children were required to sit with their hands on their knees and wait until the staff instructed them to line up and go outside. When children attempted to move and became restless, they were corrected on by staff. Staff members were also heard telling the children on numerous occasions to remain quiet instructing them to 'sshhhh'.
2. The privacy and dignity of each child was not provided for when toileting of children in the Jr preschool room evidenced by the following:
  - The nappy changing facility provided for children did not provide adequate privacy for a child when toileting. The nappy changing unit was located beside the wash hand basins used by toilet trained children and was clearly visible from the playroom. At approximately 10.56am the inspector observed one child having their nappy changed in the toilet area while another child waited in the same area.
  - Staff members questioned children while at play about their toileting and proceeded to feel children's clothing to check if they required nappy changing. This occurred in the room with other children present compromising the dignity of the child.

3. While it is acknowledged that children's water bottles were stored in the care room, access to drinks were limited in the Jr preschool room. On one occasion, staff were heard instructing children to stop drinking and save some water for later.
4. There was no formal mechanism in the service for staff to communicate with parents on the child's care or well-being while attending. Staff stated that they give information, if required, on collection verbally. There was no evidence of this observed on inspection.

### Day two, 12 July 2023:

5. The sleep needs of children aged over two years attending the preschool rooms were not adequately met. In discussion with the registered provider, it was established that although low level beds were in storage in the service, these are not made available to children at any point throughout the day. The registered provider stated that there were couches in each room to allow children to rest. The lack of provision for sleep in the preschool room impacted on individual children as evidenced at 3.00pm when the inspector observed a child with their head on the table and eyes closed. A staff member noticed the child and proceeded to rouse the child and instructed them to go outside and play. This child was availing of full day care in the service.
6. Nappy changes were not carried out in a prompt and timely manner in the Jr preschool room. At 12.00pm the inspector observed a child who was touching their bottom, appearing uncomfortable. It was apparent that this child had a full nappy. At 12.57pm the child had finished dinner and was going outside; the inspector prompted a staff member that the child may require a nappy change which was completed. Nappy changing records for the day were reviewed at 1.29pm, with no record of any nappy changes in the Jr preschool room for that day.
7. In the wobbler room, one child had recently returned to the service from a period of absence due to illness. When playing outdoors, the child indicated that they were cold and was observed cuddling next to a staff member. Staff checked the child's belongings and found there was no coat in the service for the child and as a result the child was encouraged to continue playing without a coat on.

### Corrective & Preventive Action submitted by the Registered Provider

#### Corrective and Preventive Action

1. A new preschool room leader has been appointed. The importance of free play and ease of transitions has been explained to all staff, this will be supervised to prevent reoccurrence. Staff employed in the service will be supervised for longer periods of time to ensure that a repeat of this behaviour does not occur. It goes against the ethos of the company and will be monitored closely to prevent a potential re occurrence.
2. The nappy changing unit has been removed and the children who were not toilet trained were moved to the ground floor room.
3. Staff have been instructed to allow children to drink as much as they choose.
4. Parents are given information verbally on what children had for dinner, snacks, preferences, sleep patterns, nappy changes and overall wellbeing. Learner journals and observations are retained in the service. Staff will now record when verbal handovers take place.
5. Staff are now placing the stackable beds in the preschool room to allow children aged 2 years and 6 months upwards choose if they wish.
6. Information has been given to staff members in team meetings regarding the importance of recording every nappy change in real time. Records in the junior preschool room nappy change book are being monitored by the new preschool room leader.
7. The creche provides a stock of extra clothes for children in cases where a child may have forgotten a coat or requires a change of clothes. Staff have been shown again where the spare crèche clothing is located in case a child would be sent to the service with not enough clothes and potentially become cold.

#### Supporting documentation submitted

The registered provider has submitted documentary evidence on information provided at team meetings.

#### Summary Comment

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved and the practice will be reviewed on next inspection.

### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Compliance Information

##### Day two, 12 July 2023:

The main meal was cooked on site and consisted of pasta bolognaise with added vegetables. Milk was offered to children with the meal.

#### Non-Compliance Information

##### Day one, 10 July 2023:

1. The main meal served to all children was a ready meal purchased from a local supermarket which was reheated in the service. There was no mechanism for monitoring the salt content of the ready meals to ensure it was within the maximum limit for young children.

##### Day two, 12 July 2023:

2. In the Sr preschool room, one child was observed to try the food served for the main meal and immediately express dislike to the staff members. Staff encouraged the child to try more, however the child refused. There was no alternative offered to the child by way of a meal or a snack at this time.

#### Corrective & Preventive Action submitted by the Registered Provider

##### Corrective and Preventive Action

1. A chef has been employed from a local catering company to provide meals when the registered provider is unable to cook.
2. Children who refuse any meal will be offered an alternative from their own snack supplied by parents or offered something additional from the crèche store on the ground floor.

