

Early Years Inspectorate Regulatory Report

Pre School

TUSLA Identifier:	TU2022LK004
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Name of Service:	Sugradh Knocklong
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Address of Service:	Knocklong National School Knocklong Co. Limerick
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Eircode:	V35A627
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Name of Registered Provider:	Michael O'Sullivan
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Service type:	Sessional
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Date of Inspection:	25/11/2024
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No of pre-school children:	AM	14	PM	No.
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Address of the Early Years Inspectorate:	Tusla Early Years Inspectorate 2 nd floor Estuary House Henry Street Limerick
Inspection undertaken by:	J Ryan
Title:	Early Years Inspector

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(J) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Conditions if applicable	Not applicable
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Description of service

Sugradh Knocklong is a registered sessional service located 1km outside the village of Knocklong in Co. Limerick. Operational hours are Monday to Friday 9.20hrs to 12.20hrs for 38 weeks of the year with a maximum of 22 children attending. The service operates from a room within the national school. There is one playroom indoors and the service has sole access to a large outdoor play area located at the side of the service. It has suitable sanitary facilities for both adults and children.

Staffing

Two staff are employed in the service and both have childcare qualifications. The registered provider does not work in the service.

Methodology

Tusla's Early Years Inspectorate is the independent statutory regulator of early years services in Ireland. The Child Care Act 1991 (Early Years Services) Regulations 2016 define the duty of a registered provider to ensure the safety and well-being of children and to comply with these regulations. This Act also gives Tusla the authority to assess compliance with the regulations. The purpose of regulation in relation to early years services is to ensure that the care, safety, and well-being of children attending such services is upheld. Inspections of early years services are planned based on the following:

- Previous inspection history
- Any information received in relation to the service

The findings on inspection are based on:

- Information obtained through examination of documentation
- Direct observation
- Discussion with relevant staff

This inspection was unannounced and focused on the area of governance/ health, welfare and development of child and safety. The inspection may also focus on other areas as required.

The inspection focused on an examination of compliance under regulations 9,11,15,19,25,26 and 28.

Inspection findings are documented in the inspection report which is first issued in draft format to the service with an opportunity to respond to any findings. Where statutory requirements are identified as not being met, the registered provider must demonstrate how they have rectified the non-compliance and will prevent any non-compliance from re occurring. The Corrective Action and Preventive Action plan (CAPA) will be used to inform decisions about compliance with regulatory requirements. Where the registered provider fails to meet the statutory requirements an escalation process may be commenced.

The inspectorate reserves the right to edit responses received for reasons including clarity, completeness and compliance with administrative and legal processes.

The contents of the report are compiled by the inspectorate body.

Acknowledgments

The inspector wishes to acknowledge the cooperation of the person in charge, second staff member and children who were present on the day of the inspection.

Part III – Management and Staff

Regulation 9 – Management and recruitment

(1) A registered provider shall ensure that-

- (a) the service has a designated person in charge and a named person who is able to deputise as required,*
- (b) at all times during the period when the pre-school service is being carried on, the designated person in charge or the named person referred to in subparagraph (a) is on the premises, and*

(2) A registered provider shall ensure that each employee, unpaid worker and contractor is suitable and competent taking into consideration the nature of the needs of children, including by-

- (a) consideration of references from the person's past employers, if any, and in particular the most recent employer, if any,*
- (b) consideration of references from reputable sources in the case of a person who has no past employers,*
- (c) consideration of the vetting disclosure received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 in respect of the person, and*

(d) ensuring, insofar as is practicable, that where a person has lived in a state other than the State for a period of longer than 6 consecutive months, he or she provides police vetting from the police authorities in that state.

(4) A registered provider shall ensure that, without prejudice to the generality of paragraph (2) and subject to paragraphs (5) and (6), each employee working directly with children attending the service holds at least a major award in Early childhood Care and Education at Level 5 on the National Qualifications Framework or a qualification deemed by the Minister to be equivalent.

Compliance Information

(1)(a) There was a person in charge and a named person to deputise as required was also available.

(b) The designated person in charge was on the premises when the inspector arrived and was documented on the staff roster.

The following documents were available on file for the staff.

(2)(a) References from the person's past employers and in particular the most recent employer.

(b) References from sources other than past employers in the case of a person who had no past employers.

(c) Vetting disclosures received from the National Vetting Bureau of the Garda Síochána in accordance with the Act of 2012 were available in respect of all staff and were dated within the last three years.

(d) Police vetting was not required as no member of staff who had lived in another state for a period of longer than 6 consecutive months.

(4) The staff working directly with the children attending the service held awards in early childhood care and education at level 6 on the national qualifications framework.

Part III – Management and Staff

Regulation 11 - Staffing levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Compliance Information

(1) At all times during the period of the inspection the person in charge ensured that an adequate number of staff were working directly with the children.

