

TUSLA PRE- REGISTRATION REGULATORY INSPECTION REPORT

Initial Inspection of Proposed New Service

Tusla I.D:	TU2026DN004
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Name of Service:	Potts of Joy
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Address of Service:	Stonebridge Community Centre Shankill, County Dublin D18FH04
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Email Address:	pottsofjoyshankill@gmail.com
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Name of Proposed Registered Provider:	Rebecca Potts
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Type of Proposed Service:	Full Day Care		Part-Time	X	Drop-In	
	Sessional	X	Childminding		Temporary	

Proposed service type:	Part-time and Sessional
Proposed Number of Children:	22
Outcome of the F06 Inspection (e.g., type of service, numbers, age ranges, times,)	The proposal is to accommodate 22 children aged 2 years 8 months to 6 years for part-time and sessional care. It is proposed the service will operate from 09:00hrs to 13:00hrs five days a week. Space is available to cater for the proposed 22 children for sessional care and 19 children for part-time care.
Registered service:	

Date of Inspection:	0	9	1	2	2	0	2	5
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Inspection Undertaken by:	Olivia Quill
Title:	Early Years Inspector

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Tusla Early Years Inspectorate Address:	Early Years Inspectorate -Tusla Child and Family Agency
	Loughlinstown Health Centre
	Loughlinstown Drive
	County Dublin.

Rationale for Inspection
Proposed New Service

Note: For Office use only, to be completed by Registration Office

Registration Status:	Registered
Date of Registration:	29.06.2026

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Authority to Inspect

The Tusla Early Years Inspectorate carries out inspections of Early Years Services under Section 58(D) of the Child Care Act 1991 (as inserted by Section 92 of the Child and Family Agency Act 2013).

Description of Service	The proposed private childcare facility aims to provide Part-time and Sessional care for children aged 2 years and 8 months to 6 years of age. The service proposes to offer the Early Childhood Care and Education (ECCE) scheme from 09:00hr –12:00hrs and part-time care until 13:00hrs Monday to Friday.
Premises	The service is located in one of the rooms within Stonebridge community facility. An outdoor play area is located to the rear of the premises just off the pre-school room. This outdoor space is shared with another early years service that operates from the premises.
Staffing	The registered provider will work directly with the children and an additional adult has been recruited to act as the deputy person in charge.
Methodology	The inspection was an announced inspection to assess compliance with the Childcare Act 1991 (Early Years Services) Regulations 2016 and Childcare Act 1991 (Early Years Services) (Amendment) Regulations 2016. The Inspection focused on regulations under four themes; Governance, Health, Welfare and Development of the Child, Safety and Premises. The findings on inspection based on information obtained through examination of documentation, direct observation, and discussion with relevant staff are documented in the inspection report and taken into consideration when making a decision in relation to the registering application. The Inspectorate reserves the right to edit responses received for reasons including: clarity; completeness; and, compliance with administrative and legal processes. The contents of the report are compiled by the inspectorate body.
Acknowledgement	The Inspector wishes to acknowledge the cooperation of the proposed provider who was present on the day of the inspection.

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Part III - Management and Staff

Regulation 9 – Management and Recruitment

(1) A registered provider shall ensure that—

(a) the service has a designated person in charge and a named person who is able to deputise as required.

Requirement met:

The requirement has been met.

(1)(a) The service has a designated person in charge and provided evidence of having recruited a named person to deputise when required.

Part III - Management and Staff

Regulation 11 -Staffing Levels

(1) Subject to this Regulation, a registered provider shall ensure that there is at all times an adequate number of adults working directly with the children attending the pre-school service.

Requirement met:

The requirement has been met.

(1) An adequate number of adults have been recruited to work in the service. The proposed provider will work directly with the children. A second adult has been recruited to work directly with the children when the service opens. The provider is aware of the minimum ratio of adults to children specified in Part 1 of Schedule 6 and will ensure that an adequate number of adults will work directly with the pre-school children in the service.

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Part V - Care of Child in Pre-school Service

Regulation 20 - Facilities for Rest and Play

(1) Subject to this Regulation, a registered provider shall ensure that—

- (a) having regard to the number of pre-school children attending the service, their respective ages and the amount of time they spend on the premises, there are adequate and suitable facilities for each child to play indoors and, where required by these Regulations, outdoors, during the day, and
- (b) there are adequate and suitable facilities for a pre-school child to rest during the day, and in the case of an overnight pre-school service, during the day and the night.

(2) A registered provider—

- (a) of a full day care service, a part-time day care service, a sessional preschool service or a childminding service that is registered for the first time on or after 30 June 2016, shall ensure that a suitable, safe and secure outdoor space to which the preschool children attending the service have access on a daily basis is provided on the premises.

Requirement met:

The requirement has been met.

(1)(a)

Adequate and suitable facilities are available for the proposed age profile of children to attend the service. The care room is arranged in open plan to allow children to move freely a good variety of play materials and equipment are available on open, low level shelving units. Designated areas of interest included a home corner, construction area, dress up and equipment for messy play.

(b)

A suitable and comfortable rest area equipped with a rug, child size sofa and cushions is available for children to rest as required. Low level beds are provided if children require to sleep.

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(2)(a) There is an enclosed outdoor space provided on the premises which is shared with another Early Years Service which operates from the premises. A designated outdoor time schedule will be agreed. The area was safely secured with a wall and high gate and has an impact absorbing covering. A good variety of suitable play equipment and materials are available including slides, balls, messy play tables and ride-on toys. Storage for equipment is also available in this area. There were no ponds, pits or other hazards observed in the outdoor area.

