

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

**Tusla I.D:** TU2023CC003

**Name of Service:** Fermoy Community Preschool and Afterschool CLG

**Address of Service:** C/O Presentation Primary School, College Rd, Fermoy  
P61 N562

**Email Address:** Fcpl1@eircom.net

**Name of Proposed Registered Provider:** Karina Murphy

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Drop-In</b>	<input type="checkbox"/>
	<b>Sessional</b>	<input checked="" type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

**Proposed service type:** Sessional

**Proposed Number of Children:** 22

**Outcome of the F06 Inspection**  
(e.g., type of service, numbers, age ranges, times,)

- Sessional service for 22 children
- Aged from 2 years and 8 months to 6 years of age
- From 9.15 am until 12.15 pm, 38 weeks of the year

**Registered service:** Registered Sessional Service for 22 children.

**Date of Inspection:** 2 1 0 8 2 0 2 3

**Inspection Undertaken by:** E. Friel

**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** 134 Bank Place, Mallow, Cork. P51 EC59.

### Rationale for Inspection

### Proposed New Service

**Note: For Office use only, to be completed by Registration Office**

**Registration Status:** Registered Sessional Service for 22 children.

**Date of Registration:** 29<sup>th</sup> August 2023

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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	Fermoy Community Pre-school and Afterschool CLG proposes to operate a sessional service for 22 children aged between 2 years and 8 months to 6 years of age. The proposed hours of operation are from 9.15 am until 12.15 pm, Monday to Friday, 38 weeks of the year.
<b>Premises</b>	Fermoy Community Pre-school and Afterschool CLG proposes to operate from an extension built in 2018 in Presentation Primary School. The school is a single storey building located in the urban town of Fermoy, County Cork. The service consists of an office, locked storage cupboard, large care room off which there is an adjoining messy room, a sensory room, staff room, kitchen, adult toilet with a changing unit and two children's toilets. There is a designated secure outdoor play area at the side of the building, and the proposed children will also have access time to the school playground area and the indoor hall. A car park is located in the grounds of the school adjacent to the service.
<b>Staffing</b>	It is proposed that there will be three adults who will work directly with the children, including one AIM Support Worker. The proposed registered provider will not be working in the service.
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit</p>

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	responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgement</b>	The Inspector wishes to acknowledge the cooperation of the proposed registered provider who was present on the day of the inspection.

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

*(1) A registered provider shall ensure that—*

*(a) the service has a designated person in charge and a named person who is able to deputise as required.*

<b>Requirement met:</b>	The requirement has been met.  (1)  (a) The proposed registered provider has ensured that the service will have a designated person in charge and a named person available to deputise.
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### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

<b>Requirement met:</b>	The requirement has been met.  (1) The registered provider has ensured that there will be two adults working directly with the children at all times.
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Part V - Care of Child in Pre-school Service

**Regulation 20 - Facilities for Rest and Play**

(1) Subject to this Regulation, a registered provider shall ensure that—

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

**Requirement met:**

The requirement has been met.

- (a) The care room, messy room and sensory room were laid out in clearly defined areas with equipment and toys providing play and learning opportunities to enhance the learning needs of the proposed children across all developmental areas. The equipment and toys were located on low-level shelving providing easy access, choice and independence.  
 A secure outdoor play area is located at the side of the building and the proposed children will have access time to the school playground and indoor hall. A number of resources providing opportunities for gross motor skills were available in the outdoor play area including bikes, tricycles, skipping ropes and hula hoops.
- (b) There was a designated rest/quiet area with soft furnishings such as a folding sofa, large soft toys and a brightly coloured floor mat. The proposed registered provider was awaiting delivery of a bean bag for this area. Books were located nearby on a book rack.

Part V – Care of Children in Pre-School Services

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### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

This requirement has been met.

The registered provider stated that the snacks for the proposed children will be provided by the parents/guardians. There was a supply of crockery and cutlery for each child and a fridge was available in the care room for the storing of perishable food. In addition, a second fridge freezer was available in the service’s kitchen. The proposed registered provider stated that children will have access to water throughout the session, provided by the service, and they will also have their own individual drinking bottles.

