

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

**Tusla I.D:** TU2025TY002

**Name of Service:** Jollytots Preschool

**Address of Service:** St Kevin's National School, Littleton, Thurles, Co Tipperary, E41VW24

**Email Address:** shelleycallanan71@gmail.com

**Name of Proposed Registered Provider:** Michelle Callanan

<b>Type of Proposed Service:</b>	<b>Full Day Care</b>	<input type="checkbox"/>	<b>Part-Time</b>	<input checked="" type="checkbox"/>	<b>Drop-In</b>	<input type="checkbox"/>
	<b>Sessional</b>	<input checked="" type="checkbox"/>	<b>Childminding</b>	<input type="checkbox"/>	<b>Temporary</b>	<input type="checkbox"/>

**Proposed service type:** Part-time

**Proposed Number of Children:** 22

**Outcome of the F06 Inspection** Part-Time/Sessional service for 22 children (Max 18 Part Time), aged 2-6 years from 08:30 – 13:30

**Registered service:** Registered Part-Time/Sessional service for 22 children (Max 18 Part-Time)

**Date of Inspection:** 0 2 0 9 2 0 2 5

**Inspection Undertaken by:** L McGeeney

**Title:** Early Years Inspector

**Tusla Early Years Inspectorate Address:** North Tipperary Civic Offices, Limerick Road, Nenagh Co Tipperary, E45A099

<b>Rationale for Inspection</b>
<b>Proposed New Service</b>

**Note: For Office use only, to be completed by Registration Office**

**Registration Status:** Registered Part-Time/Sessional service for 22 children (Max 18 Part-Time children)

**Date of Registration:** 1<sup>st</sup> October 2025

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

<b>Description of Service</b>	<p>This proposed part-time service will provide care and education to children aged between 2 and 6 years old. A registered school age care service is already provided.</p> <p>The pre-school service will operate Monday – Friday, 8.30am – 1.30pm for 38 weeks of the year. This will include a daily three-hour session funded under the Early Childhood Care and Education Programme (ECCE) for eligible children, which will operate between 9am and 12pm.</p>
<b>Premises</b>	<p>The service will be operated from a room in a primary school in Littleton in North Tipperary. The school is a detached, single-storey building. The proposed pre-school room was previously used as a preschool service. The service will have exclusive access to this room which includes a sanitary accommodation area. The service will have access to additional sanitary accommodation areas within the school and to outdoor play facilities on the school grounds.</p>
<b>Staffing</b>	<p>The registered provider will be the person in charge on a daily basis. It is proposed that a second adult will be employed to work with the registered provider and the children. The school staff will be available to call on to provide assistance in an emergency.</p>
<b>Methodology</b>	<p>The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises.</p> <p>The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.</p>

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

<b>Acknowledgement</b>	The Inspector wishes to acknowledge the cooperation of the proposed registered provider who was present on the day of the inspection.
------------------------	---

### Part III - Management and Staff

#### Regulation 9 – Management and Recruitment

- (1) A registered provider shall ensure that—  
(a) the service has a designated person in charge and a named person who is able to deputise as required.

<b>Requirement met:</b>	This requirement has been met.  (1)(a) The registered provider will be the person in charge on a daily basis. There will be a person available to deputise as required when the second member of staff is in post.
-------------------------	--

### Part III - Management and Staff

#### Regulation 11 -Staffing Levels

- (1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.  
(8) Without prejudice to paragraphs (2) to (7)-  
(a) a registered provider of a pre-school service other than a child-minding service or a sessional pre-school service shall ensure that there are at least 2 adults on the premises at all times.

<b>Requirement met:</b>	This requirement has been met.  (1) It is proposed that there will be 2 staff working with up to 22 children attending the service for the ECCE session. There will be 2 staff working with up to 16 children who attend the service for longer than the daily three-hour session.  (8)(a) It is proposed that there will be at least two staff present on the premises at all times while the service is in operation.
-------------------------	---

### Part V - Care of Child in Pre-school Service

#### Regulation 20 - Facilities for Rest and Play

- (1) Subject to this Regulation, a registered provider shall ensure that—  
(a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and

(b) *there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.*

(2) *A registered provider—*

(a) *of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.*

<b>Requirement met:</b>	<p>This requirement has been met.</p> <p>(1)(a) It is proposed that the children will have access to a large, bright and well-resourced activity room. The room has been laid out in a number of defined interest areas using furniture such as shelving units as room dividers. Interest areas included: cosy reading area, train and construction area, home corner, shop, puzzles and manipulative play area, teepee tent area, art and craft area, small world areas and tabletop activities area. The children will have access to play indoors and outdoors on a daily basis.</p> <p>(b) There were two cosy relaxation areas at one end of the room. Both areas had woodland themed floor mats and cushions. One area had a teepee tent where the children could retreat for quiet time. The other area had a large raised inflated bed/cushion with a removable washable cover. There were also camp beds which could be placed on the floor in these spaces if a child required a sleep during the day.</p> <p>(2)(a) The children will have access to an enclosed outdoor area at the back of the school. This area will be shared with children from the autism unit in the school. There was a soft fall surface over the entire space. Equipment included a swing set, balance bikes and balls. The children will also have access to the school yard when not being used by the school children.</p>
-------------------------	--

