

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

**Tusla I.D:** TU2023MN001

**Name of Service:** Ballybay Kindergarten CLG

**Address of Service:** Derryvalley Farmhouse, Clones Road, Ballybay, Co. Monaghan

**Email Address:** ballybaykindergarten@gmail.com

**Name of Proposed Registered Provider:** Ms. Karen Jeffares

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>		<b>Part-Time</b>		<b>Drop-In</b>	
	<b>Sessional</b>	✓	<b>Childminding</b>		<b>Temporary</b>	

**Proposed service type:** The applicant is proposing to operate a sessional service to cater for children aged 3-6 years. It is proposed that there will be 1 care room in operation.

**Proposed Number of Children:** It is proposed to cater for 11 children.

**Outcome of the F06 Inspection:** Sessional Service for 11 Children aged 3 – 6 years.

**Registered service:** Registered Sessional Service for 11 Children

**Date of Inspection:**

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**Inspection Undertaken by:** S. Skinnader

**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** No.18 The Grange, Plantation Walk, Monaghan

### Rationale for Inspection

#### Proposed New Service

**Note: For Office use only, to be completed by Registration Office**

**Registration Status:** Registered Sessional Service for 11 Children

**Date of Registration:** 31<sup>st</sup> October 2023

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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	The applicant is proposing to operate a sessional service to cater for a maximum of 11 children aged 3-6 years. It is proposed that there will be 1 care room in operation.
<b>Premises</b>	The premises is located outside the town of Ballybay Co. Monaghan. The service will operate from a converted and renovated 2 storey farmhouse. The service will consist of one preschool room on the first floor, a kitchen, a disabled access toilet and sanitary accommodation for the children on the ground floor. There is parking on the grounds of the house for drop offs and pick –ups. There is currently an outdoor area to the back and side of the house.
<b>Staffing</b>	It is proposed that there will be 1 adult working directly with the children.
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
<b>Acknowledgement</b>	The Inspector wishes to acknowledge the cooperation of the person who was present on the day of the inspection.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

There is a designated person in charge. The requirement has been met.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

#### Requirement met:

(1) The applicant is aware of the requirements in relation to adult : child ratios and will ensure that they are met when the service commences.

(8)(c) There is a designated second person familiar with the operation of the service.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

#### Requirement met:

(1)(a) The new Pre-school Room provides adequate and suitable facilities for children to play indoors, some defined interest areas have been developed. There are an adequate number of tables and chairs available.

(b) There is a cosy area consisting of soft sofa cushions covered with a throw and some loose fabric covered cushions. There is also a light canopy over the area.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

	(2)(a) There is a secured grass surfaced outdoor play area to the rear and side of the premises. All hazards have been removed from the area. The requirement has been met.
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### Part V – Care of Children in Pre-School Services

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.  
The lunches will be provided by parents and stored in the kitchen fridge.  
Potable drinking water will always be available to the children.

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met. Emergency exits are unobstructed. All cleaning equipment will be stored out of reach of the children. There is a safety gate at the top of the stairs outside the care room. Sharp corners on the tables in the care room have protective covers in place.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) *A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*
- (2) *A registered provider shall ensure that a suitably equipped first aid box for children—*
- (a) *is safely stored in an easily accessible and conspicuous position on the premises, and*
  - (b) *is available to the children attending the pre-school service at all times.*

#### Requirement met:

The requirement has been met.  
(1) The staff member has up to date FAR training. A certificate of training was available for inspection.  
  
(2)(a) A suitably stocked first aid box was provided in the service.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part VI - Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement has been met.

- (1) A record was available for the servicing of the firefighting equipment and the fire alarm system dated 10/23 and 17/8/23 respectively. A template is available to record fire drills.
- (4) A notice of the procedures to be followed in the event of a fire was displayed in the service.

### Part VI - Safety

#### Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

#### Requirement met:

The requirement is met.

Evidence of full insurance valid from 25/10/23 until 27/03/24 was submitted to the Registration Office, covering a maximum of 11 Children on a Sessional basis.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,
- (b) safe and secure,
- (c) kept adequately lit, heated and ventilated,
- (d) cleaned, maintained and repaired, as required, and
- (e) equipped with adequate and suitable sanitary facilities

#### Requirement met:

The requirement has been met.

- (a) The service is located on the top floor of a 2-storey converted farmhouse which on visual inspection appears to be structurally sound. The building consists of 1 preschool room upstairs and sanitary accommodation and a kitchen downstairs.
- (b) The service is safe and secure with locked entrance doors.
- (c) Lighting: Lighting in the care room is provided by means of natural light – 2 openable windows. It is further supplemented with 4 covered fluorescent lights. There are additional recessed ceiling lights in the sanitary accommodation cubicles and a window and recessed ceiling lights in the lobby.

Heating: The room temperature in the care rooms was adequate on the day of inspection. Heating is by means of gas central heating. There are 2 radiators which are thermostatically controlled in the room. Surface temperatures were recorded at 37.1 and 36.6 °C. There is a radiator in the lobby area of the sanitary accommodation.

Ventilation: Ventilation in the care room is by means of openable windows. In the sanitary accommodation mechanical ventilation is in operation and this is in addition to 1 openable window in the lobby area.

(d) The premises, toys and equipment are in good repair. Documentation to record cleaning schedules is available.

(e) Adequate and suitable sanitary accommodation is provided i.e.

- Two toilets and two hand basins are provided for the children on the ground floor. There is a staff/ disabled access toilet on the ground floor. In each toilet cubicle there is thermostatically controlled running water, liquid soap and paper towels. There are also mechanical hand dryers in the sanitary accommodation. It was stated that a nappy changing mat will be provided if required.

### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

*(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*

*(3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*

#### Requirement met:

(1) and (3) There is adequate space available to accommodate 11 pre-school children. A floor area of 21m<sup>2</sup> is available in the preschool room. The requirement has been met.