### Part VI – Safety

### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met.

#### GENERAL SAFETY:

- The main service entrance door is not accessible from the outside and can only be opened by staff from the inside. This ensures that no unauthorised adults can gain access. The electronic alarm on the inside of the door was activated alerting adults should a child try to leave the service unsupervised.
- The care room door was secured ensuring the proposed children could not access unsafe areas.
- The kitchen and storage rooms were both locked with a keys which were stored out of reach of the proposed children.
- All emergency doors were unobstructed.
- The high openable windows in the rooms were inaccessible by the proposed children.

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- Handrails were fitted in the adult toilet to facilitate use by all the proposed adults.
- Toys and equipment were new and in good condition.
- Heavy equipment and furniture were anchored.
- All flexes and cables were secured and stored out of reach of the proposed children.
- Anti-febrile medication was available and stored in its original container.

### **INFECTION CONTROL:**

- All wash hand basins were fitted with thermostatically controlled hot water, dispensing soap, paper towels and pedal operated bins.
- The nappy changing area had a supply of disposable gloves and aprons. A pedal operated, sealed and lidded nappy bin was also available for the disposal of nappies.
- Cleaning schedule templates were available detailing the areas requiring cleaning on a daily basis, both indoors and outdoors.
- Pedal operated bins were available in the rooms and sanitary areas.
- Individual hooks were available on a mobile trolley in the care room to store each of the proposed child's belongings off the floor area.

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### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

The requirement has been met.

- (1) Certificates were available to evidence that a person with First Aid Responder (FAR) training will be available while the proposed children are present in the service.
- (2)
- (a) (b) There was a well-stocked first aid box stored in the care room, stored out of reach of the proposed children.

### Part VI - Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

- (1)
- (a) Templates were available for the recording of monthly fire drills in the service.
  - (b) Written records were available of the number, type and maintenance records of the new firefighting equipment and the smoke alarms. These certificates were dated 15 August 2023 and 28 June 2023 respectively.
- (4) The fire evacuation procedures were located on the parent notice board in the hallway and in the care room.

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### Part VI - Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

##### Requirement met:

This requirement has been met.

Full insurance received for Sessional with Afterschool for 22 children. Valid from 30.08.24 to 29.08.24.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

##### Requirement met:

The requirement has been met.

(a) The registered provider stated that the service was of sound and stable structure.

(b) The main entrance door to the service was secured from inside ensuring that unauthorised adults could not gain entry. The inside of the door was fitted with an electronic alarm for safety to alert staff should a child try to leave the service unsupervised. The perimeter of the dedicated outdoor play area was secured with high wooden fencing and a bolted gate. The perimeter of the school was secured with high hedging, a concrete wall and high fencing.

(c) The care, messy and sensory rooms, hallways and office are fitted with both artificial and natural light, from large windows along with covered fluorescent artificial lighting. The sanitary areas are fitted with a sky light window and the wash hand basin area and each individual toilet cubicle are fitted with covered artificial lighting. All rooms have natural ventilation from the openable windows, and the sanitary areas have both mechanical and natural ventilation. Heating is provided throughout the service by gas operated radiators which have individual thermostats. The room temperature was recorded at 21.4°C and the radiator temperatures were recorded at 34.1°C.

(d) The service had just recently been repainted and the rooms were clean, bright and

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	<p>well maintained. The toys and equipment were new both indoors and outdoors.</p> <p>(e) There was one adult toilet with a nappy changing unit, a wash hand basin and a suitable pedal operated nappy bin and two children's toilets. The two children's wash hand basins were located in the main sanitary area along with a pedal operated bin for the disposal of waste.</p>
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### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.

#### Requirement met:

The requirement has been met.

- (1) The proposed registered provider has ensured that there will be adequate floor space available for the work, play and movement of the proposed 22 children who will be attending the proposed sessional service.
- (3) The registered provider ensured, with total floor space of 87.28 m<sup>2</sup> (Care room 58.73m<sup>2</sup>, Messy room 14.28 m<sup>2</sup>, Sensory room 14.27m<sup>2</sup>), that a minimum of 1.818 m<sup>2</sup> of clear floor space will be available for each child attending the proposed sessional service.