

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service



**Tusla I.D:** TU2025OY003

**Name of Service:** Kilcormac Community Childcare

**Address of Service:** St. Josephs Community Centre, Kilcormac, Co. Offaly R42 X894

**Email Address:** manager@kilcormacchildcare.com

**Name of Proposed Registered Provider:** Deirdre Staunton

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	✓	<b>Part-Time</b>		<b>Drop-In</b>	
	<b>Sessional</b>		<b>Childminding</b>		<b>Temporary</b>	

<b>Proposed service type:</b>	Full Day Care
<b>Proposed Number of Children:</b>	28
<b>Outcome of the F06 Inspection</b> (e.g., type of service, numbers, age ranges, times,)	Twenty-eight children can be accommodated on a full day care basis between the hours of 08:00 and 18:00 based on the floor space and sanitary accommodation available in the premises.
<b>Registered service:</b>	

<b>Date of Inspection:</b>	1	4	0	8	2	0	2	5
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**Inspection Undertaken by:** K. Murphy  
**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** Early Years Inspectorate, Tusla, Child and Family Agency, Primary Care Centre, Church Avenue, Tullamore, Co. Offaly.

### Rationale for Inspection

#### Proposed New Service

**Note: For Office use only, to be completed by Registration Office**

**Registration Status:** Registered Full Day Care Service for 28 Children.  
**Date of Registration:** 28<sup>th</sup> August 2025

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### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	Kilcormac Community Childcare is proposing to operate a full day care service between the hours of 08:00 and 18:00 on a Monday to Friday basis. An application was submitted by the proposed registered provider to the Tusla registration office seeking registration for a full day care service.
<b>Premises</b>	The Early Years' Service is proposing to operate in a single storey community premises. A sleep room, a wobbler room, a toddler room, a breakout room, a kitchen and sanitary accommodation are provided. An outdoor play area is attached to the rear of the premises. Onsite parking and set down facilities are available. The service is rural in its location in the village of Kilcormac, County Offaly.
<b>Staffing</b>	On 14 August 2025, the proposed manager and deputy manager facilitated the inspection.
<b>Methodology</b>	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.  The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
<b>Acknowledgement</b>	The Inspector wishes to acknowledge the cooperation of the proposed registered provider who was present for a period during the inspection and the proposed manager and deputy manager who were present throughout the inspection.

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### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

- (a) the service has a designated person in charge and a named person who is able to deputise as required.

**Requirement met:**

The requirement has been met.

The proposed service has made provision for a named designated person in charge with another named staff member able to deputise as required.

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

**Requirement met:**

The requirement has been met.

An adequate number of adults will work directly with the children. Provision is in place to meet the necessary adult to child ratios for children proposing to attend on a full day care basis. A named person in charge is available and other adults are proposed to be employed to work in the service.

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider

(a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

**Requirement met:**

The requirement has been met.

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	<p>(1)(a)</p> <p>Suitable and adequate play and work equipment are provided indoors and outdoors which incorporate areas with toys and equipment for arts and crafts, home corners, interest areas, sensory and tabletop activities.</p> <p>(b)</p> <p>A separate sleep room is available and equipped with ten cots each fitted with a waterproof mattress which conforms to a recognised safety standard. Fitted sheets and cellular blankets are in place and the required 50cm in space is provided between each cot. Low level beds are available for any children over the age of two who requires rest or sleep. Soft furnishings provide suitable and adequate rest facilities within the pre-school rooms.</p> <p>(2)(a)</p> <p>An outdoor area is attached to the rear of the service which can be accessed directly via a door from the two pre-school rooms and the sleep room. A high-level metal fence secures the perimeter of the designated outdoor play area. A variety of stationary play equipment and outdoor toys are available.</p>
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### Part V – Care of Children in Pre-School Services

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

#### Requirement met:

The requirement has been met.

It is proposed that main meal will be cooked by the co-located community facility and delivered to the service fresh on three days of the week and provision is in place for reheating main meals on the alternative days.

The other required meal and snacks for the proposed children attending the service will initially be provided by the parents.

A separate kitchen is available and refrigerated storage facilities are available.

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### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

#### Requirement met:

The requirement has been met.

Provision is in place for safety checks to be conducted daily for the indoor environment and the outdoor play area.

Cleaning agents are stored out of the potential reach of children.

