

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances



Tusla I.D: TU2021WW004

Name of Service Hollywood Preschool

Address of Service: Hollywood Community Centre, Hollywood, Co. Wicklow W91 NWK5

Email Address: preschoolholly20@gmail.com

Name of Registered Provider: Barbara O'Toole

Type of Proposed Service:	Full Day Care	<input type="checkbox"/>	Part-Time	<input type="checkbox"/>	Sessional	<input checked="" type="checkbox"/>
	Drop-In	<input type="checkbox"/>	Childminding	<input type="checkbox"/>	Temporary	<input type="checkbox"/>

Proposed change: To increase from 22 children to 33 children

Proposed Number of Children: 33

Recommended Change Following Inspection: To increase to 29 children due to space requirements

Registered change: Change in number of children that can be accommodated from 22 to 29.

Date of Inspection:	2	1	0	3	2	0	2	4
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Inspection undertaken by: H. Bourke

Title: Early Years Inspector

Tusla Early Years Inspectorate Address:
 Tusla Child and Family Agency
 First Floor Trinity Building, IDA Business Park
 Southern Cross Road, Bray
 Co. Wicklow

Rationale for Inspection: Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Sessional Service for 29 Children
Date of Registration	10 th April 2024

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Hollywood Preschool was first established 2021 and is situated in the rural village of Hollywood in Co. Wicklow. The pre-school is registered to provide care and education for children aged between 2 years and 6 years of age. The pre-school is open from Monday to Friday and offers a sessional Early Childhood and Education Scheme (ECCE) service from 09.00 hrs to 12.00 hrs for 38 weeks of the year.
Premises	The service currently operates from a single room located on the first floor of the local community centre. There is a second storage room, a sanitary area with two separate toilets and two sinks and a large reception hall. A third toilet and sink have been added to accommodate the proposed new children attending the service. There is a separate adult sanitary area located downstairs on the ground floor. The pre-school has access to their own outdoor area located to the side of the premises.
Staffing	There are three staff employed in the service, which includes the registered provider. All staff members hold Early Childhood Care & Education qualifications on the National Framework of Qualifications.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes; Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with</p>

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	administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgements	The Inspector wishes to acknowledge the cooperation of the registered provider who was present on the day of the inspection.

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met.

(1)(a)

The service has a designated person in charge and a named deputy.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement has been met.

(1)

The service proposes to accommodate 33 children on a sessional basis in one large care room and an additional smaller room, with an adequate number of adults working directly with the children at all times. There are three staff members employed in the service.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of

(4) Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.

Requirement met:

The requirement has been met.

(1)(a)

The service comprises of one large care room and a proposed smaller room. The rooms are bright and spacious and well laid out to cater for the age range of children who will be attending the service.

(b)

A suitable rest area is provided within each care room should the children require a rest during their morning.

(4)

The outdoor space consists of a large mixed surface area. There were no ponds, pits or other hazards observed in the outdoor area. There was an assortment of suitable toys available for the age group attending the pre-school. The outdoor area was found to be suitable, safe and secure.

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Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement has been met.

Parents will be requested to provide all snacks for their child attending the service. All snacks must be in line with the healthy eating policy of the service. Refrigerated storage facilities are available for perishable lunches. Portable water is available for children. If a child requires additional food the registered provider will provide a healthy snack as needed.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.

- The registered provider stated the door to the service is locked at all times, ensuring children cannot leave the service unsupervised and unauthorised access to the service cannot occur.
- The emergency exit door was unobstructed.
- Storage was available for children’s belongings along the hallway linking the two care rooms.
- Cleaning materials and equipment were stored in a utility cupboard in the service.
- A fridge was available for the storage of food.
- A cleaning schedule for toys and equipment was available, as well as a cleaning schedule of the pre-school room and sanitary areas.
- The sanitary accommodations were well stocked with a sufficient supply of liquid soap and paper hand towels.

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- The water temperature was recorded at 36.2°C. A large foot pedal bin was present in both sanitary areas, for the safe disposal of used paper towels.
- The pre-school rooms and sanitary accommodations were ventilated by openable windows.

Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times.

Requirement met:

The requirement has been met.

(1)

The registered provider has a current certification in FAR first aid training.

(2)(a)

A suitably equipped first aid box was available in both care rooms. They were clearly identifiable and readily accessible.

(b)

The first aid boxes will always be available to the children attending the pre-school service.

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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been met.

(1)(a)

The registered provider has indicated that fire drills will continue to be carried out in the pre-school service.

(b)

There was a record available relating to the number and type of firefighting equipment and for the servicing of the fire detection and alarm system dated March 2024 and September 2023 respectively.

(4)

Notices of the procedures to be followed in the event of a fire were displayed in both pre-school rooms and throughout the premises. The fire assembly point was identified.

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement has been met.

An insurance quotation was submitted to the Registration Team prior to this inspection.

The Registered Provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

The requirement has been met.

(a)

The pre-school is located in a two storey community property that has been adapted to accommodate the service.

(b)

The point of entry for the service is through the main door of the community centre that leads to a secure stairwell where the pre-school rooms are located. The main door to the service is locked electronically and is monitored by the staff members in the service.

The outdoor area is secured with a high wooden fence, and a high stone wall. There is a locked gate at the point of entry to the outdoor area to prevent a child leaving unsupervised and to prevent unauthorised access to the area.

(c)

The premises benefits from natural light via windows in the pre-school rooms. There is supplemental artificial lighting also provided in each of the care rooms. The pre-school is heated by an oil-fired heating system, with temperature adjustable radiators in both care rooms. Windows in the pre-school rooms can be opened but have restrictors in place and there is natural ventilation in the sanitary areas.

(d)

A cleaning schedule was in place in the pre-school rooms. The premises and surrounding environment were clean and well maintained.

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	<p>(e)</p> <p>The sanitary accommodation is located within the corridor that links both pre-school rooms. The sanitary area consists of three separate toilets and three wash hand basins. A separate toilet and wash hand basin is available for adults, downstairs in the community centre. Thermostatically controlled hot water was available in the children’s sanitary area and the temperature of the water was 36.2°C.</p>
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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

(2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.

Requirement met:	<p>The requirement has been met.</p> <p>(1)</p> <p>Adequate clear floor space has been provided for the work, play and movement of the number of children proposing to attend the service as demonstrated below:</p> <p>(2)</p> <p>The clear floor space in the proposed new pre-school room measured 13.07 square metres.</p> <p>There is sufficient space in the pre-school service to cater for an additional seven children on a sessional basis.</p>
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