

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

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| Tusla I.D: | TU2023TY004 |
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| Name of Service: | Busy Bees Grange |
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| Address of Service: | Grange National School, 1 Park, Grange, Clonmel, Tipperary, E91 X9C8 |
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| Email Address: | office@busybeesclonmel.com |
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| Name of Proposed Registered Provider: | Vanessa Moriarty |
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| Type of Proposed Service: | Full Day Care | <input type="checkbox"/> | Part-Time | <input type="checkbox"/> | Drop-In | <input type="checkbox"/> |
| | Sessional | <input checked="" type="checkbox"/> | Childminding | <input type="checkbox"/> | Temporary | <input type="checkbox"/> |

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| Proposed service type: | Sessional |
| Proposed Number of Children: | 22 |
| Outcome of the F06 Inspection | Recommend approval for: Sessional preschool, 22 children aged 2 to 6 years old, 09:30am to 12:30pm. |
| Registered service: | Registered Sessional Service for 22 Children |

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| Date of Inspection: | 0 | 9 | 0 | 8 | 2 | 0 | 2 | 3 |
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| Inspection Undertaken by: | E Cullen |
| Title: | Early Years Inspector |

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| Tusla Early Years Inspectorate Address: | Tusla Child and Family Agency, Ferryhouse, Clonmel, Tipperary. |
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| Rationale for Inspection |
| Proposed New Service |

Note: For Office use only, to be completed by Registration Office

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| Registration Status: | Registered Sessional Service for 22 Children |
| Date of Registration: | 17 th August 2023 |

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

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| Description of Service | Busy Bees Grange is a new sessional service. The registered provider proposes to offer a play-based programme to children aged two to six years old. The service will operate 9:30am to 12:30pm Monday to Friday, 38 weeks per year. |
| Premises | The proposed service is located in a room in a primary school in the rural area of Powerstown, Clonmel. The proposed service has a dedicated entrance and sanitary accommodation for their own use. A range of outdoor play areas are available onsite. |
| Staffing | The manager will be the designated person in charge and there is a second named staff member available to deputise as required. The staff working directly with the children hold qualifications in Early Childhood Education and Care at Level 5 and above on the National Framework of Qualifications. |
| Methodology | <p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p> |
| Acknowledgement | The Inspector wishes to acknowledge the cooperation of the proposed registered provider and compliance manager who were present on the day of the inspection. |

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The registered provider has recruited a designated person in charge. The registered provider identified a second named adult available to deputise as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The registered provider is familiar with the Child Care Act 1991 (early years services) Regulations 2016, Schedule 6 Staff: Child ratios and will ensure that there are adequate numbers of staff working directly with the children attending the service.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

(a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

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| Requirement met: | <p>(1)(a) The service comprises of a large early years room that is well laid out and resourced. The furniture and equipment had been used to create well defined interest areas with ample space in each area for children to play, explore and work together in pairs and small groups. Interest areas included: a cosy area, imaginative play area, tabletop activities area, and creative areas.</p> <p>(b) There were wipeable couches within the room, which children can rest and relax during the session.</p> <p>(2)(a) The service has shared use of a concrete play area to the side of the premises, and grass play areas to the rear of the premises. A rota is in place with the school management to ensure children attending the proposed service have access to outdoor play daily.</p> |
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Part V – Care of Children in Pre-School Services

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The service has an adequate healthy eating policy which is shared with parents and guardians. All food and drink are supplied by parents and guardians daily. There is a refrigerator available within the classroom for storage of perishable food items. The service has an additional supply of food for use when required. Drinkable water is also available onsite.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

General Safety:

The entrance door to the service will be secured while children are in attendance to ensure no unauthorised persons can gain access or children cannot exit unsupervised. A doorbell and signage guided visitors on the process to access the service. The external play areas are secured with a fencing and concrete wall. Lockable storage units have been identified for storage of hazardous materials such as cleaning products.

Infection control:

The service has an infection prevention and control policy in place. Warm water, liquid soap and paper hand towels were available to support hygienic handwashing.

The service, materials and equipment were well maintained and clean. There was a cleaning schedule in place which detailed the frequency and method of cleaning of toys, equipment, fixtures, fittings, and surfaces.

Administration of medication:

The service had a policy for the safe administration of medication. An area was identified for the safe storage of medication. There were medication consent forms for parental consent in the event that staff were required to administer medication to a child in the service.

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Part VI - Safety

Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
 - (b) is available to the children attending the pre-school service at all times

Requirement met:

- (1) Evidence was available to demonstrate that the staff members are currently trained in first aid for children and will be present on the premises at all times.
- (2)(a)(b) A suitable and fully equipped first aid box was available on the premises and stored in an easily accessed cupboard in the room.

Part VI - Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

- (1)(a) Records were available on the premises for recording of fire drills and the registered provider was familiar with the requirement to carry out monthly fire drills.
- (b) Firefighting equipment and smoke alarms were present, and contracts are in place for the regular service and maintenance of same.
- (4) A notice of procedures to be followed in the event of a fire is displayed in the classroom and the fire assembly point was clearly identified.

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Part VI - Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

An insurance certificate was available, with cover for 22 children attending on a sessional basis. Insurance cover will commence 28 August 2023 and will expire 27 August 2024.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

Requirement met:

- (a) The premises is a single storey building. The registered provider confirmed that they were not aware of any structural defects.
- (b) The premises was safe and secure. The access points were kept secured to prevent unauthorised access. The outdoor area was enclosed and gated. Access to the premises were via a securely locked door.
- (c) The room was well lit by natural light through low- and high-level windows, supplemented by artificial light. The windows were openable to allow for natural ventilation. The section of the building occupied by the early years service is heated by a gas heating system.
- (d) The room, fixtures and fittings appeared to be clean, well maintained and in a good state of repair. There were cleaning schedules in place for the service.

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(e) The service had two cubicles each with a toilet and wash hand basin, available within the classroom for use by children. An additional cubicle with a toilet and wash hand basin was assigned for staff use. This was sufficient accommodation for the children attending the service and the staff members. It is intended that children who attend the service are toilet trained or almost toilet trained when they started in the service.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

(3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.

Requirement met:

(1) The room measured 60.84m² which is adequate space for the proposed 22 children aged 2 to 6 years to attend the service on a sessional basis.

(3) There is sufficient clear floor space for up to 22 children to attend on a sessional basis.