

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

**Tusla I.D:** TU2025KE004

**Name of Service:** Parkview Creche

**Address of Service:** Harpur House, Harpur Lane, Leixlip, Co. Kildare, W23 R2CK.

**Email Address:** erica@parkviewcreche.ie

**Name of Proposed Registered Provider:** Erica Duffy

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	✓	<b>Part-Time</b>	✓	<b>Drop-In</b>	
	<b>Sessional</b>	✓	<b>Childminding</b>		<b>Temporary</b>	

**Proposed service type:** Full Day Care, Part-Time and Sessional.

**Proposed Number of Children:** 106

**Outcome of the F06 Inspection (e.g., type of service, numbers, age ranges, times,)** Full Day Care, Part-Time & Sessional service for 101 children, aged 1-6 years from 07:45 to 17:45.

**Registered service:** Registered Full Day Care, Part-Time & Sessional service for 101 children

<b>Date of Inspection:</b>	0	9	0	9	2	0	2	5
	2	3	0	9	2	0	2	5

**Inspection Undertaken by:** E. Mulhern and R. Brien - 9 September 2025  
E. Mulhern - 23 September 2025

**Title:** Early Years Inspectors

**Tusla Early Years Inspectorate Address:** Early Years Inspectorate, Tusla Child and Family Agency, 7, Vista Primary Care, Ballymore Eustace Road, Naas, Co Kildare, W91 X38W

**Rationale for Inspection**

**Proposed New Service**

**Note: For Office use only, to be completed by Registration Office**

**Registration Status:** Registered Full Day Care, Part-Time & Sessional service for 101 children

**Date of Registration:** 2<sup>nd</sup> October 2025

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	The provider proposes to operate Parkview Creche as an early years service for children aged one to six years. The service will offer full-day, part-time and sessional care and education to children from 07:45 to 17:45, Monday to Friday. The provider documented a proposal to accommodate up to 106 children. However, on inspection the provider reported plans to accommodate a maximum 101 children. The provider currently operates five registered early years services.
<b>Premises</b>	The provider proposes to operate the service from a new purpose-built, one-storey premises in a housing development in Leixlip, Co. Kildare. The building consists of seven base rooms where children will be accommodated according to their age and stage of development. The building includes a cot room, sanitary facilities, a reception area, an office, a kitchen and storage rooms. An outdoor area is located at the rear of the building with a separate building for use as a staff room.
<b>Staffing</b>	The application documented a proposal to hire 23 staff. However, on inspection, the provider reported that when the service is at capacity, there will be between 19 and 20 staff employed. This will include two managers, one kitchen staff, 14 staff to work directly with the children and two or three staff to cover breaks.
<b>Methodology</b>	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

	The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgement</b>	The Inspectors wish to acknowledge the cooperation of the provider who was present on the days of the inspection.

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

#### Requirement met:

(1)(a) The provider reported that they will be the named person in charge. They had allocated a named person to deputise in their absence.

**The requirement is met.**

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

#### Requirement met:

The provider reported that when the service is at capacity, there will be between 19 and 20 staff employed. This will include two managers, one kitchen staff, 14 staff to work directly with the children and two or three staff to cover breaks. The provider reported plans to allocate two staff to work directly with the children in each of the seven care rooms.

**The requirement is met.**

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

- (1) Subject to this Regulation, a registered provider shall ensure that—
- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
  - (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.
- (2) A registered provider—
- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

#### Requirement met:

- (1)
- (a) The base rooms were laid out with play equipment and materials appropriate to the age of children proposed to attend. These included home corners, arts and crafts areas, construction toys, dolls, cause and effect toys, puzzles and books. The provider reported that additional equipment will be added when the individual interests of the children are identified. An outdoor area was available which had been divided into two sections for different age groups by a low fence. The area was equipped with climbing and balancing equipment, slides and ride-on toys. The provider reported that natural elements will be incorporated in collaboration with the children.
  - (b) A separate sleep room was available adjacent to the Wobbler room with 10 standard cots for children aged 1-2 years. Twenty-nine stackable beds were available for children over two years of age who may require sleep. The provider reported that children over two years of age will be accommodated to sleep within their base room.
- (2)
- (a) There was a suitable outdoor area at the rear of the building which had an impact absorbing surface. The area was enclosed by a high perimeter fence. The area was free from hazards and had keypad-controlled gates at the two external entrances/exits.

