

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Inspection Due to a Proposed Change of Circumstances

Tusla I.D:	TU2023MN001					
Name of Service	Ballybay Kindergarten CLG					
Address of Service:	Clones Road, Derryvalley, Ballybay, Co. Monaghan, A75HF78					
Email Address:	info@monaghanwaldortschool.ie					
Name of Registered Provider:	Ms. Karen Jeffares					
Type of Proposed Service:	Full Day Care	<input type="checkbox"/>	Part-Time	<input checked="" type="checkbox"/>	Sessional	<input checked="" type="checkbox"/>
	Drop-In	<input type="checkbox"/>	Childminding	<input type="checkbox"/>	Temporary	<input type="checkbox"/>
Proposed change:	<p>The registered provider proposes to:</p> <ul style="list-style-type: none"> • Change the number of children from 11 to 22. • Change the age profile from 3-6 years to 2-6 years. • Change the service address – from Derryvalley Farmhouse, Clones Road, Ballybay, Co. Monaghan, A75E268 to Clones Road, Derryvalley, Ballybay, Co. Monaghan, A75HF78 • Change the service type - from sessional to part time and sessional. • Change the number of Staff – from 1 to 2 staff. 					
Proposed Number of Children:	22 children					
Recommended Change Following Inspection:	<ul style="list-style-type: none"> • Change the number of children from 11 to 22. • Change the age profile from 3-6 years to 2-6 years. • Change the service address – from Derryvalley Farmhouse, Clones Road, Ballybay, Co. MonaghanA75E268 to Clones Road, Derryvalley, Ballybay, Co. Monaghan A75HF78 • Change the service type - from sessional to part time and sessional. • Change the number of Staff – from 1 to 2 staff. 					
Registered change:	<p>Change the number of children– from 11 to 22. Change the age profile from 3-6 years to 2-6 years. Change the service address – from Derryvalley Farmhouse, Clones Road, Ballybay, Co. MonaghanA75E268 to Clones Road, Derryvalley, Ballybay, Co. Monaghan A75HF78</p>					

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	Change the service type - from sessional care to part time and sessional care. Change the number of Staff – from 1 to 2 staff.
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Date of Inspection:	3	1	1	0	2	0	2	4
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Inspection undertaken by:	M.Flood
Title:	Early Years Inspector

Tusla Early Years Inspectorate Address:	Child Wellbeing Centre, Castleblayney, Co. Monaghan
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Rationale for Inspection:
Proposed Change of Circumstance

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Part-Time & Sessional Service for 22 children
Date of Registration	01st November 2024

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	<p>This community run service commenced in 2023. It provides a sessional service to children aged 3 - 6 years. The service operates from 9:30 – 13:00 and caters for a maximum of 11 children.</p> <p>The registered provider proposes to provide a part-time and sessional service for a maximum of 22 children aged 2-6 years. The service proposes to operate from 09:00am-1:00pm Monday – Friday.</p>
Premises	<p>The service is located outside the town of Ballybay Co. Monaghan and currently operates for a converted 2 storey farmhouse.</p> <p>The registered provider proposes to move to a new premises adjacent to the existing premises. The new premises consists of a single storey building with a large specifically developed open plan playroom. Ancillary accommodation consists of sanitary areas, storage, a kitchen area, office space and additional rooms which will be used by the primary school service. An enclosed outdoor area is available on the premises.</p>
Staffing	<p>The registered provider proposes to increase the number of staff from 1 to 2.</p>
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under the following themes: Governance, Health, Welfare and Development of the child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to registering the change in circumstance. The Inspectorate reserves the right to edit responses received for reasons including clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgements	<p>The Inspector would like to acknowledge the cooperation of the company director/ secretary who was present during the inspection. No children were present on the day of the inspection.</p>

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

There is a designated person in charge and a named person to deputise as required. The requirement has been met.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

(1) It is proposed that 2 staff members will be available to work directly with the pre-school children. The registered provider is aware of the minimum ratio of adults to children specified in Part 1 and 2 of Schedule 6.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(b) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that moves premises on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Requirement met:

(1)(a) The requirement has been met.

The preschool children have access to adequate and suitable facilities for play both indoors and outdoors on the premises. The playroom is spacious and purposefully developed with age-appropriate toys and equipment.

(b) The children have access to a soft /rest area which is located within the playroom and consists of a variety of soft cushions. A day bed is available for the children to access if a sleep is required.

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(2) The pre-school children have access to the existing enclosed outdoor area on the side of the premises. The outdoor area adjoining the new premises is currently under renovation.

Part V - Care of Child in Pre-school Service

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable, nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement has been met.
The lunches will be provided by parents and perishables stored in the kitchen fridge.
Potable drinking water will always be available to the children.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.
Emergency exits are clear and unobstructed, blind cords are restricted, the kitchen is inaccessible to the children and cleaning equipment are stored out of reach. Padding has been added to the wooden posts in the playroom to protect the children from injury. All shelving observed have been secured to minimise the potential of toppling over.

Part VI - Safety

Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and*
 - (b) is available to the children attending the pre-school service at all times.*

Requirement met:

The requirement has been met.
(1) One staff member has up to date FAR training. A certificate of training was available for inspection.

(2)(a) A suitably stocked first aid box was provided in the service.

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Part VI – Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been met.

(1) A record was available for the servicing of the firefighting equipment and the fire alarm system dated 10/24 and 01/24 respectively. A template is available to record fire drills.

(4) A notice of the procedures to be followed in the event of a fire was displayed in the service.

Part VI – Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

There was quote for insurance cover for up to 22 children attending on a part-time and sessional basis. The Registered Provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28. The requirement has been met.

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities.

Requirement met:

The requirement has been met:

- (a) On visual inspection the building appeared to be sound and stable.
- (b) The service is appropriately secured to prevent the children from exiting unsupervised and to restrict unauthorised persons from gaining access. The outdoor play area is secured with latched gates and fencing.
- (c)
 - The premises was adequately lit by means of natural lighting and supplemented by artificial lighting.
 - The premises was heated by means of a geothermal heat pump system.
 - Ventilation was provided by means of open able windows and doors and an additional mechanical ventilation fan in the sanitary areas.
- (d)
 - The premises was found in a clean condition and in good repair.
- (e) The service is equipped with an adequate number of toilets and wash hand basins to cater for the proposed 22 preschool children. A wall mounted nappy changing unit was also available should nappy changing facilities be required. One toilet and accompanying wash hand basin is provided for use by staff members.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*

Requirement met:

The requirement has been met:

(1) Adequate clear floor space for the proposed 22 preschool children is available in the pre-school service for the children’s work, play and movement.

(2) The following clear floor space is available in the care room:

A total of 85 m² clear floor space is available which is adequate to cater for the proposed 22 preschool children aged 2 -6 years on a part-time and sessional basis.