

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Inspection Due to a Proposed Change of Circumstances

<b>Tusla I.D:</b>	TU2023GY003							
<b>Name of Service</b>	Derryoover Childcare							
<b>Address of Service:</b>	Derryoover, Gorteeny, Woodford, Co. Galway. H62 NY53							
<b>Email Address:</b>	pauline.doogan@me.com							
<b>Name of Registered Provider:</b>	Ms. Pauline Doogan.							
<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input checked="" type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Sessional</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Drop-In</b>	<input type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Proposed change:</b>	Change in Service Type from Sessional to Full Day Care. Change in Hours of Operations from 09:15 – 12:15 to 07:30 – 18:00 Change in Number of Childre from 11 to 22 Children							
<b>Proposed Number of Children:</b>	Change from a maximum catered for from 11 Sessional to 22 Sessional.							
<b>Recommended Change Following Inspection:</b>	Change in Service Type from Sessional to Full Day Care Change in Hours of Operation from 09:15 – 12:15 to 07:30 – 18:00 Change in Number of Children from 11 to 22(Max 21 Full Day Care) Children							
<b>Registered change:</b>	Change in Service Type from Sessional to Full Day Care Change in Hours of Operation from 09:15 – 12:15 to 07:30 – 18:00 Change in Number of Children from 11 to 22(Max 21 Full Day Care) Children							
<b>Date of Inspection:</b>	1	5	0	8	2	0	2	4
<b>Inspection undertaken by:</b>	S. Meehan.							
<b>Title:</b>	Early Years Inspector.							
<b>Tusla Early Years Inspectorate Address:</b>	Tusla – Child and Family Agency, Early Years Inspectorate, Quality Assurance Directorate, Clinical & Administration Building, Block A - (1st Floor- Green Corridor), Merlin Park, Galway.							

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### Rationale for Inspection: Proposed Change of Circumstance

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	<b>Registered Full Day for 22 (Max 21 Full Day) Children</b>
<b>Date of Registration</b>	<b>22<sup>nd</sup> August 2024</b>

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	The proposed full day care preschool will operate, out of the local national school in Derryooper, near Woodford in south count Galway. This proposed preschool aims to offer a full day care, part-time and an Early Childhood Care and Education (ECCE) and sessional pre-school care programmes. The service hopes to operate between 7.30 am to 6:00 pm from Monday to Friday, for children aged between 2 years of age to 6 years of age. The service proposes to cater for a maximum number of 22 pre-school children at any one time.
<b>Premises</b>	There is a total of 2 playrooms, sanitary facilities, staff room and a kitchen. It is proposed that the pre-school children will have access to a secure outdoor play area to the side of the preschool, for children’s play activities, fresh air, and exploration.
<b>Staffing</b>	The proposed registered provider will work directly in the service and there is the proposed person in charge and a deputy is appointed. The proposed person in charge holds a major award in Early Childhood Care and Education at Level 8 on the National Qualifications Framework, or a qualification deemed by the Minister to be equivalent. It is proposed that all staff employed to work with children will require the same qualification.
<b>Methodology</b>	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.

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	The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgements</b>	The Inspector wishes to acknowledge the cooperation of the registered provider who was present on the day of the inspection.

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

*(1) A registered provider shall ensure that—*

*(a) the service has a designated person in charge and a named person who is able to deputise as required.*

**Requirement met:**

(1)(a) The requirement has been met, as the proposed registered provider has ensured that the service will have a named designated person in charge and a named deputy who can deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

*(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.*

**Requirement met:**

(1) It is proposed that the minimum ratio of adults to children will be maintained which will be reflected in the staff roster. A documented staff roster was available.

Part V - Care of Child in Pre-school Service

**Regulation 20 - Facilities for Rest and Play**

- (1) *Subject to this Regulation, a registered provider shall ensure that—*
- (a) *having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and*
  - (b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*
- (2) *A registered provider—*
- (a) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016,*
- (3) *A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph (2) applies, shall ensure that—*
- (a) *a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises or*

**Requirement met:**

- (1) (a) Adequate and suitable facilities will be offered for play in the playrooms and in the outdoor play areas of the service
- The proposed playrooms are laid out with defined interest areas. The proposed registered provider intends to develop these interest areas further depending on the child’s interests and emerging needs.
- The registered provider advised that play equipment and materials that were specific to the preschool children attending the playrooms would be freely available and accessible to these children. Additional equipment and materials will be rotated on a theme basis.
- The proposed 2 playrooms environment supported each child’s learning, development, and wellbeing as -
- The indoor playrooms were comfortable, clean, visually pleasing, and inviting and laid out to accommodate the needs of the children and adult staff member in the service.
  - The playrooms had various interest areas. Equipment, toys, and materials were at children's level for them to be fully accessible to the children, visually and physically.

