

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances



<b>Tusla I.D.:</b>	TU2022KE005							
<b>Name of Service:</b>	Hazelhatch Preschool and Afterschool							
<b>Address of Service:</b>	Celbridge GAA, Hazelhatch Road, Celbridge, Co. Kildare, W 23 YY29							
<b>Email Address:</b>	celbridgepreschool@gmail.com							
<b>Name of Registered Provider:</b>	Beatriz Gomez							
<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input checked="" type="checkbox"/>	<b>Sessional</b>	<input checked="" type="checkbox"/>		
	<b>Drop-In</b>	<input type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>		
<b>Proposed change:</b>	<p>Change in service type from sessional to part-time &amp; sessional.</p> <p>Change in number of children from 16 to 18 (existing room).</p> <p>Change in hours of operation from 09:00-12:00 to 09:00 – 14:00.</p>							
<b>Proposed Number of Children:</b>	18							
<b>Recommended Change Following Inspection:</b>	<p>Change in service type from sessional to part-time &amp; sessional</p> <p>Change in number of from 16 to 18 (Max 14 part-time) children</p> <p>Change in hours of operation from 09:00-12:00 to 09:00 – 14:00.</p>							
<b>Registered change:</b>	<p>Change in service type from sessional to part-time &amp; sessional</p> <p>Change in number of from 16 to 18(Max 14 part-time) children</p> <p>Change in hours of operation from 09:00-12:00 to 09:00 – 14:00.</p>							
<b>Date of Inspection:</b>	0	8	0	5	2	0	2	5
<b>Inspection undertaken by:</b>	R. Brien & R. Phillips							
<b>Title:</b>	Early Years Inspectors							

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<b>Tusla Early Years Inspectorate Address:</b>	Early Years Inspectorate, Suite 7, Vista Primary Care, Ballymo Eustace Rd, Naas, Co Kildare.
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<b>Rationale for Inspection:</b>
<b>Proposed Change of Circumstance</b>

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	<b>Registered Part-Time &amp; Sessional Service for 18(Max 14 Part-Time) Children</b>
<b>Date of Registration:</b>	<b>26<sup>th</sup> August 2025</b>

<b>Authority to Inspect</b>
The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	Hazelhatch Preschool and Afterschool provides sessional care to children aged 2 - 6 years. The service operates from 09:00 to 12:00, Monday to Friday.
<b>Premises</b>	The service operates from a room in Celbridge GAA club on the outskirts of Celbridge, Co. Kildare. The premises consists of a preschool room with adjoining sanitary facilities and the gym hall which the children can access. There is a fully enclosed outdoor play area adjacent to the service and a fully enclosed astro pitch which is shared with the adjacent primary school.
<b>Staffing</b>	The service employs four adults who work directly with the children including the registered provider.
<b>Methodology</b>	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the Child, Safety and Premises.  The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgements</b>	The inspectors wish to acknowledge the cooperation of the registered provider, person in charge, staff and children who were present on the day of the inspection.

	<b>Child and Family Agency Act 2013</b> <b>Child Care Act 1991 (Early Years Services) Regulations 2016</b>	<b>Version 05</b> <b>Implemented- Aug 2022</b> <b>EYI-IR12.23 F07 FFP (CIC)</b>	<b>2 of 8</b>
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### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

(1)(a)

The requirement has been met.

The service has a designated person in charge and a named person to deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

#### Requirement met:

(1)

The requirement has been met.

The registered provider proposes to provide a part time service until 14:00 in the existing care room.

Four adults are currently employed to work directly with children. The registered provider demonstrated an awareness of the minimum staffing requirements required for part time services.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

#### Requirement met:

The requirement has been met.

(1)(a)

The care room is fully equipped with a range of play materials and equipment suitable to the age and stage of the children attending. Low level furniture and shelving are

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available containing materials for manipulative, creative, sensory and imaginative play. These include designated interest areas including a home corner, library area, art and construction areas all accessible to the children at their level.

(b)

The care room has a suitable rest area available which contains soft matting and cushions where children can rest or take a break from activities. Low level beds are available for children attending who may require sleep or rest.

(2)(a)

There is an enclosed outdoor area provided on the premises with grass surfacing. The service also has daily use of a fully enclosed astro pitch. Suitable play equipment and materials are available including a slide, sand tray, seesaws and gross motor play materials.