Part V – Care of Children in Pre-School Services

Regulation 22 – Food and Drink

A registered provider shall ensure that adequate and suitable nutritious and varied food and drink is available for each pre-school child attending the pre-school service.

Requirement met:

The requirement has been met.

The service will offer children breakfast, morning snack and parents will be requested to provide lunch. Drinking water will be freely available and accessible to the children in the care room at all times.

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Part VI – Safety

Regulation 23 - *Safeguarding health, safety and welfare of child*

A registered provider shall ensure that all reasonable measures are taken to safeguard the health, safety and welfare of a pre-school child attending the service and that the environment of the service is safe.

Requirement met:

The requirement has been met.

External doors are secured to prevent children from exiting the service unsupervised and to restrict unauthorised persons from gaining access to the service. A keypad access system is in place for authorised adults.

The outdoor area is suitably secured.

The windows have been fitted with fire-safe restrictors and there is no cord blinds on the windows provided.

Emergency exits are clear and fire exit doors are illuminated with suitable signs.

There is provision for the appropriate disposal and storage of waste including the provision of foot pedal operated bins throughout the service.

Part VI - Safety

Regulation 25 – First Aid

(1) A registered provider shall ensure that a person trained in first aid for children is, at all times, immediately available to the children attending the pre-school service.

(2) A registered provider shall ensure that a suitably equipped first aid box for children —

(a) is safely stored in an easily accessible and conspicuous position on the premises, and

(b) is available to the children attending the pre-school service at all times

Requirement met:

The requirement has been met.

(1) A person trained in first aid for children will at all times, be immediately available to the children attending the pre-school service. The registered provider submitted

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evidence to confirm First Aid responder training will be completed by the 27 March 2026 and following this a copy of the certificate will be submitted to Tusla.

(2)(a), (b) A suitably equipped first aid box is available in the care room in the service. The first aid box is clearly identifiable and readily accessible.

Part VI - Safety

Regulation 26 – Fire Safety Measures

- (1) A registered provider shall ensure that a record in writing is kept of—
- (a) any fire drill that takes place in the premises, and
 - (b) the number, type and maintenance record of fire fighting equipment and smoke alarms in the premises.
- (4) A notice of the procedures to be followed in the event of fire shall be displayed in a conspicuous position in the premises.

Requirement met:

The requirement has been met.

(1)(a) The designated person in charge has indicated that fire drills will be carried out. There is a system in place to record monthly fire drills.

(1)(b) There is a record available relating to the number and type of firefighting equipment and for servicing of the fire detection and alarm system.

(4) A Notice of the procedures to be followed in the event of fire was displayed conspicuously in the service.

Part VI - Safety

Regulation 28 – Insurance

A registered provider shall ensure that the pre-school service is adequately insured.

Requirement met:

Evidence of insurance quote for the required number of children was available. The registered provider must ensure that adequate insurance is in place prior to the commencement of the service. Registration of the service is contingent on the registered provider's compliance with Regulation 28.

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Part VII – Premises and Space Requirements

Regulation 29 – Premises

A registered provider shall ensure that the premises of the service are—

- (a) of sound and stable structure,*
- (b) safe and secure,*
- (c) kept adequately lit, heated and ventilated,*
- (d) cleaned, maintained and repaired, as required, and*
- (e) equipped with adequate and suitable sanitary facilities*

Requirement met:

The requirement has been met.

(a) The proposed service is located at ground level in a purposefully adapted room located within a community centre and appears to be of sound and stable structure.

(b) There is one point of entry to the service. The front door is secured with keypad access for authorised adults with fobs.

The outdoor area is secured to prevent a child leaving the area unsupervised and to prevent unauthorised access to the area.

(c) The premises benefits from natural light via windows in the care room. There is supplemental artificial lighting also provided from covered fluorescent ceiling lights in the room.

Thermostatically controlled hot water (which did not exceed 43 degrees Celsius) was available. The premises is heated by a gas heating system. Windows in the care room can be opened and mechanical ventilation is provided in the sanitary area. The ambient room temperatures were measured and recorded between 18.1 and 21 degrees Celsius.

(d) The premises and its environs are clean and well maintained. A cleaning schedule is in place for the service which will be carried out by staff.

(e) Adequate and suitable sanitary facilities have been provided.

There are two toilets and two wash hand basins designated for children's use. A toilet is available for staff on the first floor of the premises.

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Part VII – Premises and Space Requirements

Regulation 30 – Minimum Space Requirements

- (1) Subject to paragraphs (2) to (6), a registered provider shall ensure that adequate clear floor space is available in the premises for the work, play and movement of children attending the pre-school service.
- (2) A registered provider of a full day care service or a part-time day care service shall ensure that the minimum amount of clear floor space specified in column (3) of Schedule 7 opposite a particular reference number specified in column (1) of that Schedule in respect of the age range of children specified in column (2) thereof at that reference number is available for each child in that age range attending the service.
- (3) A registered provider of a sessional pre-school service or a pre-school service in a drop-in centre shall ensure that a minimum of 1.818 square metres of clear floor space is available for each child attending the service.

Requirement met:

- (1) Adequate clear floor space has been provided for the work, play and movement of children attending the service.
- (2) Approximately 43.6 m² of clear floor space is available allowing clear floor space for 19 children to attend for Part-time care.
- (3) There was adequate clear floor space for 22 children to attend for Sessional care.