### Part V – Care of Children in Pre-School Services

#### Regulation 22 – Food and Drink

*A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.*

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

<b>Requirement met:</b>	<p>This requirement has been met.</p> <p>The service has a healthy eating policy. It is proposed that the children will bring a packed lunch and snacks to be eaten in the service at meal times. The registered provider proposes to have additional food available for children if they get hungry and have eaten what they brought.</p> <p>A 'water station' will be available so that the children can pour themselves a drink of water when they want one.</p>
-------------------------	---

### Part VI – Safety

#### Regulation 23 - Safeguarding health, safety and welfare of child

*A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.*

<b>Requirement met:</b>	<p>This requirement has been met.</p> <p><b>General safety</b></p> <p>Doors and gates were used to secure the premises and to prevent any unauthorised access to the premises.</p> <p>External doors had glass panels to allow staff to see who was seeking admission before opening the door.</p> <p>Children would be supervised when accessing the fire assembly point in the car park at the front of the premises. Children will not be able to gain unsupervised access to the roadway in front of the school.</p> <p>Hot water for hand washing was thermostatically controlled not to exceed 43°C.</p> <p>Soft fall surfacing has been laid in the outdoor play area.</p> <p><b>Infection control</b></p> <p>The service had a policy on infection prevention and control, including a hand washing policy and a cleaning policy.</p> <p>There were hand washing sinks in the sanitary accommodation areas and in the pre-school room, supplied with hot and cold running water, liquid soap, paper towels and lidded bins, for hygienic handwashing.</p>
-------------------------	---

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

### Fire safety

Fire doors were free from obstruction.

### Part VI - Safety

#### Regulation 25 – First Aid

- (1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.
- (2) A registered provider shall ensure that a suitably equipped first aid box for children—
- (a) is safely stored in an easily accessible and conspicuous position on the premises, and
  - (b) is available to the children attending the pre-school service at all times.

#### Requirement met:

This requirement has been met.

(1) The registered provider held current certification as a first aid responder (FAR) valid until 25 May 2026.

(2)(a) There were two suitably equipped first aid boxes available in a marked cupboard in the room where they could be easily accessed when required.

(b) The first aid boxes were available if required by a child while attending the service.

### Part VI - Safety

#### Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
  - (b) the number, type and maintenance record of firefighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

#### Requirement met:

This requirement has been met.

(1)(a) There was a document displayed on the wall of the service for recording the monthly fire drills.

(b) There was a written record of the number, type and maintenance of the firefighting equipment and smoke alarms in the premises. Firefighting equipment was

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

serviced annually, most recently in May 2025. The smoke alarm system was also serviced on an annual basis, most recently in April 2025.

(4) There was a notice displayed on the wall of the procedures to be followed in the event of a fire.

### Part VI - Safety

#### Regulation 28 – Insurance

*A registered provider shall ensure that the pre-school service is adequately insured.*

#### Requirement met:

This requirement has been met.

The service held insurance cover for up to 22 children valid until 27 March 2026. Registration is contingent upon the Registered Provider maintaining up-to-date insurance coverage that accurately reflects the number of children attending the service.

### Part VII – Premises and Space Requirements

#### Regulation 29 – Premises

*A registered provider shall ensure that the premises of the service are—*

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

#### Requirement met:

This requirement has been met.

(a) The school was of concrete block and plaster construction.

(b) The service was safe and secure. The premises was kept secured at all times with doors into the premises and gates into the outdoor area preventing unauthorised access to the premises.

(c) The premises was lit by natural light through windows, supplemented by artificial light when required. The service was naturally ventilated through openable windows

and doors. The service was heated by wall mounted radiators as part of an oil-fired central heating system. Hot water was heated by electric water heaters.

(d) The service was well maintained, clean and in good repair. The pre-school room was recently painted and decorated. Furniture and equipment was newly purchased and in good repair. There was a cleaning schedule to ensure that the service remained clean.

(e) There were three sanitary accommodation areas available for use by the service. There was one toilet and wash hand basin available in the sanitary accommodation area directly accessible from the pre-school room and for the exclusive use of the children attending the service. There were two toilets and wash hand basins in two separate sanitary accommodation areas across the hallway from the pre-school room which were shared with the school children. There was a staff sanitary accommodation area in the school that would be shared by school staff and pre-school staff. It is proposed that nappy changing facilities will be provided if children who are not yet toilet trained apply to attend the service.

There was sufficient provision for the proposed 22 children and 2 staff.

**Part VII – Premises and Space Requirements**

**Regulation 30 – Minimum Space Requirements**

- (1) *Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.*
- (2) *A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.*
- (3) *A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.*
- (4) *Where a registered provider contemporaneously provides—*
  - (a) *a sessional pre-school service, and*
  - (b) *a full day care service or a part-time day care service, or both,*

*the minimum clear floor space applicable for the duration of the sessional preschool service in respect of the children attending that service shall be the floor space specified in paragraph (3).*

# TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

## Initial Inspection of Proposed New Service

<b>Requirement met:</b>	<p>This requirement has been met.</p> <p>(1) There was 42.5m<sup>2</sup> of clear floor space available in the proposed pre-school room.</p> <p>(2) There was sufficient space available for up to 18 children aged 3 – 6 years old to attend on a part-time basis at a space requirement of 2.3m<sup>2</sup> per child.</p> <p>(3) There was sufficient space available for up to 22 children aged between 2.5 and 6 years old to attend on a sessional basis at a space requirement of 1.818m<sup>2</sup> per child.</p> <p>(4) There was sufficient space available for the proposed sessional and part-time service to operate contemporaneously.</p>
-------------------------	---