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

<b>Requirement not met:</b>	(1)(b) Adequate areas were not provided within the children’s base rooms for them to rest comfortably or take a break from activities outside of sleep times. The designated rest areas consisted of a mat and small, narrow seating which was not suitable for the number of children proposed to attend, many on a full-day care basis.
<b>Response from Provider:</b>	(1)(b) We have enhanced the areas by adding more sofas and adding a rug and soft cushions with throws to rest. The small seating is age appropriate, and we have added another sofa too. We also provide fold up mats if a child would like to sleep in this area.
<b>Summary Comment:</b>	The provider’s response was verified on inspection 23 September 2025.  <b>The requirement is met.</b>

### Part V – Care of Children in Pre-School Services

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

<b>Requirement met:</b>	A working kitchen was available on the premises. The provider reported that the children will be offered a breakfast, lunch and tea with snacks in between. The children’s lunch will be a hot meal which will be sourced by an external company and reheated on site. A four week rolling menu of the hot meal was displayed in the reception area with a list of snacks. The provider reported children will be offered a choice of milk and water to drink with a water station in each room. Children attending on a sessional basis will bring their lunch from home. A fridge was available for the storage of perishable foods.  <b>The requirement is met.</b>
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### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

<b>Requirement met:</b>	<p>Measures had been taken to provide for the safety of children as outlined in the examples below. Issues relating to security and infection control are documented under regulation 29.</p> <ul style="list-style-type: none"> <li>• The entrance points were secured with keypad-controlled doors to prevent unauthorised access.</li> <li>• Emergency exits were signed and unobstructed to allow for the timely evacuation of children in the event of a fire.</li> <li>• All equipment and furniture appeared in good working order and were appropriate to the age of the children proposed to attend the various care rooms.</li> <li>• Hazardous items including cleaning products and blind cords were secured out of children’s reach to prevent injury.</li> </ul> <p><b>The requirement is met.</b></p>
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### Part VI - Safety

<b>Regulation 25 – First Aid</b>	
<p>(1) <i>A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.</i></p> <p>(2) <i>A registered provider shall ensure that a suitably equipped first aid box for children—</i></p> <p style="padding-left: 40px;"><i>(a) is safely stored in an easily accessible and conspicuous position on the premises, and</i></p> <p style="padding-left: 40px;"><i>(b) is available to the children attending the pre-school service at all times</i></p>	
<b>Requirement met:</b>	<p>(1) Certificates were available detailing recognised first aid training for four adults whom the provider reported will be working in the service.</p> <p>2(a) Appropriately equipped first aid boxes were stored in conspicuous positions within each care room.</p> <p>(2)(b) The first aid boxes were available for use to children on the premises.</p> <p><b>The requirement is met.</b></p>

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Part VI - Safety

#### Regulation 26 – Fire Safety Measures

<p>(1) A registered provider shall ensure that a record in writing is kept of—</p> <p>(a) any fire drill that takes place in the premises, and</p> <p>(b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.</p> <p>(4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.</p>	
<b>Requirement met:</b>	<p>(1)(a) The provider was aware of the requirement to keep a record of fire drills and had a template for documenting.</p> <p>(4) Notices of the procedures to be followed in the event of a fire were displayed in conspicuous positions throughout the service.</p>
<b>Requirement not met:</b>	<p>(1)(b) Records were not available in relation to the firefighting equipment and smoke alarm in the premises.</p>
<b>Response from Provider:</b>	<p>(1)(b) The certificate was not on site on the day as it is a new build and all fire compliance and certificates are all ready for inspection.</p>
<b>Summary Comment:</b>	<p>Records were provided for inspection on 23 September 2025. A commissioning certificate was available for the smoke alarm dated 18 July 2025. A certificate was available documenting the inspection and servicing of the fire extinguishers dated 26 May 2025.</p> <p><b>The requirement is met.</b></p>

### Part VI - Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

<b>Requirement met:</b>	<p>An insurance quotation was submitted to the registration team prior to this inspection. The registered provider must ensure that adequate insurance is in place prior to the commencement of the service.</p>
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# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

	<p>Registration is contingent upon the Registered Provider maintaining up-to-date insurance coverage that accurately reflects the number of children attending the service.</p> <p><b>The requirement is met.</b></p>
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### Part VII – Premises and Space Requirements

