

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service



Tusla I.D: TU2022TY002

Name of Service: Busy Bees Burncourt

Address of Service: Burncourt National School,
Burncourt,
Cahir,
Tipperary,
E21 PT44

Email Address: vanessa@busybeesclonmel.com

Name of Proposed Registered Provider: Vanessa Moriarty

Type of Proposed Service:	Sessional	X	Part-Time		Drop-In	
	Full Day Care		Childminding		Temporary	

Proposed service type: Sessional service

Proposed Number of Children: 22

Registered service: Sessional service for 22 children

Date of Inspection:	1	1	0	8	2	0	2	2
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Inspection Undertaken by: E Cullen

Title: Early Years Inspector

Tusla Early Years Inspectorate Address: Early Years Inspectorate,
Tusla Child and Family Agency,
Ferryhouse,
Clonmel, Tipperary.

Rationale for Inspection

Proposed New Service

Note: For Office use only, to be completed by Registration Office

Registration Status: Registered Sessional Service for 22 Children

Date of Registration: 22nd August 2022



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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	Busy Bees Burncourt is a new sessional service. The service proposes to offer a play-based programme to children aged from two to six years old. The service will operate from 9:00am to 12:00pm Monday to Friday.
Premises	The service is located in a room in a primary school in the rural area of Burncourt, Cahir. The service has exclusive use of a single early years room with sanitary accommodation adjacent to it. Outdoors, the service has access to an enclosed artificial grass pitch, concrete play and grass play areas.
Staffing	The manager will be the designated person in charge and there is a second named staff member available to deputise as required. The staff working directly with the children hold qualifications in Early Childhood Education and Care at Levels 5 and above on the National Qualifications Framework.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under two themes; Governance, and Safety.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the Inspection report and presented to the Registration Panel for consideration of a decision in relation to the service receiving continued registration. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgement	The inspector wishes to acknowledge the cooperation of the registered provider, person in charge and staff who were present on the day of the inspection.

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement of the regulation is met:

(1)(a) The manager is the designated person in charge and a named deputy designated person in charge who was able to deputise when required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

Requirement met:

The requirement of the regulation is met:

(1) There are three staff employed, ensuring that there are two staff present in the service at all times while it is in operation.

(8)(a)(b) Not applicable to this service as it is not a child-minding service and it is proposed that there will be a minimum of two staff present in the service when it is in operation.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
 - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (a) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, or*
 - (b) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016,*
shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises, or*
 - (b) *where no such space is provided, the pre-school children attending the service have access on a daily basis to a suitable outdoor space.*
- (4) *Where outdoor space to which the pre-school children attending the service have access is provided on the premises of a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre, the registered provider shall ensure that such outdoor space is suitable, safe and secure.*
- (5) *Where pre-school children attending a sessional pre-school service other than such a service to which paragraph (2) applies, a temporary pre-school service or a pre-school service in a drop-in centre have access to an outdoor space other than such a space specified in paragraph (4), the registered provider shall ensure that such outdoor space is suitable.*

Requirement met:

The requirement of the regulation is met:

(1)(a) The service comprises of a single room that was well laid out and resourced. The furniture and equipment had been used to create well defined interest areas with ample space in each area for children to play, explore and work together in pairs and small groups. Interest areas included: a cosy area, imaginative play area, tabletop activities area, manipulative play area, small world areas and creative areas.

(b) There was a rest area within the room, which children can rest and relax during the session.

(2)(a) The outdoor play areas is suitable, safe and secure for children to access daily.

(b) Not applicable to this service as it has not moved premises.

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	<p>(3)(a) The service has access to a shared concrete courtyard, artificial grass pitch and lawn to the front, side and rear of the premises. A storage shed was used to store a wide range of outdoor play materials and equipment.</p> <p>(b) Not applicable as the outdoor play area is on the premises.</p> <p>(4)(5) Not applicable to this service.</p>
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Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement Met:

The requirement of the regulation is met:

General safety:

The service is located within the main school building. There are several entry and exit points in the premises which are kept secure while the school is in operation to prevent any unauthorised access to the premises.

Infection control:

The service has an infection prevention and control policy in place. Warm water, liquid soap, paper hand towel and a hand dryer were available to support hygienic handwashing.

The service, materials and equipment were well maintained and clean. There was a cleaning schedule in place which detailed the frequency and method of cleaning of toys, equipment, fixtures, fittings, and surfaces.

Administration of medication:

The service had a policy for the safe administration of medication. An area was identified for the safe storage of medication. There were medication consent forms for parental consent in the event that staff were required to administer medication to a child in the service.

Part VI - Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
(a) is safely stored in an easily accessible and conspicuous position on the premises, and is available to the children attending the pre-school service at all times

Requirement met:

The requirement of the regulation is met:

- (1) Documentary evidence was available to demonstrate that staff were currently trained in first aid for children and will be present on the premises at all times.
- (2)(a)(b) A suitable and fully equipped first aid box was available on the premises and stored in an easily accessible place in the room.

Part VI - Safety

Regulation 26 – Fire Safety Measures

- (1) *A registered provider shall ensure that a record in writing is kept of—*
(a) any fire drill that takes place in the premises, and
(b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) *A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

Requirement met:

The requirement of the regulation is met:

- (1)(a) Records were available on the premises for recording of fire drills and the registered provider was familiar with the requirement to carry out monthly fire drills.
- (b) Firefighting equipment and smoke alarms were present, and contracts are in place for the regular service and maintenance of same.
- (4) A notice of procedures to be followed in the event of a fire is displayed in the classroom and the fire assembly point was clearly identified.

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Part VI - Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement of the regulation is met:

An insurance certificate was available. Insurance cover for 22 children will commence 01 September 2022 and will expire 27 March 2023. A copy of the full insurance was submitted to the Registration Office on 18/08/22.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

Requirement met:

The requirement of the regulation is met:

(a) The premises was a single storey concrete block construction which was recently renovated and appeared to be of sound and stable structure.

(b) The premises was safe and secure. The access points were kept secured to prevent unauthorised access. The outdoor area was enclosed and gated.

(c) The room was well lit by natural light through large windows, supplemented by artificial light. The windows were openable to allow for natural ventilation. The room was heated by a gas-fired central heating system with wall mounted radiators in the room and sanitary accommodation area.

(d) The room, fixtures and fittings appeared to be clean, well maintained and in a good state of repair. There was a cleaning schedule for the service.

(e) The service had its own sanitary accommodation area which was accessed via a short corridor. There were four cubicles with a toilet and two wash hand basins. This was sufficient accommodation for the 22 children proposed to attend. Separate staff toilets were also available on the premises. Children who attended the service were toilet trained or almost toilet trained when they started in the service, therefore, nappy changing facilities were not required.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
 - (a) a sessional pre-school service, and*
 - (b) a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

Requirement met:

The requirement of the regulation is met:

- (1) The room measured 40.18m² which was adequate space for the up to 22 children who will attend the service each day.
- (2) There is sufficient clear floor space for the number of children who propose to attend the service on a sessional basis.
- (3) There is a minimum of 1.818 m² of clear floor space for 22 children to attend on a sessional basis.
- (4)(a)(b) There is sufficient space for 22 children to attend on a sessional basis.
- (5) Not applicable to this service.