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	<p>(b) Adequate facilities for rest were provided as the proposed playrooms has soft seating areas with a couch and matting to allow children to rest and relax when required. All children are over 2 years of age and sleep mats, and linen are available.</p> <p>(2)(a) The registered provider had documentary evidence of risk assessment and ensured that the proposed designated outdoor play areas. The outdoor play areas are maintained, suitable, safe, and secure.</p> <p>The surface area has a tarmac, grass surface and is surrounded by fencing. There is an adequate amount of defined interest areas with a sheltered area in the outdoor play area.</p> <p>(3)(a) The registered provider advised that all preschool children attending the service will play outside daily.</p> <p>It is proposed there will be a designated outdoor storage area for toys and equipment.</p>
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### Part V - Care of Child in Pre-school Service

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

<b>Requirement met:</b>	<p>The service has a healthy eating policy in place. The service had a sample 3-week menu plan which is suitable balance and varied. A fridge is available for children attending on a sessional and full day care basis. Water is proposed to be available in the 2 playrooms and during outdoor play.</p> <p>The main meal of the day is supplied by parents and will be reheated on the premises.</p>
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### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

The requirement has been met

- (1) The person in charge and another staff member had evidence of current first aid responder for children qualification.
- (2)
- (a) A suitably equipped first aid box was readily available and was stored in an easily accessible position in the service.
- (b) The first aid box is available for preschool children in the playroom.

### Part VI – Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement has been met

- (1)(a) Arrangements were in place to record fire drills on a monthly basis.
  - (b) A record of the number, type, and maintenance record of firefighting equipment in the service was on file.
- The firefighting equipment was professionally serviced on the 28/09/2023 and smoke fire detection system was professionally checked on the 28/09/2023.
- (4) A notice of the procedures to be followed in the event of a fire was displayed in the service.

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## Inspection Due to a Proposed Change of Circumstances

### Part VI – Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

The requirement has been met

An insurance quote was available for 32 children in the proposed full day care service. The Registered Provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities.*

#### Requirement met:

The requirement has been met

- (a) From a visual inspection the service appeared to be of sound and stable structure.
- (b) The indoor and outdoor play area were safe and secure.
  - The main door was secured into the service.
  - Restrictive access devices were fitted on the playroom’s windows.
- (c) There is natural light throughout the building and openable windows.
  - There were artificial covered ceiling lights in the 2 playrooms, corridors, and sanitary areas.
  - The oil heating had a thermostatically controlled to ensure the playrooms temperature remains within the recommended temperature of between 18°C and 22°C.
  - Documentary evidence indicated that the heating system was last serviced annually.

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(d) In the 2 playrooms, play and work equipment was new, clean and in good state of repair.

- Cleaning products were safely stored in an inaccessible area away from the playrooms.
- There was a proposed cleaning schedule and cleaning checklist for the playrooms, sanitary areas, and outdoor areas.
- The service was maintained in a clean and hygienic condition.

(e) Adequate and suitable sanitary facilities were provided.

- There are 2 designated toilets with 2 wash hand basins in the sanitary areas. There were pedal bins in the sanitary area.
- There was one designated adult toilet that were inaccessible to the preschool children. Foot pedal bins were provided in the sanitary areas.

Part VII – Premises and Space Requirements

**Regulation 30 – Minimum Space Requirements**

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
  - (a) *a sessional pre-school service, and*
  - (b) *a full day care service or a part-time day care service, or both, the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

**Requirement met:**

1-4 The requirement has been met as adequate floor space has been provided in the change of circumstances to a full day care service and an increase of numbers in the sessional service in the playrooms.

**Playroom 1:** Children aged 2-6 years of age - measured 40 meters squared, which allows a maximum of 17 preschool children on a full day care basis and 22 on a sessional basis.

**Playroom 2:** Children aged 3-6 years- measured 10 meters squared, which allows a maximum of 4 preschool children on a full day care or part time basis. The service can cater for 6 preschool children on a sessional basis.

The overall maximum number that the service can accommodate based on the age ranges per room is 21 preschool children on a full time or part - time day care or a maximum of 22 preschool children on a sessional day care basis.