Regulation 29 – Premises	
<p><i>A registered provider shall ensure that the premises of the service are—</i></p> <ul style="list-style-type: none"> <li><i>(a) of sound and stable structure,</i></li> <li><i>(b) safe and secure,</i></li> <li><i>(c) kept adequately lit, heated and ventilated,</i></li> <li><i>(d) cleaned, maintained and repaired, as required, and</i></li> <li><i>(e) equipped with adequate and suitable sanitary facilities</i></li> </ul>	
<b>Requirement met:</b>	<p>(a) The provider confirmed that there were no known issues with the structure of the premises.</p> <p>(c) All rooms for use by children had windows which provided natural light. Blinds were available for reducing glare. Natural lighting was supplemented with recessed ceiling lights. The premises was heated and ventilated through a heat recovery system. The temperatures of rooms were recorded between 18-22° Celsius.</p> <p>(d) The premises were clean and in good decorative order. The service was equipped with new furniture and equipment which appeared to be in good working order.</p> <p>(e) The service had eight toilets for children with eight accompanying wash-hand basins. There were three nappy change units with five accompanying wash-hand basins. Three separate toilet facilities with accompanying wash-hand basins were available for staff. All sanitary facilities were appropriately equipped with toilet paper, liquid soap, paper towels and pedal operated bins.</p>
<b>Requirement not met:</b>	<p>(b) The premises was not adequately secured. Six doors which led directly onto the street had low-set, thumb turn locks which could be opened by a child. Two doors</p>

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

	<p>were situated on the corridor, one in the cot room, one in the Toddler 1 room, one in the Preschool 2 room and one in the ECCE room. This posed a risk of harm to the children should they leave the premises unsupervised.</p> <p>(e)</p> <ol style="list-style-type: none"> <li>1. There was no warm/hot water available for cleaning and handwashing to support infection control.</li> <li>2. Five toilets which were adjacent to the Toddler 1, Toddler 2 and Toddler 3 base rooms had partition doors which had large gaps at the bottom and top. Full-height doors are required where toilets lead directly onto a room.</li> </ol>
<b>Response from Provider:</b>	<p>(b) Each door has been fitted with a keypad access code to ensure safety of all children.</p> <p>(e)</p> <ol style="list-style-type: none"> <li>1. The water now has been restored to regulate at the correct temperature.</li> <li>2. The doors have been sealed off and fit for purpose.</li> </ol>
<b>Summary Comment:</b>	<p>The provider's response was verified on inspection 23 September 2025.</p> <p><b>The requirement is met.</b></p>

### Part VII – Premises and Space Requirements

#### Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.
- (2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.
- (4) Where a registered provider contemporaneously provides—
  - (a) a sessional pre-school service, and
  - (b) a full day care service or a part-time day care service, or both,

*the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

**Requirement met:**

(1), (2), (3) & (4) The provider reported plans to accommodate a maximum of 101 children across seven base rooms. Children will attend on a Full Day Care (FDC) and sessional basis through the Early Childhood Care and Education (ECCE) scheme. There was adequate free floor space available for the number of children proposed according to their age and type of service attending as outlined in the chart below.

Room Name	Age Range (years)	Maximum number of children	Type of service	Minimum Space Required	Space Available
Wobbler (Classroom 7)	1-2	10	FDC	28 m <sup>2</sup>	30 m <sup>2</sup>
Toddler 1 (Classroom 6)	2-3	10	FDC	23.5 m <sup>2</sup>	24 m <sup>2</sup>
Toddler 2 (Classroom 5)	2-3	12	FDC	28.2 m <sup>2</sup>	38 m <sup>2</sup>
Toddler 3 (Classroom 4)	2-3	12	FDC	28.2 m <sup>2</sup>	34 m <sup>2</sup>
Preschool 1 (Classroom 3)	2-6	22	22 ECCE 16 FDC	40 m <sup>2</sup>	48 m <sup>2</sup>
Preschool 2 (Classroom 2)	2-6	22	22 ECCE 16 FDC	40 m <sup>2</sup>	49 m <sup>2</sup>
ECCE (Classroom 1)	3-6	13	13 FDC	29.9 m <sup>2</sup>	32 m <sup>2</sup>

**The requirement has been met for 101 children.**