The minimum adult/child ratio of 1:11 was maintained as there were 14 children in attendance being supervised by 2 staff.

Part IV – Information and Records

Regulation 15 – Record of pre-school child

(1) A registered provider of a pre-school service other than a pre-school service in a drop-in centre or a temporary pre-school service shall ensure that a record in writing is kept in respect of each pre-school child attending the service containing the following particulars:

- (a) the name and date of birth of the child;*
- (b) the date on which the child first attended the service;*
- (c) the date on which the child ceased to attend the service;*
- (d) the name and address of a parent or guardian of the child and a telephone number where that parent or guardian or a relative or friend of the child can be contacted during the hours of operation of the service;*
- (e) authorisation for the collection of the child;*
- (f) details of any illness, disability, allergy or special need of the child, together with all the information relevant to the provision of special care or attention;*
- (g) the name and telephone number of the child's registered medical practitioner;*
- (h) record of immunisations, if any, received by the child;*
- (i) written parental consent for appropriate medical treatment of the child in the event of an emergency.*

Compliance Information

- (1) A sample of 5 records for preschool children was examined and each record contained all the required information (a) – (i).

Part V - Care of Child in Pre-school Service

Regulation 19 - Health, welfare and development of child

(1) A registered provider shall, in providing a pre-school service, ensure that-

(a) each child's learning, development and well-being is facilitated within the daily life of the pre-school service through the provision of the appropriate activities, interaction, materials and equipment, having regard to the age and stage of development of the child, and

Compliance Information

(1)(a) BASIC NEEDS

Parents provided snacks for the children who attended in line with the healthy eating policy of the service, these included fruit, sandwiches, crackers and yogurts. There was a fridge available for the storage of perishable foods and drinks prior to their consumption.

Children who were toilet trained toileted independently with assistance given where it was required. Hygienic nappy changing facilities were also available.

Children were observed to wash their hands at appropriate times during the session such as after toileting and before eating. Hand washing took place using hot water, liquid soap and paper towels.

The children could rest as desired throughout the morning on the adult sized couch in the library area. The children enjoyed freedom of movement within the room. Children were supported and encouraged to behave appropriately for their age and stage of development through having simple rules to follow and a wide level of choice of activities. The adults modelled positive behaviour for the children, and they were praised for their good behaviour.

Staff were observed to be kind, caring, calm in all her interactions with the children and used positive language.

Parents were made welcome in the service at collection times during which they had the opportunity to share information about their child and their day. The children were observed to put on their coats independently when they were going home. The curriculum was based on children's emergent interests as detailed on the wall posters.

Children were observed to work in small groups or alternatively doing tabletop activities. Messy play activities such as painting was evident during the session.

PHYSICAL AND MATERIAL ENVIRONMENT

This sessional service was operated from primary school in a rural area. The children had access to one large room, sanitary accommodation areas and an outdoor play area. The room was well resourced with a wide range of equipment, including real items, natural and sensory material and library areas. Materials were rotated according to the learning needs of children in the group.

Circle time involved staff reading stories to the children and they listened and questioned the staff in relation to the story read. Dress up clothes were available which supported childrens sense of imagination. Sensory play was facilitated outdoors where there were sand boxes available for messy play activities. Children were observed playing on ride on bikes and digging with diggers in the earth and on pebbled areas.

All children played outdoors on the day of the inspection, and it is the policy of the service to allow children play outside in the fresh air as much as possible every day.

Part VI - Safety

Regulation 25 - First aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children-

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times.

Compliance Information

(1) Two staff members held current certification in first aid responder for children.

(2)(a) A first aid box was stored in the playroom.

(b)The first aid box was available at all times if required by a child.

Part VI - Safety

Regulation 26 - Fire safety measures

(1) A registered provider shall ensure that a record in writing is kept of-

(a) any fire drill that takes place in the premises, and

(b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.

(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Compliance Information

(1)(a) The fire drills were practiced on a monthly basis. The last recorded fire drill took place in November 2024.

(b)The firefighting equipment was serviced on an annual basis. The maintenance record demonstrated that the firefighting equipment were last service in November 2024.

(4) A notice of the procedures to be followed in the event of a fire was displayed in the playroom.

Non-Compliance Information

(1)(b) There was no record that the smoke alarm system was serviced in the last twelve months.

Corrective & Preventive Action submitted by the Registered Provider

Corrective and Preventive Action

The fire smoke alarm has been serviced and will be serviced annually.

Supporting documentation submitted

Documentation demonstrating the service of the smoke alarm was submitted.

Summary Comment

The actions as stated by the registered provider have addressed the non-compliance under regulation 26(1)(b).

Part VI - Safety

Regulation 28 - Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Compliance Information

Adequate insurance was available to cover the number of children who attended and had an expiry date of 27/03/2025.