##### Supporting documentation submitted

Documentation evidence submitted.

### Summary Comment

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved and the practice will be reviewed on next inspection.

### Part VI - Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Compliance Information

##### General Safety:

- The main entrance into the service was found to be secure upon the inspector's arrival to the service on both days. The entrance was operated by a buzzer system, which prevented unauthorised access to the service and unsupervised exit from the building.
- Materials and resources were maintained in a good state of repair.
- Cleaning products in use in the playrooms were stored on high shelving out of the reach of children.
- The kitchen was inaccessible to the preschool children on the day of inspection. High level latches, out of the children's reach were fitted on doors leading from playrooms to kitchen.
- There were highchairs with harness safety straps in good condition.
- Leads and flexes were secure and inaccessible to preschool children.
- The outdoor area was secured by perimeter fencing and gates.

##### Infection Control:

- Tables were observed to be cleaned prior to and after mealtimes.
- The materials and resources throughout the preschool were visibly clean with cleaning schedules in place.
- The premises were observed to be maintained in a clean and hygienic condition.
- Foot operated pedal bins were in place throughout the service for the hygienic disposal of soiled tissues or other waste.

### Administration of Medication:

- There were records available in the service detailing medication that had been administered to children.

### Safe Sleep:

- The service had a designated sleep room adjacent to the wobbler room with a total of three cots. Each of the cots were fitted with an appropriately sized mattresses which contained the required safety label. Each of the mattress were also covered with a waterproof sheet.
- Staff were observed to physically enter the sleep room at intervals of no more than 10 minutes to check on sleeping children.

### Fire Safety:

- Fire evacuation plans were displayed in all care rooms in the service.
- Fire doors remained free from obstruction.

### Non-Compliance Information

#### General Safety:

1. Staff members in each room did not maintain an accurate, up to date record of the number and age of children in attendance. Staff members stated that the sign in sheet for children along with the date of birth was maintained in the office by the registered provider and children are signed in and out on arrival and departure from the front entrance. When asked by inspectors, staff were unsure on the number of children they were caring for at any given time and were required to count the children on each occasion. Staff were also unsure as to the age of children they were caring for and when checked by inspectors against the child's date of birth, were found to have given the wrong age. The absence of an accurate, real time attendance record in each room poses a number of risks to the safety of children. These include the risk of a child or children being overlooked in the event of an emergency, a child going missing from the service or staff members remaining in the service unnecessarily in the event of an emergency evacuation.
2. The ground surface of Astro turf in the outdoor play area was not adequately secured causing tripping hazards for children.
3. The water temperature at one of the children's wash hand basins in the upstairs room where the Jr preschool children attended on day one was measured at 44.4°C which is above the maximum safe limit of 43°C.

4. There was no documentary evidence available to demonstrate that risk assessment was carried out following any of the accidents documented as having occurred in the service. This was contrary to the contents of the services 'Accident Reporting and Emergency Summoning Procedure' which states that 'a risk assessment will be carried out following all accidents'

### Safe Sleep:

5. The air temperature of the sleep room was not routinely checked to ensure it had not risen above maximum safe limits. When asked by the inspector, staff in the wobbler room who were carrying out the 10-minute sleep checks, were unsure as to how the air temperature was checked and there was no mechanism in the room by way of a thermostat or similar for staff to carry out this check. The practice observed does not ensure that appropriate measures are in place to prevent the air temperature in the sleep room from raising above safe limits and placing children at risk while sleeping.
6. The records of sleep checks carried out on children were not dated to demonstrate on what day they had occurred. When reviewed on inspection on 12 July 2023, the last recorded date in the logbook was 7 July 2023 therefore it could not be determined if all subsequent entries were on that date or the days following.

### Infection Control:

7. Handwashing was not carried out at appropriate times or in an appropriate manner as evidenced by the following:
- Childrens hands in the wobbler room were not observed to be washed prior to mealtimes.
  - Childrens hands were not washed in the Jr preschool room after nappy changes.
  - Children in the Jr and Sr preschool room did not routinely wash their hands after toileting independently.
  - It was observed by inspectors that younger children in the Jr preschool room could not reach the wall mounted hand soap and therefore did not use it.
8. The nappy changing procedures observed in the Jr preschool room did not provide for effective infection prevention and control as evidenced by the following:
- On one occasion, staff did not remove the disposable gloves prior to dressing the child and cleaning the child's face and nose.
  - Staff used their hands to open and close the bin in disposing of the soiled nappy, rather than using the foot pedal mechanism as required.

