

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Tusla I.D:	TU2024FL004
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Name of Service:	Seed to Tree Childcare
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Address of Service:	13 The Drive Hansfield Wood Dublin 15 D15 KV1W
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Email Address:	seedtotreechildcare@gmail.com
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Name of Proposed Registered Provider:	Pooja Patidar
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Type of Proposed Service:	Full Day Care	<input type="checkbox"/>	Part-Time	<input checked="" type="checkbox"/>	Drop-In	<input type="checkbox"/>
	Sessional	<input checked="" type="checkbox"/>	Childminding	<input type="checkbox"/>	Temporary	<input type="checkbox"/>

Proposed service type:	Part-time and sessional care
Proposed Number of Children:	20
Outcome of the F06 Inspection (e.g., type of service, numbers, age ranges, times,)	Part-time care 20 children Age range 2-6 years old Operating hours for part-time service 9.00am – 2.00pm Two sessional services – morning and afternoon 38 weeks of the year
Registered service:	Registered Part time, Sessional Service 20 children

Date of Inspection:	1	2	0	8	2	0	2	4
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Inspection Undertaken by:	T. Nelson
Title:	Early Years Inspector

Tusla Early Years Inspectorate Address:	Early Years Inspectorate 2 nd Floor, Unit 4/5 The Nexus Building Blanchardstown Corporate Park Ballycoolin Dublin 15 D15 CF9K
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TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Rationale for Inspection

Proposed New Service

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered Part time, Sessional Service 20 children
Date of Registration:	22 nd August 2024

Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	The proposed service is a privately owned service located in Dublin 15 and will provide sessional and part-time day care to a maximum of 20 children aged 2 to 6 years. The service proposes to provide part-time care from 9.00am to 2.00pm, a morning sessional care programme from 9.00 to 12.00 noon and an afternoon sessional care programme from 1.00pm to 4.00pm.
Premises	The proposed service is in a purpose-built premises which is located beside a domestic dwelling in a residential area in Dublin 15. There are two care rooms, with dividing doors which can be opened to one large care room. There is sanitary accommodation located off care room 1 for staff and children. There is an enclosed outdoor play area to the rear of the premises, accessed via the care rooms.
Staffing	The proposed service will have 3 staff members including the registered provider.
Methodology	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>
Acknowledgement	The Inspector wishes to acknowledge the cooperation of the proposed registered provider and business partner who were present on the day of the inspection.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement is met.

(1)(a) The proposed service has a designated person in charge and a named staff member is available to deputise as required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

(8) Without prejudice to paragraphs (2) to (7)—

(b) a childminder shall ensure that a second person familiar with the operation of the service and in a position to provide assistance to the childminder in operating the service is, at all times, within close distance of the service and available to attend the service to assist the childminder in the event of an emergency, and

(c) a registered provider of a sessional pre-school shall ensure that, where the person in charge operates the service single-handedly, a second person familiar with the operation of the service and in a position to provide assistance to the person in charge in operating the service is, at all times, within close distance of the service and available to attend the service to assist the person in charge in the event of an emergency.

Requirement met:

The requirement is met.

(1) The registered provider has proposed that 3 staff members will be working with the 20 proposed sessional children attending service, with adequate staff available for those children that will attend for part-time hours.

(8)(a)(b) Does not apply. The proposed service is not a child-minding service or the person in charge will not operate the proposed service single-handedly.

Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
 - (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider—
- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Requirement met:

The requirement is met.

(1)(a) The proposed care rooms will provide adequate and suitable facilities for the children to play indoors.

- There is defined areas of interest in the rooms.
- There is an adequate supply of toys and resources available to support a range of play experiences.
- Furniture in the room is suitable for the age and stage of development of the proposed children
- Toys and equipment are stored on low-level shelving, accessible to the children.

(1)(b) There is adequate and suitable facilities for a pre-school child to rest during the day. There is a cosy area available in the care rooms where children can take a break from activities and rest.

(2)(b) There is an outdoor play area available to the rear of the premises which is fully enclosed; the surface of which is covered in a synthetic grass material. A range of outdoor toys to facilitate physical play experiences for the proposed age range is available.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Part V – Care of Children in Pre-School Services

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement is met.