Window blind cords in the premises are secured appropriately.

Self-illuminating emergency lighting and signage is in place throughout the premises.

A designated fire assembly point is located to the front of the premises.

### Part VI - Safety

#### Regulation 25 – First Aid

*(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.*

*(2) A registered provider shall ensure that a suitably equipped first aid box for children—*

*(a) is safely stored in an easily accessible and conspicuous position on the premises, and*

*(b) is available to the children attending the pre-school service at all times.*

#### Requirement met:

The requirement has been met.

(1)

Evidence was available which confirmed that the deputy manager and one staff member in the service had completed First Aid Response (FAR) training.

(2)(a)(b)

A first aid box was stocked with sufficient supplies for the number of children proposing to attend and located in prominent location in each pre-school room out of the reach of children but readily available to adults.

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### Part VI - Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

The requirement has been met.

(1)(a)

Provision has been made to carry out and record monthly fire drills in the proposed pre-school service.

(b)

Records were available for the service in respect of firefighting equipment which was serviced in September 2024 and the smoke alarms in the premises which were serviced in November 2024.

(4)

A notice of the procedure to be following in the event of a fire was displayed in various locations throughout the premises.

### Part VI - Safety

#### Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

#### Requirement met:

The requirement has been met.

There was evidence of current insurance cover for the number of children proposing to attend the service. The expiry date noted as 27 March 2026.

An insurance quotation was submitted to the registration team prior to this inspection. The registered provider must ensure that adequate insurance is in place prior to the commencement of the change. The change approval is contingent on the registered providers compliance with Regulation 28.

Part VII – Premises and Space Requirements

**Regulation 29 – Premises**

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

**Requirement met:**

The requirement has been met.

(a)

The main premises which have been in existence for several years has been recently renovated. The premises visually appears to be of sound and stable structure.

(b)

An entrance lobby is in place with the main door to the pre-school service secured by a key coded door. Unauthorised access to the service and unsupervised exit of children from the service is controlled.

(c)

Openable windows provide both natural light and ventilation throughout the service. Wall vents are provided throughout the premises. The light fittings were covered and fully operational to provide adequate artificial light throughout the service.

Wall mounted radiators are in place throughout the service.

Records indicated that the oil-fired central heating system was serviced in August 2025. An environmental temperature of 22 degrees Celsius was recorded in the service. Wastewater and sewage are removed from the premises by means of the public system. Potable drinking water is supplied to the premises by means of the public system.

(d)

The floors and walls were in a good state of repair and maintenance. A cleaning schedule was available for the service and records were in place. A contract is in place to operate a pest control system for the premises. A contract is in place for waste and refuse to be removed from the premises on a scheduled basis.

(e)

In respect of twenty-eight children proposed to be accommodated. Two water closets, two nappy changing units and four wash hand basins have been provided in the sanitary accommodation attached to the wobbler and toddler rooms.

In addition, two water closets and two wash hand basins for children are also available in the sanitary accommodation attached to the sleep room but not currently designated for use. This sanitary accommodation is ventilated by mechanical ventilation.

In separate sanitary facilities one water closet and one wash hand basin are designated for staff use. An additional nappy changing unit and wash hand basin are co-located in the staff sanitary accommodation. This sanitary accommodation is ventilated by natural ventilation.

All sanitary accommodation is stocked with a sufficient supply of liquid soap and paper hand towel. All wash hand basins are plumbed with an instantaneous supply of hot and cold water. A temperature of 41 degrees Celsius was recorded at the wash hand basins.

**Part VII – Premises and Space Requirements**

**Regulation 30 – Minimum Space Requirements**

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*

**Requirement met:**

The requirement has been met.

(1)

Adequate floor space for the work, play and movement of children proposing to attend is available.

(2)

The space measurements recorded for the wobbler room, identified as room one provides an area of approximately 40 m<sup>2</sup> ensures that the minimum amount of clear floor space is available in respect of 14 children aged one to two years to attend on a full day care basis.

The space measurements recorded for the toddler room, identified as room two provides an area of approximately 37 m<sup>2</sup> ensures that the minimum amount of clear floor space is available in respect of 14 children aged two to three years to attend on a full day care basis.

The space measurements recorded for the breakout room not currently designated for use provides an area of approximately 12 m<sup>2</sup>.