

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

<b>Tusla I.D:</b>	TU2023KY003
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<b>Name of Service:</b>	Scoil na nÓg Montessori
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<b>Address of Service:</b>	Glens South, Dingle, Co. Kerry
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<b>Email Address:</b>	scoilnanogmontessori@gmail.com
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<b>Name of Proposed Registered Provider:</b>	Georgina Diver
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<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input type="checkbox"/>	<b>Drop-In</b>	<input type="checkbox"/>
	<b>Sessional</b>	<input checked="" type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

<b>Proposed service type:</b>	Sessional
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<b>Proposed Number of Children:</b>	14 – changed to 11 on inspection
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<b>Outcome of the F06 Inspection</b>	Sessional Service for 11 children from 2 – 6 years, hours of operation 09:00 – 12:30
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<b>Registered service:</b>	Registered Sessional Service for 11 Children
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<b>Date of Inspection:</b>	1	0	0	7	2	0	2	3
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<b>Inspection Undertaken by:</b>	N. Reidy
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<b>Title:</b>	Early Years Inspector
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<b>Tusla Early Years Inspectorate Address:</b>	Áras an Phobail, Deans Lane, Tralee, Co. Kerry.
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<b>Rationale for Inspection</b>
<b>Proposed New Service</b>

**Note: For Office use only, to be completed by Registration Office**

<b>Registration Status:</b>	Registered Sessional Service for 11 Children
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<b>Date of Registration:</b>	3 <sup>rd</sup> August 2023
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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	Scoil na nÓg Montessori is a proposed private sessional early years service that proposes to cater for children aged between 2 years 6 months years and 6 years. The registered provider proposes to provide 1 session between the hours of 09.00 and 12.30 pm Monday to Friday inclusive.
<b>Premises</b>	The proposed service is located within Scoil na nÓg National school located outside Dingle town. The premise comprises of 1 playroom, designated sanitary accommodation adjacent to the playroom and a designated enclosed outdoor play area with a covered area.
<b>Staffing</b>	It is proposed that the registered provider will work each day directly with the children single handedly.
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<b>Acknowledgement</b>	The Inspector wishes to acknowledge the cooperation of the proposed registered provider who was present on the day of the inspection.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

The requirement has been met.

(1)(a) The proposed service will have the registered provider in charge on a daily basis and the inspector was furnished with the name of a proposed person to deputize if required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

#### Requirement met:

The requirement has been met.

(1) It is proposed that the proposed registered provider will work directly with the children on a daily basis.

(8)(b) Not applicable as this is not a child-minding service.

(c) The proposed registered provider furnished the inspector with name of 1 adult proposed to be in a position to provide assistance to her and proposed to be available to attend the service to assist the registered provider in the event of an emergency.

Part V - Care of Child in Pre-school Service

**Regulation 20 - Facilities for Rest and Play**

- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
  - (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider—
- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.
- (3) A registered provider of a full day care service, a part-time day care service or a childminding service, other than such a service to which paragraph applies, shall ensure that—
- (a) a suitable, safe and secure outdoor space to which the pre-school children attending the service have access on a daily basis is provided on the premises,

**Requirement met:**

The requirement has been met.

- (1)(a) There is a selection of low-level open shelving units provided in the playroom that will be accessible to the children. There is a range of play materials and equipment provided on the open shelving as well as additional items stored within the room on high shelving that the registered provider proposes to rotate throughout the year. The playroom floor covering consists of carpet tiles.
- (b) There is a designated rest area provided in the playroom located near the book area consisting of a large soft matt and a selection of cushions on the floor.
- (2)(a) The proposed provider submitted this application after June 30<sup>th</sup> 2016 to be sanctioned to operate as a sessional service.
- (3)(a) There is a designated secured outdoor play area located on the premises that will be available and accessible to the proposed children attending the service.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part V – Care of Children in Pre-School Services

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.  
The registered provider has installed a fridge to store perishable food items, the fridge is located under the countertop with cupboards and a sink in the entrance/reception area. The registered provider proposes to serve food that is supplied by the children’s parents. The children attending will supply their own drinking bottles. Cups, plates and cutlery proposed for children’s use were stored in the kitchenette cupboard.  
The service has a Healthy Eating Policy available on file.  
The registered provider informed the inspector that drinking water will be freely available to the children in the service, she proposes to have a tray with the water bottles in a designated allocated accessible area in the playroom.