- Snacks will be provided by parents and refrigerated appropriately.
- A snack for part-time children will be provided by the proposed registered provider, with a menu plan available showing this meal will be regular and varied.

Part VI – Safety

Regulation 23 - Safeguarding health, safety and welfare of child

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.

- The emergency exits are unobstructed.
- Risk assessments were available for the indoor and outdoor environments.
- High shelving was observed to be secured.
- Liquid soap, electric hand dryers and thermostatically controlled warm water is available in all sinks used by the staff and children.

Part VI - Safety

Regulation 25 – First Aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children—

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times

Requirement met:

The requirement is partially met.

(2)(a)(b) A suitably equipped first aid box is readily available in the care room.

Requirement not met:

(1) There is no evidence available that a staff member is trained to First Aid Response Level.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

	It is acknowledged that the proposed registered provider has completed two days of a three-day First Aid Response Level training course and is due to complete the final day on the 16 August 2024.
Response from Provider:	(1) The proposed registered provider submitted evidence that they have successfully completed training to First Aid Responder Level.
Summary Comment:	The requirement is met.

Part VI - Safety

Regulation 26 – Fire Safety Measures	
	<p>(1) A registered provider shall ensure that a record in writing is kept of—</p> <p>(a) any fire drill that takes place in the premises, and</p> <p>(b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.</p> <p>(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.</p>
Requirement met:	<p>The requirement is met.</p> <p>(1)(a) There is a template available to record fire drills that take place in the service.</p> <p>(1)(b) A written record is available to demonstrate the firefighting equipment in the premises was maintained on the on the 9 August 2024 and the smoke alarms were maintained on the 25 January 2024.</p> <p>(4)</p> <ul style="list-style-type: none"> • There is a notice displayed in the care rooms of the procedures to be followed in the event of a fire. • A fire assembly notice is visible outside of the service to enable staff and children to identify the fire assembly point.

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Part VI - Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

The requirement is met.

The registered provider provided evidence of appropriate insurance for up to 22 children in a part-time care service, from the 26th of August 2024 to 25th of August 2025.

Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

Requirement met:

The requirement is met.

(a) The premises appears to be of a sound and stable structure.

(b) The entrance door to the service is secured adequately to prevent children from exiting unsupervised and unauthorised persons from gaining access. Entry and exit is managed by staff, and the key is stored up high out of reach of children.

(c)

- Roof windows and glass doors provide natural lighting to the care rooms. The natural light can be augmented with artificial ceiling lighting as required. Ceiling lights are fitted with protective covers.
- Heating is provided by underfloor heating. The temperature of the care rooms on the day of the inspection was maintained between 18 and 22°C.
- The proposed care rooms have openable roof windows, and the sanitary accommodation is fitted with operating mechanical ventilation systems.

(d) The care rooms are clean, maintained and in good repair. There is a cleaning schedule available to ensure regular cleaning of the rooms.

(e)

There is adequate and suitable sanitary accommodation available for 20 children who are no longer in nappies and use toilets in the service. One toilet and one sink are required in sanitary accommodation for every 11 children.

- There are two toilets, and two wash hand basins available in the children’s sanitary accommodation located off Room 1
- There is an adult wash hand basin available for staff and an additional wash hand basin for children in Room 1.
- There is a sanitary facility located off Room 1 for staff, which is wheelchair accessible.

Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

(1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.

(4) Where a registered provider contemporaneously provides—

(a) a sessional pre-school service, and

(b) a full day care service or a part-time day care service, or both,

the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).

Requirement met:

The requirement is met.

(1) There is adequate clear floor space available in the premises for the work, play and movement of children proposed to attend the pre-school service. A total of 54 square metres is available for the proposed 20 children.

(4) There is a minimum amount of clear floor space for the age range of the children attending the service, as the table below demonstrates:

Room Name	Clear floor space m ² proposed by Registered Provider	Clear floor space m ² measured by EYI	Space required:	Proposed number of children:
Room 1 (2-6 years)	25.1 m ²	34 m ²	2-3 years: 2.35 m ² 3-6 years: 2.3 m ²	10 sessional 10 part-time

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

	Room 2 (2-6 years)	20.65 m ²	20.16 m ²	2-3 years: 2.35 m2 3-6 years: 2.3 m2	10 sessional 9 part-time