9. Staff in the wobbler room did not routinely remove toys from the play area which children had placed in their mouth. In discussion with staff, the inspector was informed that there was a procedure in place for the washing and sterilizing of mouthed toys, however staff members did not appear to notice a number of occasions where children placed smaller play items in their mouth and subsequently returned them to the play area.
10. Children's soothers were not stored in a clean, hygienic condition in the wobbler room. A soother was observed on top of the refrigerator and staff informed the inspector that they are normally stored loose in children's bags.
11. Perishable items were not always stored in refrigerated conditions. On two occasions, packets containing soft cheese which required refrigeration, were observed in the preschool rooms.
12. There were no procedures in place for the segregation of cleaning clothes used to clean the preschool rooms and sanitary accommodation. The cloths used for both areas were yellow fabric and when asked, staff indicated that the one in the room was for the room and the one in the sanitary accommodation was to be used there. The lack of clearly distinguishable cloths for each area poses a risk of cross contamination.

### Administration of Medication:

13. Records of medication administered to children were not signed by the parents on collection which poses a risk that a parent may unintentionally administer additional doses of medication outside of the maximum safe limits.

### Action submitted by the Registered Provider

#### Corrective & Preventive Action

#### General Safety:

1. Staff have been given their own sign in sign out record book for each care room.
2. The Astro turf has been pinned down and we are also laying new sand to weigh the Astro down. As the site is extremely windy, it will be risk assessed before use, based on weather conditions and we will close off areas which may pose a trip and fall hazard.
3. The water temperature gauge in the tap has been fixed.
4. Risk Assessments are carried out and will be documented as proof going forward and signed by relevant staff.
5. The staff are now recording sleep room temperature and recording the temperature in the sleep book every time a child goes down to sleep.

6. Staff have been provided with information at team meetings on how to complete records.

### **Infection Control:**

7. Staff in the Wobbler Room have been retrained and provided with information at team meetings about hand hygiene.
8. Staff in Junior preschool Room have been provided with information at team meetings on Nappy Changing Policy and Procedure.
9. Staff in the wobbler room have been instructed to pay closer attention to mouthed toys and remove them immediately from the play area for cleaning. There is a policy in place.
10. There is a second sterile soother stored in a clear container labelled with the child's name this sterile soother is for use within the service. It is sterilised in the service after use and placed back in the sterile lidded container for further use.
11. Parents are requested to send children's food into the crèche in a labelled sandwich bag, which is placed directly into the fridge, this will eliminate potentially any soft cheese being overlooked and not placed in the fridge.
12. Disposable paper roll is to be used in sanitary accommodation.

### **Administration of Medication:**

13. Parents will be requested to sign the medication form on collection

### **Supporting documentation submitted**

Documentary and photographic evidence submitted.

### **Summary Comment**

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved and the practice will be reviewed on next inspection

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved and will be reviewed on next inspection

### Part VIII - Notifications and Complaints

#### Regulation 32 – Complaints

- (1) A registered provider shall ensure that the complaints policy of the service specifies-
- (a) the procedure to be followed by a person for the purposes of making a complaint in relation to the service,
  - (b) the manner in which such a complaint shall be dealt with, and
  - (c) the procedures for keeping a person who makes such a complaint informed of the manner in which it is being dealt with.

#### Compliance Information

(1) (a) (b) (c)

There was evidence of a complaints policy in place in the service that specified the procedure to follow when making a complaint, how this complaint will be managed and the procedure to be followed in communicating with the complainant.

### Part VII - Premises and Space Requirements

#### Regulation 29 - Premises

- A registered provider shall ensure that the premises of the service are-
- (a) of sound and stable structure,
  - (b) safe and secure,
  - (c) kept adequately lit, heated and ventilated
  - (d) cleaned, maintained and repaired, as required, and
  - (e) equipped with adequate and suitable sanitary facilities.

#### Compliance Information

- (a) On superficial visual inspection, the building appeared to be of sound and stable structure with no obvious signs of deterioration.
- (b) Each of the preschool rooms were lit by natural light leading from glass panelled windows. This was supplemented by overhead florescent lighting covered with shatter proof protective covers. The air temperature within each of the preschool rooms was maintained within the required range of 18-22°C.
- (c) The premises was maintained in a good state of repair and observed to be adequately cleaned.

(d) There were adequate sanitary facilities which included toilets, wash hand basins and nappy changing areas for the number of children in attendance. There was also provision for staff sanitary accommodation.

## Non-Compliance Information

(c) The mechanical ventilation in the children's sanitary accommodation downstairs did not appear to be functioning effectively. There was a discernible malodour noted in the area on both days of inspection.

## Corrective & Preventive Action submitted by the Registered Provider

### Corrective and Preventive Action

(c) The ventilation system has been reviewed by a competent person and is now in working order. Our engineer will continue to service the ventilation annually and if a malodour is noted in future, we will assess the source of the mal odour and contact the engineer.

### Supporting documentation submitted

Documentary evidence submitted.

## Summary Comment

The written response and documentary evidence submitted by the registered provider has been assessed by the early year's inspectorate. Regulatory compliance has now been achieved and the practice will be reviewed on next inspection.