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met.  
The proposed service has its own designated entrance door, it is secured to prevent unauthorised access into the facility or a child leaving unsupervised.  
A gate leading to the entrance door and within the proposed outdoor play area is secured by means of a low level and a high-level closure device.  
The cleaning products are stored in a secure cabinet in the playroom.  
The first aid box and designated medicine cabinet are wall mounted in the playroom out of the reach of the proposed children.  
The designated outdoor play area with the concrete footpath and tarmac surfaces underfoot was enclosed with secure fencing and a secure gate with low level and high-level closures. The proposed registered provider informed the inspector she will include the gate on the risk assessment list for the outdoor equipment.  
The toys, fixtures and fittings in place on the day of the inspection were observed to be clean and dry. The proposed registered provider informed the inspector she has plans to provide additional items for children’s play for example trays for sand and water play and picnic benches to position under the fixed timber unit outdoors.  
The hot water provided is thermostatically controlled at the wash hand basins and the water temperature on the day of inspection was recorded at between the ranges of 26.2 and 28.2 degrees Celsius.  
Liquid hand soap, disposable paper hand towels and pedal operated lidded bins are provided.  
Template cleaning schedules for the play materials and equipment and the premise are provided and the registered provider will include the outdoor play area and its equipment on the list.

	<p>The registered provider informed the inspector that an outdoor shed will be provided for outdoor toys/equipment.</p> <p>The designated fire exit door with the low-level push bar handle was unobstructed, it opened out to an unobstructed passage to the clearly signed fire assembly point located at the front of the building. The registered provider informed the inspector she is awaiting delivery of a replacement handle for the door, it will be placed higher up out of the reach of the children.</p> <p>There is a template for monthly checks on the first aid box contents stored near the first aid box.</p>
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### Part VI - Safety

#### Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) is available to the children attending the pre-school service at all times*

#### Requirement met:

The requirement has been met.

(1) The proposed registered provider and the proposed deputy have completed First Aid Responder training and the inspector was furnished with the certifications for same.

(2)(a) There is a suitably equipped first aid box available, wall mounted in the playroom out of the reach of the children.

(b) The suitably equipped first aid box is available in the service for the children at all times.

### Part VI - Safety

#### Regulation 26 – Fire Safety Measures

- (1) *A registered provider shall ensure that a record in writing is kept of—*
- (a) any fire drill that takes place in the premises, and*
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.*
- (4) *A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.*

#### Requirement met:

The requirement has been met.

(1)(a) The proposed provider has a template for recording the monthly fire drills.

(b) A record of the number and type of the fire fighting equipment is available. The fire extinguishers were installed on 23/05/'23 and the smoke alarms system on 09/06/'23.

(4) A notice of procedures to be followed in the event of a fire is displayed in the entrance area.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part VI - Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

The requirement has been met.  
Full insurance was submitted to the Registration Office covering the 11 children on a sessional basis from 31/08/23 until 27/03/24.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

#### Requirement met:

The requirement has been met.

(a) From a visual inspection the building appears to be of sound and stable structure.

(b) The premise was safe and secure on the day of the inspection.

(c) Natural lighting was provided via 3 high level openable windows in the pre-school room and this was supplemented with 2 artificial enclosed light fittings. Natural lighting was provided by means of a window in each of the bathrooms and in the lobby of the sanitary accommodation supplemented with artificial enclosed light fittings in each of the said areas.

The temperature of the playroom was recorded at 19.7 degrees Celsius and the temperature of the sanitary accommodation was recorded at 19.4 degrees Celsius. The oil heating was not switched on for the inspection, the registered provider informed the inspector that it was in working order.

The means of heating both bathrooms and the lobby area was via a wall mounted electric heater located in the lobby. On discussion with the proposed registered provider, she will explore providing additional heat sources for both bathrooms. There are thermostatically controlled wall mounted radiators in the playroom and entrance area.

The playroom and sanitary was ventilated by means of natural ventilation from the open-able windows.

(d) From observation on the day of the inspection the premise, play equipment and furniture appeared to be clean and in a good condition. The proposed registered provider informed the inspector that a small section of skirting board inside the main door is due to be replaced.

(e) There is 1 toilet and 1 wash hand basin allocated for children’s use and 1 toilet and 1 wash hand basin available for the adult’s use where there is a wall mounted foldable nappy changing unit with a changing mat located adjacent to the playroom.

Part VII – Premises and Space Requirements

**Regulation 30 – Minimum Space Requirements**

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
  - (a) *a sessional pre-school service, and*
  - (b) *a full day care service or a part-time day care service, or both,**the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*
- (5) *A registered provider of a temporary pre-school service shall ensure that a minimum of 2 square metres of clear floor space is available for each child attending the service.*

**Requirement met:**

- (1) Adequate floor space is available in the proposed playroom for the work, play and movement of the children in the service.
- (2) The registered provider ensured that the minimum clear floor space is adhered to for pre-school children. The playroom measured 24.59 square metres.
- (3) & (4) The space requirement for children attending on a sessional EECE scheme basis is met. The proposed registered provider informed the inspector she proposes to cater for 11 pre-school children on a sessional basis for which the clear floor space required is provided.
- (5) Not applicable as this is not a temporary service.