Both areas are fully enclosed and secured to prevent unauthorised entry or a child leaving unsupervised. The outdoor areas were well maintained, and no hazards were observed.

### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.

Perishable foods will be stored in the refrigerator. Drinking water is available on the premises. A healthy eating policy is in place.

Children attending on a sessional and part time basis will bring in their lunch from home. Children attending on a part time care basis will be offered breakfast on arrival and an afternoon snack. The person in charge confirmed that alternative meals/snacks are available if required and that additional snacks are available outside of scheduled mealtimes.

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### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

<b>Requirement met:</b>	<p>The requirement is partially met</p> <ul style="list-style-type: none"> <li>• The external door is secured to prevent children from exiting the service unsupervised and to restrict unauthorised persons from gaining access to the service. The gate in the outdoor area is suitably secured.</li> <li>• There are no loose cables or cords that could pose a risk of injury.</li> <li>• An infection control policy is in place to inform practice.</li> <li>• There is provision for the appropriate disposal and storage of waste including the provision of foot pedal operated bins in the sanitary area and in the care room.</li> <li>• Cleaning schedules are in place.</li> <li>• Cleaning materials are stored safely.</li> </ul>
<b>Requirement not met:</b>	The care room door was secured with an unsuitable lock which may impact timely evacuation in the event of a fire.
<b>Response from Provider:</b>	We contacted professional engineers and discussed the matter with them. As suggested by the fire officer and building engineer a fire door lock will be fitted on the preschool classroom to ensure classroom can be locked from outsiders getting access into the classroom, but as well as children, staff, visitors family or anyone involved with the preschool can exit the classroom easily and in a safe way in case of an emergency. The preschool will continue to follow, inspectors advise and requests to ensure the compliance of the preschool and the safety of our children, staff and families and visitors.
<b>Summary Comment:</b>	The requirement has been met.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) *is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) *is available to the children attending the pre-school service at all times.*

<b>Requirement met:</b>	<p>The requirement has been met.</p> <p>(1) A staff member who will be based in the care room has current certification in First Aid Responder (FAR) training.</p> <p>(2)(a)(b) A suitably equipped first aid box is provided in the care room. It is clearly identifiable and easily accessible.</p>
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## Inspection Due to a Proposed Change of Circumstances

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement has been met.

#### (1)(a)

The registered provider has indicated that fire drills will be carried out on a monthly basis.

#### (b)

There is a record available relating to the number, type and maintenance of firefighting equipment and for the fire detection and alarm system.

#### (4)

The notice of the procedures to be followed in the event of fire was displayed conspicuously in the care room and the fire assembly point was identified.

### Part VI – Safety

#### Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

#### Requirement met:

The requirement has been met.

Evidence of insurance for the required number of children was available. The registered provider must ensure that adequate insurance is in place prior to the commencement of the service. Registration of the service is contingent on the registered provider's compliance with Regulation 28.

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### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

#### Requirement met:

The requirement has been met.

(a)

The care room is located in a room within a GAA clubhouse. The registered provider confirmed that the premises is of sound and stable structure.

(b)

The registered provider has taken appropriate measures to safeguard the premises. The external door was locked to prevent unauthorised access or a child leaving unsupervised.

(c)

The care room was adequately lit, heated and ventilated. There was a good level of natural lighting in the care room with artificial lighting available as required.

Windows can be opened to provide natural ventilation. The care room is heated by wall mounted radiators that are thermostatically controlled, and the temperature was maintained between 18-22°C. There are openable windows in the adjoining sanitary area providing natural daylight and ventilation.

(d)

The premises and surrounding environment were clean and maintained as required. A cleaning schedule was in place and cleaning equipment was available in the care room.

(e)

Adequate and suitable sanitary facilities have been provided. There are three toilets and six wash hand basins for children's use and one toilet and wash hand basin available for adults. Thermostatically controlled hot and cold water was available in hand wash sinks.

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### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.
- (2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.
- (4) Where a registered provider contemporaneously provides—  
 (a) a sessional pre-school service, and  
 (b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).

#### Requirement met:

The requirement has been met.

(1)

Adequate clear floor space has been provided for the work, play and movement of children attending the service.

(2)(3)(4)

A total clear floor space of 32.9m<sup>2</sup> is available in the care room for the maximum daily attendance of 18 preschool children ranging in age from 2 years 8 months – 6 years on a sessional basis and for the maximum daily attendance of 14 preschool children ranging in age from 2 years 8 months – 6 years on a part time basis.